Town of Lisbon

Capital Improvement Plan FY25

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Town of Lisbon
Capital Improvement Plan Introduction

I. Introduction

The Capital Improvement Plan (CIP) is a document that focuses on the implementation of community goals through detailed recommendations on capital spending and needs for the current and forecasted future fiscal years. Per the Town Charter, the CIP that is submitted to the Council is to be broken down on a departmental level. Capital Improvement is being defined by the Charter as, "any construction project exceeding $25,000 and any equipment purchase to be bonded or to be budgeted in more than one fiscal year."

Per the Town Charter, this plan should further be presented in a five-year plan format, focusing on public improvement projects that may include vehicles, machinery, equipment, or overall building improvements. This plan includes existing assets as well as the proposition for new assets that would help support the future growth of the Town.

II. About the Plan

The CIP for FY25 shows the five fiscal years FY25 through FY29, which are separated on a department level. The CIP demonstrates specific projects, amounts of those projects as well as sources of funding for those projects. This document is a living and fluid document that considers community needs as well as a framework for making the best use of financial resources.

In addition to the five year forecast, the CIP document also includes the estimated annual cost of operating and maintaining vehicles and equipment and the current mileage of those vehicles. By understanding the maintenance costs, it allows us to identify which assets are to be maintained and which ones are to be earmarked for replacement.

To support the amounts of the projects and the sources of funding, it is imperative that the Town also include the Debt Structure (Bonds and Leases) to assist in making the best decision for the use of the financial resources. Within this plan, a detailed list of the current debt obligations is included.

The CIP is reviewed and updated on an annual basis. Each Department Head is asked to submit their CIP requests to the Town Manger and the Finance Director before the end of the calendar year. Each department's CIP is then reviewed and evaluated based on needs, financial capacity and the overall impact it may or may not have on the Town's operating budget. Once the projects are evaluated, the Town Manager recommends the CIP to the Planning Board for review. After the Planning Board reviews the CIP, it is then presented to the Town Council for review and adoption.

The FY25 column of the CIP is our FY25 Capital Budget. Within each department's plan structure, it will identify how each project will be funded.

Town of Lisbon
Charter Excerpt – Capital Program

Sec. 6.08. – Capital Program.

(a) *Submission to Council*. The Town Manager, School Committee and Board of Water Commissioners shall prepare and annually submit to the Council and Planning Board a five year capital program on or before the first day of May.

(b) *Contents*. The capital program shall include:
   1. A general summary of its contents;
   2. A list of the capital improvements proposed to be undertaken during the next five years together with documentation of need. "Capital improvement" shall mean any construction project exceeding $25,000, and any equipment purchase to be bonded or to be budgeted in more than one fiscal year.
   3. Cost estimates, methods of financing, and recommended time schedules for each improvement; and
   4. The estimated annual cost of operating and maintaining any new facilities.

(c) *Planning Board Review*. The Planning Board shall review the proposed capital program each year to determine, where appropriate, that the capital expenditure is consistent with the provisions of the Town Comprehensive Plan and forward its recommendations to the Town Council no later than the first day of June.

(d) *Council Action on Capital Program*.
   1. *Notice and Hearing*. The Town Council shall publish in one or more newspapers having general circulation in the Town a general summary of the capital program and a notice stating:
      I. The times and places where copies of the capital program will be available to the public; and
      II. The time and place, not less than two weeks after the first date of publication, for a public hearing on the capital program.
   2. *Adoption*. The Council by resolution shall annually adopt the capital program with or without amendment after the public hearing and on or before the first day of July.

(C.O. of 9-16-2008, § 2008-152H, Ref. of 11-4-2008; Ref. of 11-3-2015; Amendment of 11-8-2016)

Town of Lisbon
Capital Improvement Plan Program Policy

Capital Improvement Program Policy
The purpose of this policy paper is to develop an understanding of the importance of capital improvement programming and to provide the Town with a framework for making the best use of financial resources.

What is Capital Improvement Programming?
It is a multi-year scheduling of public physical improvements, based on studies of available fiscal resources and the need for specific improvements to be constructed in the future. Although a long term program does not commit the Town to a particular expenditure in a particular year, it provides an identifiable framework for informed decision-making.

How is the Capital Improvement Program Developed?
The CIP is updated annually (beginning in December) as part of the Town's regular budget process. After departments submit their CIP requests to the Town Manager in late December, they review and evaluate the proposed projects based on the Manager's and the Town Council's service desires, other Town infrastructure needs, the financial capacity of the Town, and the impact the projects will create on the Town's operating budget.

Once the projects are evaluated, the Manager recommends to the Planning Board and the Town Council the selection and timing of capital projects into future fiscal years. First-year projects are incorporated into the Town Manager's recommended annual operating budget. The Planning Board and Town Council are also presented the future, unappropriated, programming years for their consideration, review, and endorsement so staff can proceed with planning and evaluation of potential capital projects.

What is the importance of Capital Improvement Programming?
The Capital Improvement Program, is a framework for accomplishing needed improvements on a scheduled basis, projected out over a five year spread; it is one of the most important documents considered by the Town Council. It is important because it has a major impact on the allocation of fiscal resources, and it contributes to setting Town expenditures for many years to come. When the Program is adopted and fully utilized, it ensures that needed facilities are provided within the Town's financial capability. The Program's purposes are to:

1. Provide a complete picture of the Town's major development needs;
2. Establish fiscal priorities for and between various projects;
3. Schedule major projects so as to reduce fluctuations in the tax rate;
4. Balance the use of funding sources in the most beneficial manner;
5. Discourage piecemeal improvements and duplication of expenditures;
6. Coordinate the activities of various Town departments;
7. Assist in implementing recommendations of the Town's Comprehensive Program;
8. Inform the taxpayers of anticipated future improvements; and,
9. Arrange opportunities for the public to offer comments on the Program.

Format of the Capital Improvement Plan
The Capital Improvement Plan is provided for the Town, Water and School. The School Department and the Water Department both provide their Capital Improvement Plans to the Town Council based on needs and discussions held within the School Committee and the Water Board of Directors. The Town Manager and the Finance Director develop the Town's Capital Improvement Plan by showing the details on a departmental level and overall on a summary level for five years.

What is a Capital Improvement?
A common definition of a capital improvement includes new or expanded physical facilities that are relatively large, expensive and permanent. It is a major fiscal expenditure which is made infrequently or which is not-recurring and includes one or more of the following:

1. Acquisition of land;
2. Construction or expansion of a public facility, street, or utility;
3. Non-recurring rehabilitation or construction of an asset provided the cost is more than $25,000 and extends the useful life of the asset;
4. Design or Programming related to an individual project; or,
5. Any item or piece of equipment that will be bonded or budgeted in more than one fiscal year.

These may be one time purchases or recurring based on the established useful life of the asset once it is placed into service. For example a vehicle is given a useful life of 5 years and on that fifth fiscal year within the CIP, that asset will be evaluated for replacement.

Methods of Financing
Capital Improvement Program projects are funded from a variety of sources. These include: General Fund; Reserve Accounts; Bonds or Leases; and Federal/State Grants.

General Fund – The most commonly used method of financing capital projects is through the use of the General Fund. The General Fund includes the money raised by the local property tax for a given year. When a project is funded with General Fund revenues, its entire cost is paid off within the year. The intent is to budget annually a certain amount from the General Fund to address Town priorities. If the Town has the financial capacity to pay for a project in a given year, the cost to the taxpayer will generally be less than if bonded because there are no interest payments to be made. However, it does have the effect of lumping expenditures into one year, thereby giving a peak tax loading.

Reserve Accounts: Alternatively, allocations are made from the General Fund to Reserve Accounts. These accounts allow for the Town to save up for a capital item over a period of time, avoiding the peak tax loading described above. Please see the Town's Special Revenue and Reserve Budget for more information.

General Obligation Bonds – Bonds are used to finance major municipal capital projects. These are issued for a period of time generally extending from ten to twenty years during which time principal and interest payments are made. They are secured by the raising of property taxes. The time payment has the advantage of allowing the costs to be amortized over the life of the project and of allowing taxpayers to pay a smaller amount of the project's cost at a time. However, they do commit the Town's resources over a long period of time and decrease the flexibility of how yearly revenues can be utilized. The Town's bonding capacity is a limited resource. All projects, which are to be bonded should meet minimum eligibility criteria and must have a life span at least equal to the bond life.

Grants – One source of grants is from other levels of government, for example, the Environmental Protection Agency, the Maine Department of Health and Human Services, U.S. Housing and Urban Development, Maine Department of Environmental Services, and the Department of Transportation. Generally, these Federal and State sources provide an outright grant or matching funds to go with locally raised funds. Deciding on which method of financing should be selected for a given project is dependent on a number of factors. These include the cost of the project, its useful life, the eligibility of the project to receive funds from other than local taxes, long-term and short-term financial obligations of the Town and a project's relative priority in terms of implementation. The Capital Improvement Program seeks to maximize the potential benefits from all revenue sources.

The table below shows the funding sources for the five year CIP. These funding categories are provided along with the breakdown for each department in this report.

Row Labels	Sum of 2025 Manager Budget	Sum of 2026 Manager Budget	Sum of 2027 Manager Budget	Sum of 2028 Manager Budget	Sum of 2029 Manager Budget
Debt	-654870	-1002013	-14605000	-2287173	-500000
Grants	-2300000	0	0	0	0
Reserve	-812000	-240000	-230000	-198000	-640000
Taxes	-1084890	-649788	-733098	-588448	-1060247
Grand Total	**-$4,851,760.00**	**-$1,891,801.00**	**-$15,568,098.00**	**-$3,073,621.00**	**-$2,200,247.00**

Town
Departmental Level
Capital Improvement Plan

Town of Lisbon Summary – 5 Year CIP

Row Labels	Sum of 2025 Manager Budget	Sum of 2026 Manager Budget	Sum of 2027 Manager Budget	Sum of 2028 Manager Budget	Sum of 2029 Manager Budget
⊞ACO	78900	0	0	0	0
⊞Fire	654870	1027101	28098	2040621	597247
⊞Parks/Rec	124000	50000	120000	0	8000
⊞Police	67000	90000	90000	90000	90000
⊞Public Works	1784000	475000	630000	835000	975000
⊞Sewer	1970000	150000	140000	108000	500000
⊞Solid Waste	99000	0	0	0	0
⊞Town	73990	99700	14500000	0	30000
Grand Total	$4,851,760.00	$1,891,801.00	$15,508,098.00	$3,073,621.00	$2,200,247.00

Animal Control – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
ACO		Capital - ACO Vehicle	$51,500.00	$0.00	$0.00	$0.00	$0.00
ACO		Capital - ACO Vehicle Equipmnt	$27,400.00	$0.00	$0.00	$0.00	$0.00
ACO	Reserve	Special Reserve - ACO	($20,000.00)	$0.00	$0.00	$0.00	$0.00
ACO	Taxes	Transfer from General Fund	($58,900.00)	$0.00	$0.00	$0.00	$0.00

Animal Control Footnotes FY25

- The current ACO pick-up truck is a 2015 and is slated to be replaced within the 5 year Capital Improvement Plan, in FY25. It is recommended to trade in the 2015 truck and to purchase another Ford pick-up truck. The pick-up truck is much more convenient to transport animals within. FY25 ACO Vehicle equipment is very old to include the Computer, console, mounts and emergency lights. Recommend when vehicle is replaced, the equipment be replaced as well.

Fire Department – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Fire		Capital - Fire - Vehicles	$654,870.00	$1,002,013.00	$0.00	$1,927,173.00	$250,000.00
Fire	Taxes	Transfer from General Fund	$0.00	($25,088.00)	($28,098.00)	($113,448.00)	($47,247.00)
Fire	Reserve	Vehicle Reserve	$0.00	$0.00	$0.00	$0.00	($250,000.00)
Fire	Reserve	Equipment Reserve	$0.00	$0.00	$0.00	$0.00	($300,000.00)
Fire		Capital - Fire Equipment	$0.00	$25,088.00	$28,098.00	$113,448.00	$347,247.00
Fire	Debt	Other Bonds Issued	($654,870.00)	($1,002,013.00)	$0.00	($1,927,173.00)	$0.00

Fire Department Footnotes FY25

- Vehicle Replacement Plan – The original vehicle replacement plan was written in 2002 and it called for a 25 (engines) to 30 (ladder) year life cycle on fire apparatus. With the increase in call volume and the added technology, trucks are not lasting that long. Some components are becoming obsolete after 15 years. National Fire Protection Association (NFPA) 1901, which is the standard as adopted by the State of Maine, recommends trucks to be replaced or put into reserve status after 15 years. The presented CIP shows replacing the vehicles sooner than the original replacement plan cited above. The adjusted plan is to replace the engines in a 20 year cycle and the ladder into a 25 year cycle.

  *** New vehicles were ordered in November of 2022.

  - Engine 2 replacement has a 30 month lead time
  - Rescue 10/Engine 1 replacement has a 41 lead time; Rescue 10 and Engine 1 will be retired and a one new truck will be the new rescue/pumper.
  - Medical Response Unit This was ordered November of 2022 and the lead time is estimated at 28 months. Arrived in FY24, ahead of schedule.

- Turnout Gear - This will be the regular purchase of structural turnout gear and will rotate the older worn-out garments. Turnout gear is reflected in the CIP above because collectively, it is over the dollar threshold. Turnout gear funding source is cited as Operating Budget and is therefore part of the Personal Protective Equipment Expense account.

- Portable Radios – Portable Radios were quoted under $10,000 and therefore were not added to the CIP above but will be incorporated into the Operating budget. The quote for this equipment is as follows: FY24 $6,500; FY25 $7,150; FY26 $7,865; FY27 $8,652; and FY28 $9,517.

- Vehicle Radios – Vehicle Radios were quoted under $10,000 and therefore were not added to the CIP above but will be incorporated into the Operating Budget. The quote for this equipment is as follows: FY24 $6,418; FY25 $4,420; and FY26 $1,900.

- SCBAs – The self-contained breathing apparatus (SCBA) were purchased in 2013. The air packs also include electronics. NFPA no longer considers an air-pack complaint after 4 revisions; in 2028, our air-packs will no longer be compliant. Current cost is $8,800 per air-pack (includes pack, mask and 2 bottles); spreading the replacement of these units out over a few budget years may not be possible based on the designs at the time of purchase.
- Truck 6 Vehicle – This vehicle is scheduled to be replaced in the calendar year of 2029 with a current estimated cost of $1.9 mil
- Squad 3 Vehicle – This vehicle will be replaced in FY29 with an estimated cost of $250,000.

Parks and Recreation Department – 5 year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Parks/Rec		Capital - Parks/Rec Land Impro	$50,000.00	$0.00	$0.00	$0.00	$0.00
Parks/Rec		Capital - Parks/Rec Vehicles	$50,000.00	$50,000.00	$85,000.00	$0.00	$0.00
Parks/Rec		Capital - Parks/Rec Buildings	$24,000.00	$0.00	$0.00	$0.00	$0.00
Parks/Rec		Capital - Parks/Rec Equipment	$0.00	$0.00	$35,000.00	$0.00	$8,000.00
Parks/Rec	Reserve	Beaver Park Reserve	($20,000.00)	$0.00	$0.00	$0.00	$0.00
Parks/Rec	Taxes	Transfer from General Fund	($104,000.00)	($50,000.00)	($180,000.00)	$0.00	($8,000.00)

Parks and Recreation Department Footnotes FY25

The Parks and Recreation Department offers recreational programs and facilities to town residents, providing leisure opportunities in a safe and healthy environment. These programs are available at the MTM Center, Beaver Park, and along various trails in the Town of Lisbon.

The following footnotes support the capital improvement plan as presented above.

- Beaver Park Playground: The FY25 budget includes $50,000 to replace the existing playground, which is currently constructed of wood and cement pillars/pipes. The new playground plan aims to be handicapped accessible and cater to the needs of children in grades K-5.

- Summer Street Parking: This item has been deferred from FY24 to FY25

- Beaver Park Cabin Roof Replacement: The roof replacement was placed in the FY25 Capital plan ten years ago as it would be reaching the end of its life expectancy at this time. This is especially needed after the rain and wind storms that have occurred since October of 2023. It is ultimately less costly to replace before greater damage occurs that would require replacing underlayment or repairing water damage. $10,000

- Beaver Park Lodge Bathroom installation: To install running water lines, holding tank, bathroom fixtures, and lights. Currently the staff is limited to outhouses and no running water. $24,000 total

- ¾ Ton Extended Cab pick up truck: This truck will replace the 2011 GMC ¾ ton truck. The current truck is complete with a plow set up and dump body that will be transferred to the new truck. The 2011 truck is scheduled to be replaced this year in the 5 year CIP.

Police Department – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Police		Capital - Police Vehicles	$67,000.00	$90,000.00	$90,000.00	$90,000.00	$90,000.00
Police		Capital - Police Equipment	$0.00	$0.00	$0.00	$0.00	$0.00
Police	Reserve	Police Vehicle Reserve	($67,000.00)	($90,000.00)	($90,000.00)	($90,000.00)	($90,000.00)

Police Department Footnotes FY25

The majority of funding to operate a law enforcement agency is invested in personnel. The Lisbon Police Department strives for the highest quality, while following the core values of integrity, respect and compassion. With that being said, the below descriptions tie into the above five year Capital Improvement Plan.

- The above 5 year CIP highlights the current continuous cruiser replacement plan that is updated annually and runs on a ten year basis. The maintenance costs and mileage information, following this footnote, further supports the ten year cruiser replacement plan. FY25 is a one cruiser replacement year.

- The firearms that Officers carry on a daily basis are generally replaced every 10 years due to wear. This agency's weapons were replaced in FY23 and won't need to be replaced again until FY33.

- Watchguard server replaced in 2023, Watchguard was bought out by Motorola and the new cameras won't operate on windows system and moved to a "Linux" based system.

- One cruiser camera to be replaced in FY2025, and we are adding 8 Body Cameras, so every officer on the department is issued a camera. This proved inadequate not having body cameras for everyone on the department, when we have events, parades and call outs, we need to ensure all Officers have a camera.

- PD IMC SERVER being replaced in FY25, All County wide agencies will now have regional police software for all communities, which is funded through the County. Androscoggin County purchased IMC PRO through ARPA funds for all towns in the County to Include our independent COM Center setup as well. We will now be linked to County and be able to see all agencies Record Management in the County moving forward.

Police Department Mileage

	Estimated Mileage 6/30/2025	Estimated Mileage 6/30/2026	Estimated Mileage 6/30/2027	Estimated Mileage 6/30/2028	Estimated Mileage 6/30/2029	Estimated Mileage 6/30/2030	Estimated Mileage 6/30/2031	Estimated Mileage 6/30/2032	Estimated Mileage 6/30/2033	Estimated Mileage 6/30/2034
Replacing one vehicle annually and two vehicles semi annually										
PD 1 2022 FORD EXPLORER	66,000	88,000	22,000	44,000	66,000	88,000	22,000	44,000	66,000	44,000
PD 2 2020 FORD EXPLORER	82,000	22,000	44,000	66,000	22,000	44,000	66,000	88,000	22,000	77,000
PD 3 2022 FORD EXPLORER	44,000	66,000	88,000	22,000	44,000	66,000	88,000	22,000	44,000	22,000
PD 4 2021 FORD EXPLORER	88,000	110,000	22,000	44,000	66,000	88,000	22,000	44,000	66,000	66,000
PD 5 2020 FORD EXPLORER	22,000	44,000	66,000	88,000	22,000	44,000	66,000	88,000	22,000	77,000
PD 6 2018 FORD EXPLORER	94,000	88,000	94,000	102,000	110,000	103,000	110,000	94,000	103,000	100,000
PD 7 2017 FORD EXPLORER	85,000	12,000	24,000	36,000	48,000	60,000	72,000	84,000	96,000	85,000
PD 8 2018 FORD EXPLORER	85,000	94,000	103,000	110,000	85,000	94,000	103,000	108,000	110,000	90,000
PD 9 2022 FORD EXPLORER	51,000	68,000	85,000	102,000	119,000	17,000	34,000	51,000	68,000	34,000
PD 10 undercover unit	8,000	16,000	24,000	32,000	40,000	48,000	56,000	64,000	72,000	80,000
PD K9 2023 FORD EXPLORER	16,000	24,000	32,000	40,000	48,000	56,000	64,000	72,000	80,000	92,000

FY 2025, Unit#6 (2018 unmarked) will be traded in, and Unit #2 will become a new unit and the old Unit #2 will become unmarked Unit #6. The remaining costs, are carried over for upfitting of these cruisers and next years cruisers.

Public Works Department – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Public Works		Capital - PW Infrastructure	$1,510,000.00	$475,000.00	$475,000.00	$475,000.00	$975,000.00
Public Works		Capital - PW Vehicles	$224,000.00	$0.00	$155,000.00	$210,000.00	$0.00
Public Works		Capital - PW Equipment	$40,000.00	$0.00	$0.00	$150,000.00	$0.00
Public Works	Debt	Other Bonds Issued	$0.00	$0.00	($105,000.00)	($360,000.00)	$0.00
Public Works	Reserve	Special Reserves	($35,000.00)				
Public Works	Taxes	Transfer from General Fund	($739,000.00)	($475,000.00)	($525,000.00)	($475,000.00)	($975,000.00)
Public Works	Grants	Federal capital grants	($1,000,000.00)	$0.00	$0.00	$0.00	$0.00

Public Works Department Footnotes FY25

The Lisbon Public Works Department has different responsibilities with the changing of the seasons. However, with each of the seasons, the vehicles, machinery and equipment that are used by the Public Works Department helps to maintain the needs and safety of the roads in our Town. Additionally, the Mechanics at the Public Works Garage are responsible for servicing Town owned vehicles and machinery.

The tickmarks below further explain some of the items on the Public Works 5 and 10 year CIP from above:

1 – The 2020 Chevy Silverado is the Public Works Director's truck. It was purchased at the tail end of FY20 and placed into service once it was received the first few weeks of FY21. The replacement date is set for 2031, which is a 10 year useful life.
2 – The 2021 Dodge Dually is a 1-ton truck with Rack & Dump Body. It was purchased during FY21 for $48,298 and placed into service March 2021. This truck is being given a 15 year useful life and is slated for replacement in FY36.
3 – The Spectec Trailer (packing) was purchased in FY20; giving it a 15 year useful life, it will be placed on the CIP for replacement for FY35.
4 – Equipment Lifts were purchased in 2019. This consists of (4) lifts that work individually and collectively to lift up vehicles in the Mechanic Bay. Given a 10 year useful life, it will be projected for replacement in FY29.
5 – The Town of Lisbon is responsible for the Street Light controls; the Street Lights themselves and the bulbs fall under MDOT. The Street Light controls only have a 3 year warranty, and are being given a 5 year useful life within our CIP. This is typically funded through DOT funds. The sum is $102,000 annually.
6 – The Decorative Street lighting – the Town owns the poles and the bases only.
* - Plows and head gear with accessories for dump trucks are on an as needed basis. These are steel equipment and have a relatively long useful life; but if a plow truck gets into an accident, it would be an unforeseen emergency item that would need to be replaced. Total replacement of this equipment could be up to $95,000.
7 – Replace 2015 Peterbuilt dump truck New international cab and chassis $112,400. Upfit the cab and chassis with new stainless steel dump body, new sander spreader, calcium tank and pump system, plow gear main and wing. Total for plow gear and dump body $127,395. International 4400 – the total cost for replacing this truck with new dump body plow and sanding gear is $270,717.00 there will be a shortfall of $20,717.00 the delivery of the truck is not expected until July 16, 2024. The upfit will be in October 2024. We should fund the shortfall through the FY25 Budget.

** - Dump bodies for trucks are listed for a replacement on an as needed basis and can be up to $18,000.
NOTE: Paint and body work on trucks will cost $6,000 each year and will be included in the annual operating budget.
The below footnotes tie into the five and ten year capital improvement plans above.
Public Works:

- International 4400 – The International is a 2008 truck that is at the end of its useful life; there has been approximately $12,000 worth of maintenance put into this truck in FY23 to keep it on the road for this winter season. The quoted price of the new plow truck is $155,000; an additional $95,000 is needed to outfit the truck with a plow, head gear and accessories. The total cost of this purchase is to be funded through the operating budget.
- Paving – This year we would like to concentrate on High Street and Maple Street with total reconstruction of both streets. This would include reclaiming existing pavement regrading and compacting. After base pavement, the curbing will be added and new sidewalks prepper for paving and paved. After that, the final surface will be paved. Total for this project will be approximately $510,000.
- Street Light Controls – See note 5 related to the Street Light Controls. Two street light controls are slated for FY25 in the approximate cost of $20,000 each; the funding source for these items will come from the TIF.
- Fuel Pumps – The $300,000 in the FY29 column is based on a quote obtained in FY21, to which similar items and pricing are estimated to be in the RFP process in FY29. The fuel pumps that are underneath the ground at the Public Works Garage location would need to be removed and replaced; this includes an underground diesel tank and gasoline pumps. In addition, soil testing will need to be performed, all the while working within the requirements of the Maine DEP and Fire Marshall's Office.
- Diesel tank replacement:
    - Provide proper cleaning and removal of existing 10,000 gallon underground diesel tank and associated piping.
    - Provide State DEP permitting and environmental site assessment.
    - Supply and install (1) new 10,000 gallon underground storage tank with all required accessories to meet current code.
    - Supply and install fiberglass vent and product lines to location of existing pump.
    - Replace old ump with new Gasboy single product suction pump, tie into fuel management system in above gasoline proposal.
    - Provide all excavation, backfill and compaction
    - Provide concrete tank top pad.
    - Asphalt paving by others.
    - Cost: $148,000 *does not include contaminated soil/water, ledge or asphalt paving.

Sewer – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Sewer		Capital - WWTP Equipment	$1,950,000.00	$150,000.00	$100,000.00	$78,000.00	$0.00
Sewer		Capital - WWTP Vehicles	$20,000.00	$0.00	$40,000.00	$30,000.00	$500,000.00
Sewer	Debt	Other Bonds Issued	$0.00	$0.00	$0.00	$0.00	($500,000.00)
Sewer	Reserve	Transfer from Sewer Fund	($670,000.00)	($150,000.00)	($140,000.00)	($108,000.00)	$0.00
Sewer	Grants	USDA-RD Loan/Grant Proceeds	($1,300,000.00)	$0.00	$0.00	$0.00	$0.00

Sewer Department Footnotes FY25

The Sewer Department is responsible for the operation and maintenance of the wastewater treatment plant. The Mission Statement of the Sewer Department is to protect natural resources through the effective and efficient collection and treatment of the waste water discharged by the residential, industrial and commercial members of the Town, connected to the sewer system.

The below footnotes tie into the five capital improvement plan as presented above:

- GEA Centrifuge Major Replacement – This is the equipment used for sludge dewatering. Out of all of the equipment that the Treatment Plant has, this is the most vital piece of equipment to the operation of the plant. Without this, or a similar piece of equipment, the Treatment Plant cannot properly operate. The current centrifuge is approaching 20 years old and has over 20,000 hours on it. This is currently in the engineering stage and has been approved to go out to bid. The plan is to begin the installation process later this year (2023).

- GEA Centrifuge Major Service – This work is dependent on the Centrifuge replacement; once it is replaced, work can be scheduled. Originally budgeted to be completed in FY24, this work cannot be scheduled until the screw press is installed and fully operational.

- Freightliner FL80 Boom/Bucket Truck - This truck was purchased used at State Auction in 2012. It was due to be replaced in FY22 but none were available at Maine Surplus Property. It was added back into the CIP for FY24 at an estimated cost of $20,000, whereas we are looking to purchase another used vehicle. We would like the funds for this vehicle to remain in the budget annually until a suitable replacement is sourced.

- Replace the D&B Pump Station – This station was last fully upgraded in 1988. In 2010 and 2011 both pumps were replaced, a potion of the controls were upgraded. The generator automatic transfer switch was replaced in 2012. Expected to replace the pumps and controls in FY26.

- National Guard Building Roof: Expected to have $8,000 worth of work done to replace the shingled roof (installed in 2008) done in FY28.

Treatment Plant Vehicle and Equipment Mileage and Maintenance Costs: below please find the estimated yearly maintenance costs for the Treatment Plant.

Treatment Plant Future Improvements: These improvements go beyond the 10 year forecasted CIP presented above, but are to provide a roadmap for what is to come, as these improvements are of significant replacement both in value and in time.

2032	Replace Aeration Blowers
2032	Farwell Street Pump Station
2033	Replace 2018 Ford F250 with V-plow
2034	Replace Pinewoods Rd. pump station
2034	Replace Summer Street pump station
2035	Replace Winter park pump station
2036	Replace Madelyn Street pump station
2037	Replace P.S. RACO Alarm Dialers
2037	Replace Utility body truck and V-Plow
2038	Replace dewatering equipment
2039	Replace Maintenace garage roof
2040	Replace Upland Rd. pump station
2040	Replace WWTP generator
2042	Replace Wemco Torque-Flow Pumps

Solid Waste (Transfer Station) – 5 year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Solid Waste		Capital - Solid Waste Equipmen	$99,000.00	$0.00	$0.00	$0.00	$0.00
Solid Waste	Taxes	Transfer from General Fund	($99,000.00)	$0.00	$0.00	$0.00	$0.00

Solid Waste Department Footnotes FY25

The Solid Waste Department provides solid waste and recycling handling services to the residents of the Town.

Solid Waste:

- **Dump Trailer:** This is to be purchased in FY25 to be a triple axel aluminum dump trailer. This will be used to haul gravel, salt and OBW.

Town – 5 Year CIP

Department	Revenue Type	Account Description	2025 Manager Budge	2026 Manager Budge	2027 Manager Budge	2028 Manager Budge	2029 Manager Budge
Town		Capital - Technology	$46,000.00	$0.00	$0.00	$0.00	$0.00
Town		Capital - Town Buildings	$27,990.00	$99,700.00	$14,500,000.00	$0.00	$30,000.00
Town	Debt	Other Bonds Issued	$0.00	$0.00	($14,500,000.00)	$0.00	$0.00
Town	Taxes	Transfer from General Fund	($73,990.00)	($99,700.00)	$0.00	$0.00	($30,000.00)

Town Department Footnotes FY25

Town Buildings includes upgrades to the Town Office Building and all other offsite municipal buildings. These upgrades may be of building improvement or of equipment nature. The following footnotes support the five year capital improvement plan as presented above.

- $27,990 has been requested to replace the boiler at the fire station, which is at the end of its useful life.

The Town Technology Budget will include items such as servers, computers, and other related devices. Each department communicates their Technology needs for the upcoming year, as well as future years that they are anticipating.

- $46,000 has been provided to the Town by our IT firm for computer and server replacement in FY25.

Bonds

	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Forecast 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Forecast 6/30/2031	Forecast 6/30/2032	Forecast 6/30/2033	Funding
COMMITTED										
2010 R	63,809	62,281	60,669	60,669	58,974	57,279	55,583	53,888	-	Split 52%/48% with the Water Depa
2017 B	163,320	159,765	155,993	155,993	152,033	-	-	-	-	Munic. Rev.
2004 FR - Sewer Dept	-	-	-	-	-	-	-	-	-	Sewer Rev.
2005 FR - Sewer Dept	26,813	26,438	-	-	-	-	-	-	-	Sewer Rev.
2014 QECB	79,759	79,759	79,759	79,759	79,757	79,757	79,757	-	-	72% Munic. Rev/28% Sewer Rev.
2020 MMBB - Pinewood	$ 165,165	$ 163,088	$ 160,928	$ 158,678	$ 158,678	$156,323	$153,863	$151,305	$ -	Munic. Rev.
2022 MMB - Ferry	$ 268,642	$ 263,583	$ 258,422	$ 258,422	$ 220,063	$218,458	$216,582	$214,426	$211,981	Munic. Rev.
2023 RD Loan	$ 370,923	$ 370,923	$ 370,923	$ 370,923	$ 370,923	$370,923	$370,923	$370,923	$370,923	Sewer Rev.
2023 Harley Davidson Lease	$ 5,000									Munic. Rev.
Total Committed	$1,143,431	$1,125,837	$1,086,694	$1,084,444	$1,040,428	$882,739	$876,707	$790,542	$582,904	
PROPOSED										
2024 Fire Truck Loan	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	Munic. Rev.
Total Proposed	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	$ 83,342	
TOTAL COMMITTED/PROPOSED	$1,226,773	$1,209,179	$1,170,036	$1,167,786	$1,123,770	$966,081	$960,049	$873,884	$666,246	