LISBON
MAINE

2024
TOWN REPORT

FISCAL YEAR 2023-2024

Photo by R. Cunningham. 2024

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DEDICATION: A Special Thanks to the Lisbon Historical Society

Since the early 1970's, the Lisbon Historical Society existed as a citizen volunteer group that preserved donated non-governmental historical town records from private businesses and citizens from the town. In June 2024, the entire volunteer committee retired from the historical society. During the Town Council meeting on June 18th, 2024, the Historical Society was presented with the Spirit of America award in honor of their continued dedication to the history of Lisbon.

(Left to right: Council Chair Harry Moore, Dorothy J Smith, Alfred L Smith, Beth Gamache, Verne Ricker, Earl Williams, William Cizmar Photo by R. Cunningham)

The Town recognized the Lisbon Historical Society's Retiring Members of:

Alfred L. Smith – President
Earl J. Williams, Jr. – Vice President
Dorothy J. Smith – Secretary, Treasurer, Archivist
Elizabeth Gamache – Assistant Secretary and Treasurer
Merton E. Ricker – Public Outreach
William Cizmar – Volunteer
Charles E. Hall – Volunteer

and previous members before reading a Town Council Proclamation which thanked the Society for their work in preserving Lisbon's History. Assistant Parks and Recreation Director Kate Madore announced the

new flag pole and presented the dedication plaque in honor of Dorothy and Alfred Smith, which was installed at the historic Ridge School in Lisbon, in recognition of their efforts to preserve the one-room schoolhouse since the 1970s.

As part of their retirement, the Historical Society members asked the Town to take over responsibilities for the Historical Society's role. The Town's objective is serve as an entity that ensures the continued existence of the Lisbon Historical Society, and continued preservation of Ridge School. The Town plans to accomplish this task by integrating the Historical Society as an official Town committee that is still predominantly run by citizen volunteers. As part of their efforts so far, a grant from the Maine State Archives was awarded to the Town to assess the current state of the collection.

If you have interest in volunteering, please reach out to history@lisbonme.org for more information.

COUNCIL PROCLAMATIONS AND RECOGNITION: In 2024

Thank You Letter – Lisbon Police Department

Integrity

LISBON MAINE TOWN OF LISBON THOMPSONBORO 1799 CHIEF WORUMBO STATE OF MAINE POLICE

Respect

Compassion

We want to express our deepest gratitude for the tremendous support you extended to the Lisbon Police Department during the tragic events on October 25th, 2023, and the subsequent days following the manhunt. Your support is not only appreciated but vital to our shared commitment to safeguarding this community.

In the face of adversity, your solidarity has been a source of strength for our entire department. Your support reinforces our unwavering dedication to protecting and serving, and it truly means the world to us. The bond between our police department and the community is the bedrock of our commitment, and your support during this trying time has magnified its importance.

Thank you for being there for us, and for being an integral part of the resilience that defines our Lisbon Community. Your support is appreciated by all of us at the Lisbon Police Department.

With heartfelt thanks,

The Lisbon Police Department

Chief of Police

— January 23, 2024 Council Meeting

Recognition

State Representative Rick Mason, along with State Senator Jeff Timberlake, presented Sentiments from the Legislature for the following:

40-YEAR SERVICE AWARD
Harry Moore, Jr., *retired Police Sergeant*

50 YEAR ANNIVERSARY
The Pejepscot Sno Chiefs

WILLIAM W. HASKELL DISTINGUISHED PROFESSIONAL OF THE YEAR AWARD
Maine Recreation and Parks Association
Mark Stevens, *Recreation and Parks Department Director*

— February 6, 2024 Council Meeting

Additional Good News

Ross Cunningham, Economic & Community Development Director, announced that on Friday afternoon starting at 3PM there will be ribbon cuttings for 4 new businesses in the downtown area: J. Plum Home, Fancy Farmhouse, Arched Brows & Beauty, and the new owners of Frank's. Then on Saturday, February 10, in Lisbon Falls and spreading into the rest of Lisbon, is the Loving Lisbon event. There will be sales, activities, a maker's market and multiple other events held at local businesses.

Councilor Moore said the Girls Cheerleading Team won the Regionals and MVC Championships and are heading to the State competition. He congratulated them for their hard work.
— February 6, 2024 Council Meeting

The Town Council of Lisbon Maine wished Happy 100th Birthday to Arlene Marie Bickford, a Lisbon native who currently resides in Florida.
— February 20, 2024 Council Meeting

The Town Council of Lisbon Maine wished Happy 100th Birthday to Arlene Marie Bickford, a Lisbon native who currently resides in Florida.

— February 20, 2024 Council Meeting

Mr. Cunningham congratulated the Lisbon High School students who were recognized at the One Act Play Contest.

— March 19, 2024 Council Meeting

Councilor Albert commended the Fire Department for their hard work when there were two fires at once last week. He said they had great coverage.

— April 30, 2024 Council Meeting

55th Annual Professional Municipal Clerks Week

Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 5 - 11, 2024

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and
Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and
Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and
Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.
Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.
Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.
Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, We, the Town Council of Lisbon, do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Lisa Ward, and to her Deputy Clerk, Alice Richards, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 30th day of April, 2024

Dated: April 30, 2024

LISBON TOWN COUNCIL

Harry Moore, Jr. *Chairman*

Mark Lunt

Raymond Robishaw, *Vice Chairman*

Jo-Jean Keller

Donald Fellows

Christine Cain

Normand Albert

Fern Larochelle

A true Copy,

Attest: Lisa M. Ward, ***Town Clerk***

— April 30, 2024 Council Meeting

Honoring the Lisbon Historical Society

Proclamation

Honoring the Lisbon Historical Society

Whereas, the Lisbon Historical Society has worked diligently to preserve the History of Lisbon;
Whereas, the Members and Board of the Society have assembled, stored, and preserved local artifacts and documents;
Whereas, the Society has preserved the Ridge Schoolhouse since the 1970's;
Whereas, the Society has catalogued and researched mountains of newspapers, books and magazines in their pursuit of the preservation of Lisbon's history;
Whereas, the Lisbon Historical Society Members and Board have acted as Ambassadors of History for all of Lisbon;
Whereas, the Society has welcomed strangers from across the country and around the world to learn about our rich and varied history;
Whereas, the history of the Town of Lisbon is of great value to the education of future generations of residents, including the genealogy of families and history of industry and business.

Now, Therefore, We, the Town Council of Lisbon, do hereby honor and recognize the Board and Members of the Lisbon Historical Society for their achievements and contributions to the Town of Lisbon since the 1970s, offering educational and community enrichment to future generations of Lisbon residents.

Dated this 18th day of June, 2024

Dated: June 18, 2024

Lisbon Town Council

Harry Moore, Jr. *Chairman*

Mark Lunt

Raymond Robishaw, *Vice Chairman*

Jo-Jean Keller

Normand Albert

Christine Cain

Fern Larochelle

A true Copy,

Attest: Lisa M. Ward, ***Town Clerk***

JUNE 22 1799

Flag Pole Dedication

Flag Pole Dedication

In Recognition of
Alfred L. Smith and Dorothy J. Smith
for their commitment and dedication to the
Lisbon Historical Society

To commemorate their many years of service to this town and the Lisbon Historical Society, the Town of Lisbon would like to announce the dedication of a flag and pole at the Lisbon Ridge School house for all to see. The Dot and Al Smith flag pole will be flying our Nation's colors soon to honor the life and work of these exceptional people.

Dated this 18th day of June, 2024

Dated: June 18, 2024

Lisbon Town Council

Harry Moore, Jr. *Chairman*

Mark Lunt

Raymond Robishaw, *Vice Chairman*

Jo-Jean Keller

Normand Albert

Christine Cain

Fern Larochelle

A true Copy,

Attest: Lisa M. Ward, *Town Clerk*

JUNE 22 1798

— June 18, 2024 Council Meeting

ELECTED OFFICIALS: State and Federal

Maine Senate District 17
Senator Jeff Timberlake
3 State House Station
Augusta, ME 04333
Phone: (207) 287-1505
Email:
Jeffrey.Timberlake@legislature.maine.gov

Maine House of Representatives District 97
Representative Rick Mason
2 State House Station
Augusta, ME 04333
Phone: (207) 577-1001
Email: Richard.Mason@legislature.maine.gov

Maine House of Representatives District 98
Representative Kilton M. Webb
2 State House Station
Augusta, ME 04333
Phone: (207) 458-0172
Email: Kilton.Webb@legislature.maine.gov

Maine Governor
Governor Janet Mills
1 State House Station
Augusta, ME 04333
Phone: 207-287-3531
Email:
https://www.maine.gov/governor/mills/contact

U.S. & State House
Senator Angus King
133 Hart Senate Office Building
Washington DC 20510
Phone: (202) 224-5344
Email: https://www.king.senate.gov/contact

U.S. Senate
Senator Susan Collins
413 Dirksen Senate Office Building
Washington DC 20510
Phone: (202) 224-2523
Email: https://www.collins.senate.gov/contact

U.S. House of Representatives
Congressman Jared Golden
1107 Longworth HOB
Washington, DC 20515
Phone: (202) 225-6306
Email: https://golden.house.gov/contact

Representative Webb Kilton Letter

Kilton Webb
366 Bowie Hill Road
Durham, ME 04222
Cell: (207) 458-0172
Kilton.Webb@legislature.maine.gov

HOUSE OF REPRESENTATIVES
2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: MAINE RELAY 711

March 2025

Dear Lisbon Neighbors:

It is an honor to have the opportunity to serve you in the Maine House of Representatives. Over the next two years, I will be working hard as your advocate in Augusta to make life better for everyone in our district and in our state.

As I write this, we are well into the first session of the 132nd Legislature. We have a lot of work ahead of us, which will include doing more to lower costs for Maine families, build an economy that works for everyone, increase access to housing and health care, and more. I'm looking forward to working with all of my colleagues to tackle these challenges head-on.

Our most significant priority will be crafting a two-year state budget, which will shape the direction of our state in the near future. I will be fighting to ensure that the budget includes policies that will provide relief and make it easier for more Maine families to build their lives here and make ends meet. My other top goal for the budget includes supporting ongoing funding for pre-apprenticeship and apprenticeship programs to help strengthen Maine's workforce.

This session, I have been appointed to serve on the Energy, Utilities and Technology Committee, where we will work to develop and support sound policy that includes, but is not limited to, energy, telecommunications and local utilities.

Please feel free to contact me if you ever need my help. My phone number is (207) 458-0172, and my email is Kilton.Webb@legislature.maine.gov. I also send out monthly e-newsletters that provide updates on our work at the State House and offer helpful information and resources. Please let me know if you would like to receive them.

I am so grateful to be entrusted with this great responsibility, and I look forward to connecting with you over the next two years.

Sincerely,

Kilton Webb
State Representative

District 98: Durham, Pownal and parts of Bowdoin, Lisbon and Topsham

Governor Janet Mills Letter

Janet T. Mills
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Dear Maine Resident:

I have always been guided by the belief that to strengthen our state, we have to invest in our greatest asset: the people of Maine. With the support of the Legislature, my Administration has been investing in what people need to succeed, like job training, child care, health care, education, broadband, and housing.

We are seeing results — small businesses are expanding their operations; people are moving here to work and raise their families; and graduates are staying in Maine to pursue rewarding, life-long careers. These are all encouraging signs that are reflected in the strength of our economy. In fact, Maine has one of the best rates of economic growth in the nation.

That's good news, but I know that not everyone is feeling the benefits of our strong economy. The cost of living in Maine, as in much of America, is too high. The price of fuel, the cost of supplies, utilities and labor have driven up expenses for families across the country and impacted the budgets of towns, counties and nearly every state, including Maine.

I want everyone to benefit from the availability of good jobs, a good public education, and good health care in our state. That is why I have put forward a balanced budget proposal that proposes some savings and certain targeted revenue increases to maintain things we all support, like the state paying 55 percent of the cost of education and 5 percent municipal revenue sharing, to keep all these costs from being passed along to property taxpayers.

We have made good progress over the past six years to ensure that every person in Maine can find a good-paying job in a rewarding and stable career; go to the doctor when they feel sick because they have health insurance; and have the peace of mind that their children are safe at home and at school.

I look forward to working with communities and citizens across the state to solve problems, manage our finances, and keep our people healthy and safe.

Sincerely,

Janet T. Mills
Governor

PRINTED ON RECYCLED PAPER

PHONE: (207) 287-3531 (VOICE) TTY USERS CALL 711 www.maine.gov FAX: (207) 287-1034

Senator Angus King Letter

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: https://www.King.Senate.gov

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
CHAIRMAN, STRATEGIC FORCES SUBCOMMITTEE
ENERGY AND NATURAL RESOURCES
CHAIRMAN, NATIONAL PARKS SUBCOMMITTEE
INTELLIGENCE
VETERANS' AFFAIRS

January 1, 2025

Dear Friends,

Each year comes with renewed hope – to celebrate each other's successes and care for each other in times of need. I am thankful to each town in Maine for their commitment to their communities, to their citizens, and to this country. We always work together to get things done. This past year was no different.

First, it was a true honor to be reelected to the United States Senate for another six-year term. Throughout my travels around the state, I heard many concerns about the cost of living and affordability of housing. Many of you also shared your concerns about access to medical and mental health services. The *Inflation Reduction Act* has been incredible for older people in Maine – Medicare is finally negotiating lower prices for prescription drugs, on top of the $35 per month cap for insulin that took effect in 2023. We have an opportunity to build on what we have in common and do what Maine people do best; we will continue to help each other and lead through example.

I have also been consistently working to help our veterans. My team has repeatedly been successful in securing long-overdue recognition of military medals for many of Maine's combat veterans and working to resolve issues with claims, travel pay, and access to healthcare and benefits our veterans earned through their selfless service to our country. I have also worked with my Veterans Affairs and Defense partners in Washington to successfully pass a national defense bill that strengthens our national security, takes care of our service members, and supports Maine businesses from Aroostook to York County.

I am also thankful to have such an incredible team across Maine available to you for hurdles you may face with the federal government. Whether it be veteran issues, social security problems, student loans, immigration, IRS and more, please never hesitate to reach out to my offices in Presque Isle, Bangor, Augusta, Portland, or Biddeford and allow us the chance to be part of your solutions.

Together, over the next six years, I know we can continue to build a stronger, brighter future for our great state. Thank you for being one of the reasons Maine is so special; it is not only a pleasure to serve you — it is a pleasure to know you. Mary and I wish you a happy and safe 2025.

Best Regards,

ANGUS S. KING, JR.
United States Senate

AUGUSTA
40 Western Avenue, Suite 412
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

BIDDEFORD
227 Main Street
Biddeford, ME 04005
(207) 352-5216

PORTLAND
1 Pleasant Street, Unit 4W
Portland, ME 04101
(207) 245-1565

PRESQUE ISLE
167 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

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Senator Susan Collins Letter

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510–1904
(202) 224–2523
(202) 224–2693 (FAX)

United States Senate
WASHINGTON, DC 20510–1904

COMMITTEES:
APPROPRIATIONS
VICE CHAIR
HEALTH, EDUCATION, LABOR, AND PENSIONS
SELECT COMMITTEE ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate, and I welcome this opportunity to share several key accomplishments for our state from the previous year.

As Vice Chair of the Appropriations Committee, I have secured nearly $580 million for 230 projects across all of Maine's 16 counties to promote job creation, workforce training, and economic development; expand access to health care; support law enforcement; improve public education and infrastructure; and protect our environment. As the new Congress begins, I am honored to be taking the helm of the Committee, the first Mainer to do so in nearly a century, and I remain committed to ensuring that federal spending produces real results for our state and nation.

Maine has the oldest average age in the country, which is why I have long prioritized health-focused legislative efforts. There were more than 1,860 health care bills introduced during the 118th Congress. Only 15 health care bills were signed into law, and I was a lead sponsor of five of them. These bills will enhance care for individuals with Alzheimer's, autism, and substance abuse issues through improved research funding, strengthened public health programs, and increased support for rural first responders.

Another important bill that I coauthored was the *Social Security Fairness Act*. Since 2003, when I led the first-ever Senate hearing on the Windfall Elimination Provision and the Government Pension Offset, I have sought to end these provisions of the *Social Security Act* that unfairly reduce the Social Security benefits that public employees or their spouses have earned. I am pleased to say that with the passage of my bill, the *Social Security Fairness Act*, in December, public sector retirees will now receive the full Social Security benefits they have earned.

When the Maine way of life was under threat, I was certain to defend the interests of our state. I worked to protect Maine's potato farmers when the Department of Agriculture tried to reclassify the potato from a vegetable to a grain. I thwarted efforts to consolidate USPS mail operations at the Hampden postal facility, which would have disrupted mail delivery throughout our state. I sounded the alarm with leaders at the FBI and Departments of State and Treasury on the spate of illicit marijuana growing operations that are destroying properties and providing refuge to foreign criminals in our state. Following damage to our working waterfronts after last winter's storms, I secured $15 million to help fishing communities recover. I championed funding to support the Maine Air National Guard base, Bath Iron Works, and Portsmouth Naval Shipyard.

As of last December, I have cast more than 9,100 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997. My ranking as the most bipartisan Senator reflects Maine's tradition of working with a spirit of cooperation and respect.

My highest priority as a Senator is to ensure that Maine's needs are met. If ever I can be of assistance to you, please contact one of my state offices or visit my website at collins.senate.gov.

Sincerely,

Susan M Collins

Susan M. Collins
United States Senator

www.collins.senate.gov

BOARDS AND COMMITTEES

Town Council

2025 proved to be a difficult year for the sitting council. A challenging budget season ended up with a reduction in services and a higher tax increase than anticipated. The concern of higher taxes brought out many residents to be involved with the budget process. The school committee also had its challenges and worked through a few votes before getting a positive vote to fund the school year.

The work continues as the town looks at ways to consolidate resources and develop a senior tax relief program.

I would like to thank the dedicated town staff that keeps the town running and taking care of the needs of residents.

I was honored to nominate Chris Camire for council chair and Nick Craig as council vice chair. I look forward to their leadership role in the future and have great confidence that they will move our town forward in a positive direction.

Fern Larochelle, Jr.

Council Chair, December 2024 - November 2025

Planning Board

Current Members

Shaun Carr - Chair
Nicholas Craig – Vice Chair
William Kuhl
Christopher Huston
Dan Leeman
Patrick Maloy
Liza Kimball

Planning Board

Mark Stambach
Code Enforcement Officer

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications.

The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2024 the Planning Board held several workshops and meetings that resulted in the following:

Public Hearings Cases for 2024

- **Case #24-01 Conditional Use Application - Cutlers Rear Lot**
  Charles Cutler
  264 Main St
  Lisbon Falls, ME 04252
  Map R2, Lot 16

- **Case #24-02 Subdivision Review Application - Crafts Property**
  Dan & Michelle Oram
  9 Moxie Lane
  Lisbon Falls, ME 04252
  Map U-3, Lot 25-A & 25-C

- **Case #24-03 Conditional Use Application - Haven, LLC**
  Amanda Boucher
  143 Lisbon Street
  Lisbon, ME 04250
  Map U22, Lot 003

- **Case #24-04 Conditional Use Application - A1 LA Used Appliance, Inc.**
  Stephen M. Gaul
  2 Lisbon St.
  Lisbon, ME 04250
  Map U24, Lot 014

- **Case #24-05 Site Plan Review Application - A1 LA Used Appliance, Inc.**
  Stephen M. Gaul
  2 Lisbon St.
  Lisbon, ME 04250
  Map U24, Lot 014
- **Case #24-06 Conditional Use Application - Accessory Dwelling Unit**
  Garrett Mason
  330 Ridge Road
  Lisbon Falls, ME 04252
  Map R04 Lot 008-B
- **Case 24-07 - Site Plan Review Application**
  Better Living Center, LLC
  Wayne Drake
  686 Lisbon Street
  Lisbon Falls, ME 04252
  Map U05 Lot 216
- **Case #24-08 Site Plan Review Application, Enterprise Electric Paving Project**
  Enterprise Electric, Inc.
  Streamline Properties
  46 Capital Avenue
  Lisbon Falls, ME 04252
  Map U10 Lot 012
- **Case #24-09 Site Plan & Subdivision Review**
  RWG Properties, LLC
  692 Lisbon Street
  Lisbon Falls, ME 04252
  Map U05 Lot 21
- **Case #24-10 Conditional Use Application**
  Farewell My Friend - Goodbye center for pets
  Amy Ruksznis
  143 Lisbon St
  Lisbon, ME 04250
  Map U22 Lot 003

- **Case #24-11 Subdivision Review Application**
  Gervais Homes, LLC
  223 Lisbon Street
  Lisbon, ME 04250
  Map U19 Lot 199A & 120

- **Case #24-12 Pre Application- Site Plan Review Application**
  Solar Array for Power Generation
  Nexamp, Inc.
  Bowdoinham Road
  Lisbon Falls, ME 04252
  Map R03 Lot 019

- **Case #24-13 Site Plan and Conditional Use Application**
  Andrew Skelton and Carrie Skelton
  Skelton's Foreign Auto
  42 Lisbon St
  Lisbon, ME 04250
  Map U24, Lot 022

- **Case #24-14 Site Plan Review Application**
  Maine Dept. of Marine Resources
  Farwell Dam
  11 Upland Rd
  Lisbon, ME 04250
  Map U17, Lot 22

- **Case #24-15 Conditional Use Application**
  Jeffrey S. Ross
  23 River Rd
  Lisbon, ME 04250
  Map 06 Lot 006

Other Planning Board activity:

- Extension Request for Lisbon CSG, LLC Solar Project – The Planning Board approved a 1 year extension on 3/14/2024.

Ordinance Amendments:

- Chapter 70, Article IV, Division 5A: Rural Open Space II Zoning District
- Chapter 70, Proposed Ordinance Changes LD337
- Chapter 70, Article 11,
- Chapter 70, Article 11, Division 5 - Section 70-120 Powers & Duties- (a) Administrative Appeals
- Chapter 70, Article IV, Division 13, Section 70-531 Table of Land Uses, Footnote 11
- Site Plan Review -Sec. 62 Potential Contamination Identification
- Lisbon Roads Ordinance - Ordinance Changes - Chapter 70, Chapter 66

ROSI/II Zoning Updates	Complete
Assess mobile home rules in Ordinance	Complete
Review village zoning and res. density to encourage housing	In Progress
Review Ordinance for lots split between zones	Complete
Outdoor storage of materials Ordinance	In Progress
Nonconforming use/shore land clean up	In Progress
Temporary camping Ordinance	In Progress
Mapping of the Resource Protection and Shoreland Zones	In Progress
Building Height Standards	In Progress

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at www.lisbonme.org / Code Enforcement.

If interested in becoming a member of the Planning Board please contact the Town Clerk's Office at 353-3000 Ext. 112.

DEPARTMENT REPORTS

Town Manager: Glenn Michalowski

Dear neighbors,

Annual Town Reports are both a record and a reflection—an opportunity to share with residents what has been accomplished in the past year, the challenges we continue to navigate, and the groundwork being laid for Lisbon's future.

Fiscal and Audit Progress

2024 was a year of progress, but also one of transition. While our audit resulted in a qualified opinion for certain reconciliations, the Town received clean, unmodified opinions across most funds, including the Water Department, Treatment Plant, Loan Programs, and Education Fund. The audit also confirmed that Lisbon's overall financial position improved, with an increase in net position of $3.5 million. This reflects disciplined budgeting, debt reduction, and careful stewardship of resources.

We are candid in recognizing the work ahead: our goal for 2025–2026 is to bring financial reconciliations current and maintain no more than a 30-day lag moving forward. Importantly, in 2025 we achieved—though not without difficulty—the end of the practice of relying on one-time revenues to cover recurring expenses. This accomplishment allowed us to adopt a structurally balanced budget for FY26, a significant step toward long-term financial stability.

Infrastructure and Grants

Significant strides were made on long-term projects. The Borrough Road Bridge replacement advanced with the award of $1 million in Congressionally Directed Spending. While the NEPA review and appraisal processes with DOT and landowners remain underway, we are targeting easement acquisition in fall 2025 and construction bids by spring 2026. The Town also secured a $500,000 federal Brownfields grant, building on momentum from our waterfront green space initiative on Canal Street. That project—supported by a State of Maine grant—activated a new community space and became a centerpiece of our 225th anniversary celebrations.

Community and Communication

We recognize that how we communicate is as important as what we communicate. In summer of 2025, the Town adopted a new social media strategy to expand outreach, increase transparency, and engage residents where they are. This work continues with the launch of a new municipal website in March 2025, designed for easier navigation and improved access to public information.

Staffing and Leadership

Our team saw transitions this year. Following the retirement of Chief Nate LeClair, we welcomed Fire Chief Craig Bouchard in November 2024, a Lisbon native with nearly three decades of service experience. We also anticipate welcoming a new Finance Director this month to continue strengthening our financial operations. In January 2025, we welcomed Alice Richards as Town Clerk, following her promotion from Deputy Clerk. At the same time, we undertook a reorganization of administrative support functions, eliminating the Executive Assistant position in 2024 and consolidating the Public Works administrative assistant role across three departments. This effort, along with the elimination of the standalone HR Director position in 2025, reflects the Town's broader commitment to lean, efficient operations.

Municipal Salary Report: July 1, 2023-June 30, 2024

Albert, Normand	Council	$421.96
Cain, Christine	Council	$1,567.28
Fellows, Donald	Council	$783.64
Keller, Jo-Jean	Council	$1,567.28
Larochelle, Fernand	Council	$1,567.28
Lunt, Mark	Council	$1,567.28
Moore, Harry	Council Chair	$1,913.86
Robishaw, Raymond	Council Vice Chair	$1,913.86
COUNCIL	**TOTAL:**	**$11,302.44**
Craig, Laura	School Committee	$1,567.28
Galligan-Schmoll, Margaret	School Committee	$1,913.86
Labbe-Poisson, Kimberly	School Committee	$1,567.28
Lednum, Leonard	School Committee	$1,567.28
Rogers, Kelli	School Committee	$241.12
Rugullies, Christopher	School Committee	$663.08
Yergin, Kathi	School Committee	$602.80
ELECTED OFFICIALS	**TOTAL:**	**$8,122.70**
Alexander, Melanie	Assistant Town Manager	$21,262.00
Bennett, Sarah	Assistant Town Manager	$69,793.60
Fisk, Garrett	General Assistant PT	$2,362.50
Herrera, Oscar	Administrative Assistant	$326.25
Herrera, Oscar	Intern	$1,473.75
Izumi, Lynna	HR Director	$82,428.80
Michalowski, Glenn	Town Manager	$113,300.09
Normand, Joseph	Custodian	$16,701.48
TOWN MANAGER	**TOTAL:**	**$307,648.47**
Cooper, Jeffrey	Animal Control Officer	$52,957.36
Schlotterbeck, Ray	Reserve Animal Control Officer	$1,924.80
ANIMAL CONTROL	**TOTAL:**	**$54,882.16**
Van Paepeghem, Amy	Assessor Agent/GA Coordinator	$16,063.90
Vye, Julie	Deputy Clerk	$40,763.25
Wiers, Amy	Assessor Agent/GA Co./GA Adm.	$63,544.47
ASSESSING	**TOTAL:**	**$120,371.62**

Berube, Linda	Appeals Board	$183.93
Cavender, Clyde	Appeals Board	$28.28
Metivier, Eric	Appeals Board	$666.04
Profenno, Gabrielle	Appeals Board	$105.04
Stevens, Zachary	Appeals Board	$68.68
Zack, Jesse	Appeals Board	$105.04
BOARD OF APPEALS	**TOTAL:**	**$1,157.01**
Bianconi, Gregory	Election Clerks	$14.15
Cloutier, Sheila	Election Clerks	$922.18
Douglass, Linda	Election Clerks	$513.77
Foster, Steven	Election Clerks	$404.21
Fuller, William	Election Clerks	$708.98
Ganong, Margaret	Election Clerks	$470.01
Geffre, John	Election Clerks	$96.60
Gray, Sheila	Election Clerks	$203.55
Hill, Debora	Election Clerks	$677.24
Hodgkins, Nina	Assistant Clerk	$619.78
Jones, Laura	Election Clerks	$193.20
Larochelle, Constance	Election Clerks	$262.38
Levesque, Bertrand	Election Clerks	$398.03
Metivier, Eric	Election Clerks	$412.35
Michel, Daniel	Election Clerks	$488.78
Michel, Gwendolyn	Election Clerks	$631.15
Poliquin, Martha	Election Clerks	$515.99
Ray, Bernadette	Election Clerks	$205.18
Richards, Alice	Deputy Clerk	$15,059.95
Roberts, Cynthia	Election Clerks	$563.59
Roberts, Richard	Warden	$581.46
Smith, Lisa	Deputy Clerk	$16,988.83
Ward, Lisa	Clerk	$69,568.88
Watson, Thomas	Election Clerks	$329.03
Willette, Wilfred	Election Clerks	$833.49
CLERK	**TOTAL:**	**$111,662.76**
Lee, Victoria	CEO Admin Assist	$16,652.06
Moreau, Jonathan	Electrical Inspector	$5,515.65
Stambach, Mark	Code Enforcement Officer	$83,211.56
Taylor, Christina	Collections Clerk	$40,823.54
CODE ENFORCEMENT	**TOTAL:**	**$146,202.81**

Allen, Erika	Reserve Dispatch	$440.75
Beaumier, Krista	Dispatchers	$12,028.17
Dickinson, Steven	Dispatchers	$68,911.28
Ellis, Jessica	Reserve Dispatch	$2,565.21
Ford, Jason	Dispatchers	$58,611.36
Gamache, Leland	Reserve Dispatch	$599.42
Goss, James	Reserve Dispatch	$3,409.16
Roy, Cathy	Dispatchers	$70,862.69
COMMUNICATIONS CENTER	**TOTAL:**	**$217,428.04**

Cunningham, Ross	Economic Development Director	$80,712.46
Ruger, Emily	Downtown Director/Community Development Specialist	$7,658.95
ECONOMIC DEVELOPMENT	**TOTAL:**	**$88,371.41**

Billings, Richard	Finance Specialist	$6,461.07
Bryant, Samantha	Finance Director	$91,473.60
Hayslip, Rebecca	Finance Specialist	$7,540.82
Hurd, Tiffany	Finance Specialist	$47,660.92
Martin, Brenda	AP Clerk	$38,864.17
FINANCE DEPARTMENT	**TOTAL:**	**$192,000.58**

Adams, Dana	Call Firefighters	$7,694.86
Billings, Troy	Call Firefighters	$2,217.65
Blake, Jared	Call Firefighters	$1,035.54
Burgess, Benjamin	Firefighter FT	$46,696.26
Byron, Joshua	Call Firefighters	$5,017.69
Carr, Jeffrey	Call Firefighters	$4,790.30
Chapman, Luke	Call Firefighters	$217.04
Dubois, Joshua	Call Firefighters	$13,760.31
Fleck, Shawn	Call Firefighters	$600.00
Forbes, Eric	Call Firefighters	$1,684.20
Gamache, Leland	Call Firefighters	$7,151.51
Guay, Ryan	Call Firefighters	$3,588.58
Hewes, Leo	Call Firefighters	$1,401.83
Jordan, Charles	Firefighter FT	$38,928.86
Judd, Dj	Call Firefighters	$363.07
Kazimer, Adam	Call Firefighters	$1,658.99
Kazimer, Alex	Call Firefighters	$11,502.88
Leclair, Nathan	Fire Chief	$96,000.84
Lemieux, James	Call Firefighters	$791.70
Mcgrath, Thomas	Call Firefighters	$11,407.18
Pelletier, Chad	Call Firefighters	$4,767.60
Pomelow, Zachary	Firefighter FT	$49,647.91
Reuling, Calvin	Call Firefighters	$12,661.77
Robitaille, Joseph	Call Firefighters	$3,257.49
Robitaille, Robert	Call Firefighters	$11,054.90
Robitaille, Ryan	Call Firefighters	$10,412.01
Siderio, Brandon	Firefighter FT	$53,414.06
Storm, Maxwell	Call Firefighters	$3,706.29
Theberge, Alex	Call Firefighters	$12,236.15
Thompson, Charles	Call Firefighters	$2,259.07
Watson, Eric	Call Firefighters	$6,976.96
Williams, Jeremy	Call Firefighters	$1,593.46
Yontz, Dameon	Call Firefighters	$14.22
FIRE	**TOTAL:**	**$428,511.18**

Allen, Christine	Children's Librarian	$28,445.27
Hayden, Heidi	Assistant Library Director	$52,270.42
Kimball, Kerri	Circulation Librarian	$42,016.00
Lemieux, Claudia	Circulation Librarian	$37,279.16
Meakin, William	Library Director	$70,202.62
Williams, Candace	Library Custodian	$2,542.00
LIBRARY	**TOTAL:**	**$232,755.47**

Alves, Casey	Instructor	$850.00
Arsenault, Hank	Parks Laborer	$645.25
Arsenault, Jeffery	Parks Laborer	$11,514.00
Austin, Kelly	Before/After School	$7,032.00
Barnard, Evangeline	Camp Counselor	$329.88
Bobrowiecki, Michael	Camp Counselor/Before & After School	$7,834.48
Booker, Kasie	Camp Counselor	$4,341.63
Boucher, Alison	Camp Counselor	$5,238.51
Bowie, Sophia	Camp Counselor	$3,110.26
Bright, Aubriana	Camp Counselor	$3,516.01
Brown, Craig	Bus Driver	$1,430.00
Burkhardt, Adeline	Coach/Before & After School	$1,341.69
Campbell, Holly	Coach	$1,600.00
Coffin, Erin	Camp Counselor	$3,915.00
Corson, Ava	Camp Counselor	$329.88
Crosskill, Sydney	Before/After School	$2,993.13
Desrosier, Stephanie	Camp Counselor	$344.38

Doran, Akira	Camp Counselor	$3,936.76
Douglass, Sydney	Coach	$300.00
Durisko, Karen	Program Supervisor	$4,537.13
Fairbanks, Mallory	Camp Counselor	$3,960.00
Fitzsimmons, Jacob	Camp Counselor/Before & After School	$5,966.75
Fleck, Shawn	Coach	$800.00
Fleury, Luann	Before/After School	$4,847.54
Francis, Jared	Camp Counselor/Before & After School	$4,682.13
Ganong, Malachi	Parks Laborer	$1,287.00
Guerrette, Jackson	Coach	$1,228.88
Hanning, Grace	Before/After School	$3,202.50
Hanscom, Zachary	Camp Counselor	$2,776.75
Harvey, Amelia	Camp Counselor	$340.75
Harvey, Patience	Camp Counselor/Before & After School	$8,512.88
Harvey, William	Before/After School	$3,717.20
Hayes, Caleb	Before/After School	$5,890.65
Helman, Sara	Instructor	$1,440.00
Kelly, Ashtyn	Camp Counselor	$4,104.00
Knight, Lilla	Camp Counselor/Before & After School	$5,410.50
Kottmann, Ava	Camp Counselor	$326.25
Kulow, Reese	Camp Counselor	$2,446.89
Leeman, Seth	Camp Counselor - Supervisor/Parks Laborer	$5,333.81
Logan, Dean	Parks Supervisor/Laborer	$45,420.43
Long, Brandon	Camp Counselor	$217.50
Lukeski, Bella	Camp Counselor/Before & After School	$8,209.01
Madore, Katherine	Parks & Rec Assistant Director	$59,906.40
Madore, Malachi	Camp Counselor/Before & After School	$6,587.50
Maloy, Sophie	Camp Counselor/Before & After School	$7,745.03
Mcgrath, Rachel	Bus Driver	$2,134.00
Merritt, Kiley	Camp Counselor - Supervisor/Before & After School	$5,552.63
Mooney, Emmett	Camp Counselor/ Before & After School	$6,382.75
Morin, Linn	Instructor	$910.00
Moulton, Kadence	Camp Counselor - Assistant Supervisor	$4,315.00
Norman, Brook	Camp Counselor/ Before & After School	$6,200.13
Perron, Jenniffer	Coach	$3,082.50
Petrie, Julie	Coach	$600.00
Picard, Bryce	Camp Counselor	$3,996.31
Picard, Elle	Before/After School	$5,645.69
Pomerleau, Barry	Coach	$1,600.00
Pomerleau, Isabella	Camp Counselor	$326.25
Pulsifer, Christina	Camp Counselor	$344.38
Richardson, Donald	Bus Driver	$1,826.00
Roy, Carter	Parks Laborer	$45,826.95
Russo, Anthony	Referee	$200.00
Sargent, Janice	Bus Driver	$126.50
Scribellito, Isaac	Coach	$1,576.88
Seaborne, Tiana	Camp Counselor	$373.38
Shambarger, Benjamin	Camp Counselor	$3,150.13
St Pierre, Melissa	Instructor	$1,040.00
Stevens, Mark	Parks & Rec Director	$95,871.52
Strout, Aline	Senior Coordinator	$47,839.78
Tuplin, Amelia	Bus Driver	$1,380.50
Turner, Gabrielle	Camp Counselor/Before & After School	$7,938.75
Weeks, Stephanie	Coach	$800.00
Willey, Anna	Before/After School	$16,933.50
Willey, Emma	Before/After School	$6,989.65
Willey, Jennifer	Admin Programmer	$40,547.08
Wilson, Marlie	Camp Counselor	$83.38
Wing, Kylie	Camp Counselor	$228.38
PARKS & RECREATIONS	**TOTAL:**	**$573,322.36**
Carr, Shaun	Planning Board	$1,093.74
Craig, Nicholas	Planning Board	$809.30
Huston, Christopher	Planning Board	$853.06
Kuhl, William	Planning Board	$656.14
Leeman, Daniel	Program Supervisor	$7,281.30
Thomsen, Natalie	Planning Board	$459.27
PLANNING	**TOTAL:**	**$11,152.81**
Bernard, Renee	Detective	$89,578.60
Blais, Timothy	Patrol Officer	$59,598.43
Brushwein, Glen	Patrol Officer	$44,242.12
Cusson, Brady	Patrol Officer/SRO	$67,508.20
Fischer, Matthew	Patrol Officer	$2,738.85
Gormely, Jacob	Patrol Officer	$1,224.00
Kelly, Shawn	Patrol Officer	$77,236.70
Kenney, Brianna	Patrol Officer	$74,132.77

Ouellette, Daniel	Patrol Officer	$63,091.44
Sibley, Christopher	Detective	$98,587.50
St. Amant, Richard	Detective	$89,141.66
Strout, Jacob	Patrol Officer/K9	$78,872.13
Gormely, Benjamin	Reserve Police Officer	$6,225.35
Kelly, Melissa	Reserve Dispatcher	$3,905.05
Mcfadden, Christine	PT Administrative Assistant	$24,440.00
Mcgee, Ryan	Police Chief	$98,134.41
Michaud, Paul	PT Administrative Assistant	$690.00
Picard, Jeffrey	Lieutenant	$104,638.09
Tapley, Andrea	Executive Assistant	$53,601.64
Williams, Jeffrey	Patrol Officer	$120,888.39
Darby, Glenn	Corporal	$72,312.90
Drake, Wayne	Corporal	$74,422.24
Levesque, Andrew	Sargent	$103,638.11
Morse, Nathan	Sargent	$93,944.19
St. Pierre, Jason	Detective	$34,549.52
POLICE	**TOTAL**	**$1,537,342.29**
Cyr, Randy	Public Works Director	$76,921.91
Fournier, Mark	Foreman/Operations Manager	$42,766.39
Holland, Regina	Public Works Admin Assistant	$51,215.77
Maloy, Patrick	Public Works Director/Planning Board	$853.06
Anderson, Brandon	TS-Driver-Attendant	$28,423.37
Galipeau, Gerard	Driver/Operator	$57,150.86
Hayes, Mark	Driver/Operator	$27,257.98
Hiles, Kevin	Mechanic	$58,410.43
Hodgson, Sean	Driver-Operator	$2,823.38
Mason, Alfred	Automotive Foreman	$65,566.70
Moon, Deven	Driver/Operator	$16,475.47
Phillips, Christopher	Driver/Operator	$8,016.25
Pierce, Peter	Driver/Operator	$22,468.13
Poisson, Daniel	Foreman	$9,774.33
Smith, Nicholas	Driver-Operator	$774.01
St. Amant, John	Acting Foreman/Driver/Operator	$66,294.21
Twigg, William	Driver/Operator	$63,302.96
Westleigh, Jonathan	Acting Foreman/Driver/Operator	$54,893.89
PUBLIC WORKS	**TOTAL:**	**$653,389.10**

Horton, Lori	Collections Clerk	$15,512.48
Scribner, Amy	Tax Collector	$61,255.64
Therrien, Margaret	Tax Collector	$34,063.78
TAX COLLECTOR	**TOTAL:**	**$110,831.90**
Obie, Marcel	Attendant/Operations Manager	$59,324.96
Pomorski, Eric	Attendant	$17,043.07
Scribner, Luke	Attendant	$18,479.22
Wight, Ronald	Attendant	$19,070.21
Williams, James	Attendant	$18,107.96
Galloway, Christopher	TS-Driver-Attendant	$415.73
Hyde, John	Driver-Attendant & Operator	$46,649.93
TRANSFER STATION	**TOTAL:**	**$179,091.08**
Aievoli, Stephen	Treatment Plant Superintendent	$63,912.80
Bancroft, Caleb	Treatment Plant Operator	$9,757.88
Breton, Zachery	Treatment Plant Lab Tech	$62,863.28
Desjardins, Kevin	Treatment Plant Operator	$62,028.06
Harriman, Joseph	Treatment Plant Billing Clerk	$48,517.65
Leighton, Mason	Treatment Plant Operator	$41,759.29
Webster, Thomas	Treatment Plant Supervisor	$76,532.18
TREATMENT PLANT	**TOTAL:**	**$365,371.14**
Bellegarde, Emily	Water Operator	$17,355.89
Burke, Angus	Water Operator	$5,380.00
Conde Ii, Joao De Nazare	Water Operator	$16,385.48
Grant, Andrea	Office Assistant	$41,487.73
Hale, Marie	Water Commissioner	$1,625.00
Harrison, Charles	Water General Manager	$95,085.60
Langdon, Samuel	Water Operator	$67,910.10
Masse, Cynthia	Custodian	$4,572.65
Mclean, Arthur	Water Commissioner	$1,950.00
Reynolds, Shellie	Office Assistant	$50,260.65
Schafer, Cynthia	Business Manager	$55,253.50
Stevens, Donald	Water Operator	$87,219.99
Ward, Allen	Water Commissioner	$1,625.00
WATER DEPARTMENT	**TOTAL:**	**$446,111.59**

Assessor's Office

It is the Assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The Assessor is responsible for discovering, listing and valuing all taxable property, including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption.

Almost all of the records in the Assessing Office are available to the public, including the tax commitment book, tax maps, property record cards, and real estate transfer declarations.

Lisbon's tax year is a fiscal year that runs from July 1st thru June 30th; Assessments for that year are fixed on April 1st as per Title 36, M.R.S.A. §502

Taxable Value	2024
Real Estate	$978,682,700
Personal Property	$57,108,600
Total Value	$1,035,791,300

Current Land Use Programs

These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications. Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2023	Assessed Value 2024
Tree Growth	3,154.51	$1,358,294
Farm Land	434.65	$153,965
Open Space	685.03	$344,920

Title 36, M.R.S.A. §681-689

Homestead Exemption -This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence. The exemption is currently $25,000, since Lisbon's assessment ratio was 100%, residents received the full exemption.

Homestead Exemption	2024
Total number of $25,000 exemptions	2374
Total number of fully exempted properties	41
Total number of exemptions granted	2415

Title 36, M.R.S.A. § 653

Veteran Exemption Veterans and Widows of Veterans may qualify if- A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving, or received an Armed Forces Expeditionary Medal.

Total number of veteran exemptions granted	308

Title 36, M.R.S.A. §654-A

Blind Exemption An individual who is blind can apply for a $4,000 in valuation exemption from taxation.

Total number of blind exemptions granted	5

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services Income Tax Division. This is the **Property Tax Fairness Credit** and is based on income. To apply for the credit you must file a State Income Tax Return. You may contact the MRS Income Tax Division for more information at 626-8475 or 624-7894 to request a form.

Personal Property

Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate.

There are two programs that offer relief with personal property taxes.

The first one is **(BETR**) **Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995.

The second program (**BETE**) **Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008.

For applications or more information regarding any of these programs please see our website @lisbonme.org or stop by the office. Maine Revenue Services, Property Tax Division's website is also a valuable source of information @ http://www.maine.gov/revenue/forms/property/appsformspubs.htm.

Amy Wiers, Assessor
awiers@lisbonme.org
Tel. (207) 353-3000 ext.110

Code Enforcement

From the Offices of

CODE ENFORCEMENT

Mark Stambach
207-353-3000X111
mstambach@lisbonme.org

The office of the Code Enforcement handles all aspects of property use, building construction, and land use questions and issues for the Town of Lisbon. The first and last stop for any construction project or land use inquiry is this office. From the original permit and plan submission, to plan review, permit issuance, multiple inspections of a project and final approval with the issuance of a Certificate of Occupancy, the Code Officer checks for compliance with the relevant code requirements and ordinances that have been adopted by the Town of Lisbon.

This year the department has expanded the ability to review plans digitally. This allows for reduced costs to the applicant as changes do not require reprinting of plans, as well as the department having to provide storage for those plan sets. We have also added a software program for the tracking of permits, inspections, and code enforcement actions. This will help us in record retention and retrieval.

A new GIS (Geographic Information System) mapping program that is now available on the website. This will allow both residents and professionals' access information on multiple aspects of any property, indicating things like the zoning district, wetland locations, and whether a property is located in a flood zone.

The goal of the Code Enforcement Officer is to ensure the construction of safe, functional, and maintainable buildings. Whether single family home or a public building, the purpose of codes is for the protection of the occupant and for first responders in the event of an emergency. Although the purpose of codes is based in life safety principals, the following of codes can also aide in a faster reoccupation of a building after an incident.

One of the main functions of the CEO is to provide education on the codes, ordinances, and any relevant state or federal regulations that may be involved with construction projects and land use. Inquiries range from determining whether a home occupation is allowed on a property, to answering technical code related questions concerning the construction of a multi-million dollar project. It is important that questions are answered in such a way that the information is useful to the individual asking those questions. Construction professionals, design professionals, as well as home and business owners have a different understanding of the process, and how the information is provided is important for the understanding and usefulness of that information.

The Code Officer is also the staff support person for both the Planning Board and Zoning Board of Appeals. This involves the organization of any items brought before these boards, reviewing the applications for

completeness, and presenting information on any relevant ordinances so that the boards are able to make informed decisions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. Additional information related to the Code Enforcement Office can be found online at www.lisbonme.org.

Report of Calendar Year 2024

Permits issued

Permit type	#	Fees
Building Permits:	167	$45,853.73
Plumbing Permits: (Town share=$ 6,690)	84	$ 8,923.00
Electrical Permits:	231	$8,546.82
Total:		$63,323.55

Building Permit Breakdown

New Residential Homes:	15
Residential Remodel and additions	24
Mobile Homes:	28
Multi-family	3
Other permits	9
Accessory Structures:	67
Commercial change of use	6
Commercial Alteration	15

Economic Development

Lisbon Economic and Community Development

Annual report for 2024

2024 was a great year here in Lisbon. We saw the arrival of several new businesses, some new annual events and the revitalization of the valuable downtown network here in Lisbon.

During 2024 we celebrated the arrival of 8 new businesses to Lisbon! We also established some great new events and continued others. We saw the inaugural year of the Tasty Tuesday Food Truck Rally every other Tuesday at the Worumbo Riverfront. We saw the continuation of the Lisbon Farmers Market, the Carnival on the riverfront during the Moxie festival, and the Maine Blues festival.

"Tasty Tuesdays" has made a real difference in our community. With roughly 1,000 people visiting each week, it has become, not only a place to reconnect with neighbors and friends, but also a magnet to folks from other communities to visit Lisbon. With a large percentage of visitors coming from other towns, we are expanding awareness of all Lisbon has to offer. We also had food trucks available during lunchtime periods at both Worumbo and Graziano Square. We grew our social media presence and helped promote all of the local businesses.

In April we spent the month recognizing many of the amazing volunteers that contribute to our success and we selected The Lisbon Historical Society as our Spirit of America award winner based on their countless years of dedication to our community.

We hosted our second joint event with both the L/A Metro Chamber and the Bath Brunswick Regional Chamber. We also continued our very popular Business Breakfast series to allow business leaders to gather and network with each other.

We saw the continued development of the Worumbo Riverfront Event Center. This site will continue to be an economic driver for our community for years to come.

Using money from Maine Department of Economic and Community Development grants, we continue to rehabilitate the facades of local businesses. We are very grateful for this funding and continue to bring more projects to this program in the coming year.

With a grant from ICMA, we were able to create and provide the Lisbon Empowerment and Achievement Program (LEAP) which started in the fall of last year and provided 12 monthly classes covering topics from Job interview tips to home buying. This program continued through 2025 and we are thrilled to be able to offer this service.

In April we worked with the Maine Downtown Center and the Town Council to transfer the "Downtown Organization" out of the ECD office and to the Non Profit "Discover Lisbon" (formerly Positive Change Lisbon) These volunteers, under the guidance of a part time director, have embraced the National Main Street model and are working to improve our community through community events, beautification projects and small business support. In nearby communities like Brunswick, Bath, Saco and others, this program has had an incredible impact on the vibrancy and success of the residents and the business community. Our office will continue to coordinate with, and support, these valuable volunteers.

While we do not have a lot of metrics that are designed to show the growth in our community, we can note that residential building permits are up and that the storefronts continue to remain at a high occupancy rate. We continue to work on the vacant spaces and have enjoyed having new retail in the falls and the village and we look forward to seeing them continue to succeed! We are moving in the right direction and it's my pleasure to work on the behalf of the great citizens and businesses of Lisbon. My office door is always open if you have any questions.

Sincerely,

Ross Cunningham

Economic and Community Development Director

Fire Department

To the Citizens of the Town of Lisbon:

The Lisbon Fire Department is dedicated to protecting life and property and mitigating man-made and natural emergencies for the citizens, businesses, and visitors of the Town of Lisbon.

This report represents the Lisbon Fire Department over the calendar year of 2024.

In 2024, the Lisbon Fire Department responded to 482 calls for service, including structure fires, fire alarms, public service calls, car accidents, and emergency medical incidents. Over the years the variety of the type of call for service is continually changing.

The calls for service are broken down in the following categories (as determined by the United States Fire Administration).

- Fires 43
- Overpressure, ruptures, explosion, overheat – no fire 3
- Rescue & Emergency Medical Services 165
- Hazardous conditions 75
- Service Call 61
- Good Intent Call 88
- False Alarms & False Call 43
- Severe Weather & Nature Disaster 2
- Special Incident Type 2

Calls for service by calendar month.

- January- 30
- February- 36
- March- 23
- April- 90
- May- 25
- June- 25
- July- 46
- August- 35
- September- 41
- October- 44
- November- 34
- December- 51

The department's full-time crews train weekly, while call company members train monthly. Training covers the essential skills and scenarios members may face, including water and ice rescue, firefighting, vehicle extrication, and hazardous materials response. In 2024, the department logged a total of 307 hours of training.

2024 brought a change in leadership with the retirement of Chief Nate LeClair in September. Chief LeClair served the department proudly for 7 years. Under the leadership of Chief LeClair the

department saw the implementation of full-time firefighting staff starting with one firefighter in 2019 and growing to our current staffing of four full-time members. Chief LeClair continued to maintain the department's vehicle replacement plan and, with voter approval, authorized the purchase of two new apparatus: a 1,800-gallon Tender/Pumper and a 750-gallon Rescue/Pumper. These purchases will allow the department to retire from service Engine 2 and Rescue 10. Chief LeClair was also instrumental in obtaining the departments first ambulance purchased through the American Rescue Plan post COVID which was delivered in March of 2024.

In the months following Chief LeClair's retirement Call Company Officer's played a vital role in keeping the day to day operations going while the search for the next Chief was executed. On November 1st, 2024 Craig Bouchard started his tenure as the new Fire Chief for the department. Chief Bouchard, no stranger to the town of Lisbon, a graduate of Lisbon Schools and former member of the call company. Bouchard started training with the ET. Smith Hose Company in 1997 and was officially hired as a member of the department on August 4th, 1998 his 18th birthday until late 2002. Remaining dedicate to the fire service Chief Bouchard completed 22 years as a career firefighter and officer before moving to a Chief Officer role in 2022.

On December 9th, 2024 The Lisbon Fire Department responded to an equipment fire inside Dingley Press at 119 Lisbon St. The fire cause significant damage to a printing dryer and threatening the structure. When crews arrived, initial reports indicated that an employee was missing inside the structure. Chief Bouchard struck a second alarm, bringing additional mutual aid crews to the scene. As the Lisbon Fire crew began entering the building the reported missing employee was located safely outside the building. That initial crew aggressively attacked the fire, keeping the fire to the machine of origin. After significant overhaul the building was able to be turned back over to building management. The estimated damage to the machine total around 5 million dollars, however the estimated value saved exceeded 50 million dollars and no days of lost work for the employer.

Our call company members continue to exemplify the highest standards of service and sacrifice, answering the call with unwavering dedication year after year. Their commitment—often at great personal cost and on their own time—reflects the true spirit of the fire service. This past year, their efforts were especially commendable as the department experienced a 15% increase in call volume, demanding greater time, energy, and resilience from every member. Their steadfast response not only ensures the safety of our residents but also strengthens the foundation of our department and the community we proudly serve.

Equally vital to our mission are the full-time members who provide consistent coverage and ensure rapid response to emergencies throughout the day. Their presence guarantees that our community receives timely, professional service regardless of the hour or circumstance. These members play a pivotal role in our operational readiness—maintaining apparatus, completing essential training, and standing ready to respond at a moment's notice. Their reliability and expertise enhance response times and provide critical support to our call company members, ensuring that our department continues to meet the growing needs of the community with excellence and efficiency.

Respectfully,

Craig Bouchard
Fire Chief & Health Officer

General Assistance

Our General Assistance Program is available to help those eligible to meet their basic needs during difficult financial times when they are unable to provide for themselves and their families.

General Assistance provides "a specific amount and type of aid" for defined needs during a limited period of time and is not intended to be a continuing 'grant-in-aid' or 'categorical' welfare program per Title 22 MRSA Section 4301(5).

A determination of eligibility is made for up to a thirty-day period based on anticipated earnings. Residents must call 207-353-3000 Extension 124 for General Assistance to obtain an appointment.

The General Assistance Office also assists Lisbon residents who may not be eligible for welfare with additional resource information.

This office also coordinates the annual "Giving Tree Program" with the Lisbon Library. Together we assisted many families and lots of children in our area. We could not have sponsored this program without the generous donations from our local businesses, Lisbon citizens, local churches and staff. We were able to put over 100 tags on trees at the Lisbon Library and Food City this year. Every tag was sponsored and purchased by our community and because of their generosity, we were able to provide holiday gifts to over 140 children and gift cards to over 50 families in our community. In the week prior to gift pick up day, several Town employees and residents volunteered to help wrap each gift with care. The holiday spirit was alive in Lisbon!

Library Department

July 1, 2023 through June 30, 2024

The Lisbon Library continues to grow in circulation and program attendance, with our fiscal year 2024 circulation numbers surpassing fiscal year 2023's record high total by an additional 6.9%. While much of this continued growth remains in the Children's Room, we also saw significant gains in our ever-growing Library of Things, as well as Adult Nonfiction, Young Adult Fiction, and DVDs. E-books and downloadable audio continue to be a popular option for our patrons through the CloudLibrary and Boundless apps. Interlibrary loan requests by our patrons dropped slightly, but materials we loaned to other Libraries more than doubled, partly due to more patrons using the Reciprocal Borrowing Program that allows patrons to use their library card at participating Libraries across the state. The Library continues to offer a mix of programs for our patrons, including Story Times, Crafts (for kids and adults) and the always popular Scavenger Hunt. We also introduced technical assistance for e-books and for the online graphic design website Canva. Our collection of materials increased by almost 2,000 items, with nearly one-third of those being donations of new or like-new items from our community. I look forward to seeing how our Library will continue to improve in the coming months and years, as we look for new ways to develop our programs and services to best suit the needs of our patrons and the community.

Circulation & Attendance Statistics

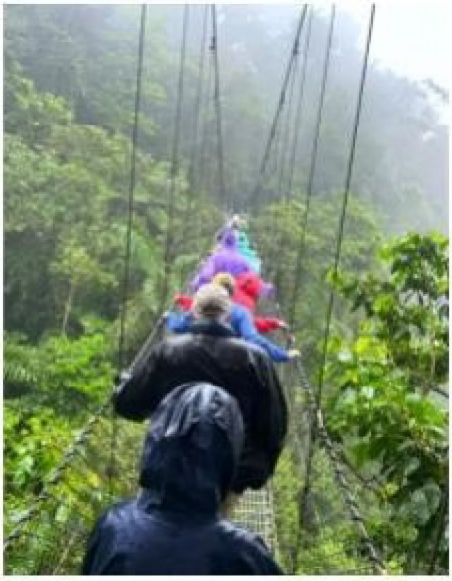
Adults	
Books	11,668
Audio Books	418
Video	1,665
Children & Young Adult	
Books	17,868
Audio Books	156
Video	1,026
Library of Things	198
E-Books	2,405
Interlibrary loan	
Materials checked out by our patrons	1,582
Materials loaned by us to other libraries	2,548
Programs & Attendance	231 programs with 3,045 attendees

Respectfully submitted,

William Meakin

Library Director

Parks and Recreation



At the Lisbon Parks and Recreation Department, we proudly reflect on a year of growth, collaboration, and community in 2024. From enhancing our numerous parks, gardens, and trails to expanding youth and senior programming; from the largest Moxie Festival to the smallest individual moments spent connecting with the most valuable part of our community, each citizen; our team worked with dedication to make Lisbon a vibrant and welcoming place for residents of all ages.

The year began with outdoor recreation in full swing. Skating rinks were created at the MTM Community Center and Beaver Park, as well as numerous opportunities for snowshoeing, cross-country skiing, hiking, and ice fishing in our parks. Indoors, we added upgrades to fitness center equipment, and offered a great lineup of fitness classes. In February, we introduced a new February Vacation Camp during the school break. This inaugural session of the program was well-received by families and staff.

In March, the Sunshine Hill Seniors embarked on an unforgettable trip to Costa Rica. This long-awaited trip left unforgettable memories and a break from the Maine winter for dozens of our Lisbon seniors.

In partnership with the Lisbon Police Department, in the Spring, we offered a R.A.D. (Rape Aggression Defense) self-defense course for women. This introduction to self-defense course is a nationally recognized benchmark for female safety empowerment and the decision to act. The program was met with overwhelmingly positive feedback from participants, and a waitlist was taken for the next course offering.

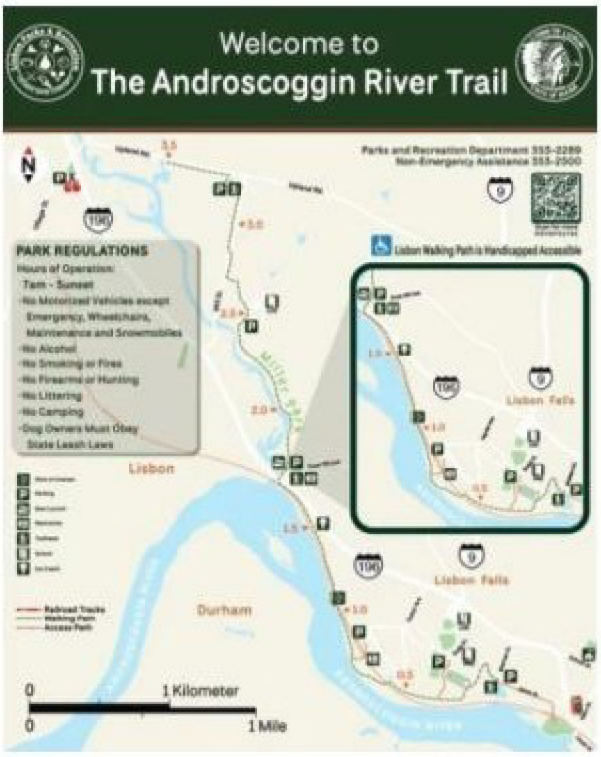
Spring brought Lisbon beautification efforts to life. We planted gardens across all town parks, enhanced Main Street and School Street with new planters, and even found a way to show our spirit with a Moxie garden. Our department was honored once again to assist in the Memorial Day observances in May, planned in conjunction with the American Legion and Lisbon Police Department.
As the retirement of several members of the Lisbon Historical Society, we were grateful to assist in transitioning leadership for the society and its archives, through months of planning meetings and secure storage of valuable artifacts.

June also marked the debut of our new K–6 football clinic, Lisbon Greyhound Gold, focusing on skill-building and sportsmanship.

The greatest task of our summer is the care of nearly three hundred summer campers in our Summer Day camps. We ventured to a few new field trip sites, had theme days, talent shows, beach trips, amusement park trips, epic field games, crafts, and most importantly, memories.

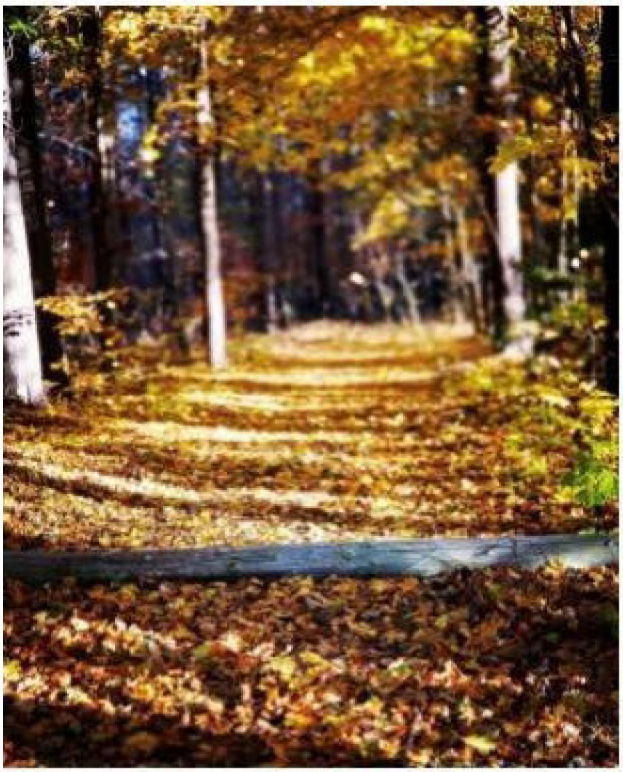
Another highlight was the 40th Anniversary of the Moxie Festival—our largest ever. After a full year of planning from the incredible Moxie Committee, the event drew record crowds and featured an exceptional musical lineup, including a performance by American Idol contestant Julia Gagnon. Another event that was a year in the planning was the July-August trip to Alaska and Vancouver planned by Senior Coordinator Aline Strout, a successful visit to our 49th state for nearly fifty seniors.

In the fall we installed eight new 4-foot trail maps along the Androscoggin River Trail. These meticulously designed, high-quality weatherproof signs are aimed at helping both residents and visitors to town navigate our incredible walking trail more easily. Fall sports kicked off with incredible participation: over 140 children joined our before- and after-school program, and close to three hundred took to the field for our K-6 football, soccer, and field hockey programs. We could not be more grateful for the untold hours our coaches spent forming athletes of integrity for the next generation. The autumn sent two buses of Sunshine Hill seniors to Nashville for an unforgettable adventure of



music, history, food, and fun. It is not unusual for our department to get comments from younger folks who want to know if they can count as a "senior" in order to have as much fun as ours are having!

As fall sports turned to winter sports, we expanded our sports programming through NAYS (National Alliance for Youth Sports) accreditation for our coaches and welcomed a new basketball coordinator. These updates reflect our continued commitment to offering high-quality, affordable programs for local families, as well as collaboration with both coaches and families to continue to see where we can grow based on our community needs.



In November, it was an honor for our department to dedicate a monument honoring veterans of the Afghanistan, Gulf, and Iraq wars, located at the newly established Heroes Park on Capital Avenue. This park has been in the works for some time, and we were thrilled

to have it start to take shape with the hard work of local Scout Alexyss Baird.

Also in November, we joined forces with other town departments to distribute Thanksgiving baskets and hosted our annual Thanksgiving dinner for over 100 seniors.

As winter returned, the MTM Community Center was activated as a community shelter for the third time this year, offering warmth and security in times of need. The annual tree lighting at Graziano Square brought residents together to celebrate the holiday spirit, and our Senior Citizens capped off the year with a festive trip to see the Boston Pops.

As we move into 2025, we remain committed to serving our community through providing outstanding service, recreational programs and facilities that create leisure opportunities in a safe and healthy environment for its citizens to meet their needs and enhance their quality of life.

Respectfully submitted,

Mark Stevens
Director, Lisbon Parks & Recreation

Police, Communications, and Animal Control

Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Ryan A. McGee
Chief of Police

2024 Annual Report

Lisbon Police Department, Communications & Animal Control

It is with great honor that I present to you the Annual Town Report for the Lisbon Police, Communications, and Animal Control Departments, summarizing our activities and achievements throughout the year in 2024.

Calls for Service and Enforcement Activities:

In 2024, the Lisbon Police Department responded to 15,368 calls for service, reflecting our commitment to addressing the growing needs of our community. This represents a steady increase from previous years: 12,807 calls in 2021, 14,799 in 2022, and 16,064 in 2023. The sharp rise in 2023 was largely due to the high volume of calls received during the Lewiston mass shooting incident, which placed a significant demand on our resources. This overall upward trend reflects our expanding community and the increasing challenges that come with it.

Our officers conducted proactive patrols, responded swiftly to emergencies, and maintained a proactive and strong presence to deter criminal activity. In 2024, they handled several serious incidents, including two separate shooting incidents where the suspects were taken into custody. These situations highlighted our officers' ability to manage high-stress incidents with professionalism, successfully take suspects into custody, and provide victims with the necessary resources and support.

The Lisbon Animal Control Department responded to over 728 calls for service involving domestic animal-related complaints, providing humane enforcement services, and managing contracts with Sabattus, Durham, and Bowdoin, generating approximately $43,479.60 in revenue for Lisbon.

As I have stated in previous annual reports, the Maine Police Employment Data keeps data on police officers in the State of Maine. The most recent information from the Maine Police Employment Data is from 2020 and those numbers only continue to rise.

This information takes the "crime rate" in Maine for offenses per 1,000 residents. There were 1,639 full-time municipal law enforcement officers, representing **1.93 officers per 1,000 population** for urban population areas. In 2020, there were 389 full-time sworn law enforcement officers employed by Maine's 16 sheriff's departments, and there were 302 sworn officers employed by the Maine State Police. The ratio of officers per 1,000 population in rural areas is 1.38 (those are the areas where the state police and sheriff's office cover). Statewide, there were 2,347 full-time sworn law enforcement officers. The total of Maine Police Officers

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Chief of Police

represents an average (between rural and urban) rate of 1.74 officers per 1,000 population. These numbers are very important because they are based on the crime rate in Maine. Taking those above numbers into account, in 2010 Lisbon had a population of 9,027 residents, moving forward 10 years to the 2020 US Census, Lisbon now has a population of 9,711 and as of 2025, those numbers have continued to climb upwards. According to the state analysis, we should have 1.93 full-time officers per 1,000 residents with a population of 9,711 residents. To summarize, based on the Maine Police Employment Data and our population, we should be at 19 full-time officers. The Police Department is currently staffed by 18 full-time law enforcement officers including the Chief, Lieutenant, 2 Patrol Sergeants, 3 Detectives, 2 School Resource Officers, 2 Patrol Corporals 5 Patrol Officers, 1 K9 Patrol Officer, and 1 MDEA Agent. It is important to note that our full-time Maine Drug Enforcement Agent (MDEA) position is completely funded by the State of Maine; Lisbon is reimbursed for all costs for this 18th officer who is assigned to the Maine Drug Enforcement Agency, working for Lisbon PD and investigating drug cases.

Personnel Updates:

In 2024, we had several key personnel changes and achievements:

- Detective Renee Bernard was sworn in as Lisbon's first female Detective, focusing on domestic violence and juvenile cases.
- Officer Brady Cusson was appointed as the School Resource Officer for Lisbon High School and Sugg Middle School, strengthening our connection with the youth in our community.
- Officers Glenn Darby and Wayne Drake were promoted to the rank of Patrol Corporal, recognizing their leadership, dedication, and commitment to leadership development and operational oversight.
- Deardra Laudieri joined as a Reserve Dispatcher, bringing valuable experience from her role at Lisbon Community School.
- Officer Daniel Ouellette graduated from the Maine Criminal Justice Academy Basic Law Enforcement Training Program in May 2024.
- Officer Shawn Kelly retired as a dedicated patrol officer, providing 21 years of outstanding service to our community. Thank you Officer Kelly for all you have done and we hope you enjoy your retirement.
- Officer Jacob Gormely was hired and filled Officer Kelly's patrol officer position.

Community Policing, Outreach and Support Services:

National Night Out was another great success in 2024. National Night Out is an annual

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Chief of Police

event we organize in August that brings our law enforcement and our community together, to strengthen relationships, promote public safety, and enhance neighborhood camaraderie. This initiative encourages positive interactions between our officers and our residents, fostering trust and unity while highlighting crime prevention efforts. Once again, we had another great night at NNO, filled with fun activities, food trucks, community engagement, and meaningful connections that reinforce our commitment to keeping Lisbon a safe and welcoming place for all.

Our School Resource Officers (SROs) have been instrumental in fostering safe educational environments, teaching DARE programs, SADD programs, and collaborating with school counselors. Recognizing the absence of in-school substance abuse counselors, we share our counselors within the police department to support our youth at the schools.

We also have the following programs that we offer to the Lisbon Community: Blue Envelope Program, Development Disabilities Registration Program, Elderly Fraud Training, Residential and Business Property Check Program, RAD Training, Sand for Seniors Program, Senior Citizen Outreach Program, VIPS, and our Wanderers Program.

We continued to benefit from two grant-funded counselor programs:

- OPTIONS Substance Abuse Counselor
- Project Support You (PSY) Mental Health Counselor

In speaking on these two counselors above, it is important to talk about the history of how and why we acquired counselors here in Lisbon.

In 2021, the Lisbon Police Department collaborated with Tri-County Mental Health to introduce the OPTIONS Program. This program brings substance abuse counselors directly to individuals battling drug addiction. Fully funded through a grant, the OPTIONS Program provides our department with a dedicated counselor, allowing us to take a proactive approach, rather than focusing solely on enforcement. Before launching this program, opiate overdoses in our community were becoming alarmingly high, with 18 recorded overdose cases in 2021, many of which, required Narcan and CPR as life saving measures.

Recognizing the need for further action, we worked with town leaders in reinstating the K9 program in 2023 to strengthen our drug detection and enforcement efforts. Additionally, we worked closely with the Maine Drug Enforcement Agency (MDEA) to secure funding for a full-time specialized Lisbon Police Officer to join the MDEA task force in 2023. This officer, whose salary, overtime, and benefits are 100% fully reimbursed by the State of Maine, plays a critical role in tracking and apprehending drug traffickers operating in our community. The border of our community does not stop drug traffickers; this is why it is so important to have an agent, who can go anywhere to track down the people who are selling illegal drugs - including fentanyl,

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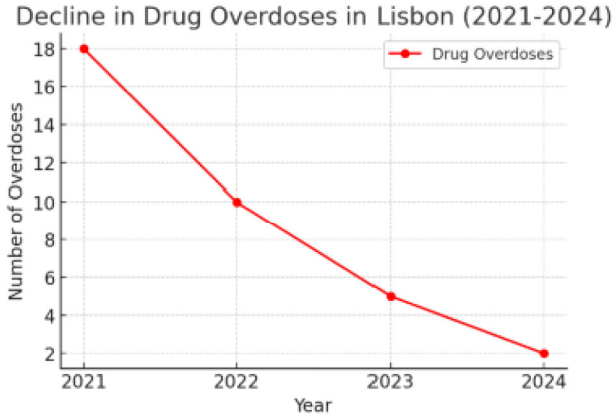
heroin, methamphetamine, crack, and cocaine at our gas stations and business parking lots.

The impact of these efforts has been extraordinary. In 2024 alone, our MDEA agent was responsible for the seizure of over 30 pounds of illegal drugs; including 1.04 pounds of pure fentanyl, 3.01 pounds of cocaine, and 26.76 pounds of methamphetamine that was being sold in our community. Additionally, 15 firearms, some of which were stolen, were confiscated as well.

The results speak for themselves. Since implementing these initiatives, overdoses in Lisbon have dramatically declined, from 18 in 2021 to just 2 in 2024. This success reflects our dual approach: holding drug traffickers accountable, while actively supporting those struggling with addiction and substance abuse, by implementing our Mental Health Counselors.



Beyond drug enforcement, we have also prioritized mental health support in our community. In 2024, we introduced a "Project Support You" (PSY) counselor who rides with our officers to assist individuals facing mental health crises. This full-time Monday through Friday position is 100% grant-funded and ensures that our community members and their families receive the resources and support they need to navigate mental health challenges. The PSY Counselor is employed through Spurwink Services and assigned to Lisbon PD.

Grant Funding and Resource Acquisition:

Through diligent grant applications, we secured funding to enhance our operations, including equipment upgrades and specialized training. These grants exemplify our commitment to resource optimization for the benefit of our community.

In 2024, we received grant funding from the Byrne JAG Grant, which funded new portable radios; we also received an ATV Enforcement Grant, which paid for an officer's overtime wages

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from July to October each weekend patrolling our ATV trails with the grant-funded UTV the department attained. In 2024, we also applied for and received grant funding from the Maine Bureau of Highway Safety to pay overtime costs to put extra officers on the Lisbon roadways to target distracted driving and speed violations. The department also applied for grant funding to be reimbursed for the 2023 Lewiston shooting overtime costs and will receive over $18,000 dollars in reimbursement expenses to the town of Lisbon.

Acknowledgment:

As we close out another year, we want to extend our deepest appreciation to the Lisbon Community for your continued trust and support. Your partnership makes our mission possible, and we are honored to serve and protect you each and every day. As we look ahead to 2025, we remain committed to our dedication to protecting and serving all who call Lisbon home, as well as those who visit, shop, and pass through this wanderful community.

I am immensely proud of the professionalism, courage, and compassion shown by the men and women of your Lisbon Police Department. As we look ahead, we remain committed to our mission: "To provide the highest quality of professional law enforcement services to all persons in our community," guided by our core values of Integrity, Respect, and Compassion for all.

Respectfully,

Ryan McGee
Chief of Police

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Public Works and Solid Waste

TOWN OF LISBON
PUBLIC WORKS DEPT

300 Lisbon Street
Lisbon, Maine, 04250
Telephone: (207) 353-3000
www.Lisbonme.org

Town Council
Harry Moore Jr.
Chair
Fern Larochelle
Mark Lunt
Raymond Robishaw
Christine Cain
Jo Jean Keller
Norm Albert

Town Manager
Glenn Michalowski

The Public Works and Solid Waste Departments had a very busy year in 2024. Public Works Department was understaffed for most of 2024, however, we are very close to becoming fully staffed with the following: 1-Director, 1- Operations Manager, 1- Road Foreman, 1- Mechanic Foreman, 7- Driver Operators and 1- Administrative Assistant. We were successful in keep up with the basic day to day needs of the Lisbon Community. From a budgeted perspective, we were understaffed for a good portion of the year and we didn't spend or do as much infrastructure improvements as we normally would do. Public Works currently performs daily maintenance and on call for vehicles and equipment for the following departments: Public Works Department, Transfer Station, Police Department, Fire Department, Parks and Rec Department and Sewer Department.

A few highlights Public Works performed for FY2024: Coordinating guardrail repairs with Main Line Fence, Coordinating with FEMA inspectors for site visits, compiling information of materials and man-hours for reimbursement from the December 2023 storm, tree trimming on several roads were performed in July of 2024, Moxie Parade traffic reroutes and parade detail where we closed Bowdoin, Prince, Ann, Plummer and Capital Ave., trash and bottle removal at the MTM and School, both weekend days, Reggae Festival and Tasty Tuesdays where we delivered the blue garbage cans to ensure residents had receptacles to place trash, during the 'Do Not Drink The Water' Order notification from the water department, Public Works coordinated pickup, loading and unloading of the bottled water and coordinated distribution to the town residents, several roads where ditching was completed, culvert replacement, painting of sidewalks, crosswalks, municipal lots and school parking lots; replacement of several

street signs and stop signs and general road maintenance such as pothole repair and washouts. Street sweeping operations did not happen as we would have liked last year as we were able to complete about 70% due to equipment failure.
For the FY2024 we responded to approximately 38 weather events where either snow plowing or salting the roads in Lisbon were required. Public Works Department responded to 200+ resident and dispatch calls regarding the following:
Washouts, sinkholes, culverts clogged, needed cleaning out, ditching requests, pothole reports, street signs missing or faded, complaints re: truck brakes, tree issues on town property and brush needed cutting back from roadway, tree branches hanging in the roadway, spring repairs such as turf from plow damages, Transfer Station permits, guard rails damaged, garbage left on side of the roads, sinking manhole covers, flags down or tattered, curbing damage, deceased animals in the roadway, driveway and street opening permits, fill and excavation permits, posted road questions and permits, property damages from snow removal, traffic light outages, street light outages, road repair requests, catch basins clogged, crosswalk and municipal lot paint request, mailbox replacement and damage questions, street sweeping requests, roads not plowed complaints, salt roads and salt for parking lot requests and road closure signage requests, to name a few.

The Town of Lisbon has also been working diligently in demonstrating compliance with the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems. One part of our Stormwater Management Plan is to ensure at least half the catch basins are inspected and cleaned throughout the town annually. This year to better streamline the process and to ensure we efficiently reduce the discharge of pollutants, we have outsourced the inspection function of this process.
One of our main priorities is to avoid any pollution from storm water runoff that could potentially end up in our river and streams. The ways in which we reduce storm water runoff, is the usage of our winter deicing materials. The following is an example of what we accomplish each winter to do our part in lowering the environmental impact:

1. Calibrate Salt Spreaders- calibration is very important to ensure spreaders are working properly

2. Pre-Wet Salt – reduces the 'bounce' and 'scatter' to allow the material to stay on the roadways and out of storm drains

3. Pre-treat before a storm begins- it is more expensive to treat a storm from the top down after the snow and ice are frozen to the pavement

4. Remove snow with plowing (plowing can remove 90% of snow and ice without relying on increased material usage)

5. Holding pre and post storm meetings to discuss road conditions, temperatures and proper treatment strategies for conditions. Post storm meetings to discuss success and potential improvements for the next storm.

In conclusion, the goal of the Public Works Department this upcoming year is to focus on improvements to our infrastructure such as crack sealing, paving and overall ensuring the town roads are well maintained and are in good condition.

The Transfer Station operations function with the following staffing: 1-Operations Manager, 2- Drivers/Attendants, 4- PT Attendants.

The Public Works Director is striving to come up with solutions for a better way to recycle in more cost effective ways. One thing residents may have noticed is the dumpster in front of the building labeled "Metal Cans". This is because the town will receive revenue due to the fact it is considered as metal when that is shipped out with grills etc. in lieu of the metal cans being placed in the single stream, where the town pays for the disposal.

2024 - Recycling Report (tons)

Month	Zero-Sort Recycling	Recycling Charge/Credit	Total Charge / Credit
January	4.75	$125.97	$598.36
February	6.39	$112.48	$718.75
March	4.31	$112.48	$484.79
April	5.08	$106.04	$538.68
May	6.11	$98.43	$601.41
June	4.90	$93.71	$459.18
July	4.59	$87.85	$403.23
August	6.03	$89.02	$536.79
September	4.70	$90.58	$425.73
October	5.49	$89.32	$490.37
November	4.45	$107.75	$479.49
December	4.31	$108.83	$469.06
Total Tons	**61.11**		**$6,205.82**

North Coast Services LLC
2024 Year End Report- Universal Waste
January through December 2024

4' Fluorescent Lamp Recycling (4' Fluorescent Lamps, for Recycling)
05/13/2024 4' Fluorescent Lamps,... Lisbon Transfer Station 355
10/03/2024 4' Fluorescent Lamps,... Lisbon Transfer Station 544
Total 4' Fluorescent Lamp Recycling (4' Fluorescent Lamps, for Recycling) **899**

8' Fluorescent Lamp Recycling (8' Fluorescent Lamps, for Recycling)
05/13/2024 8' Fluorescent Lamps,... Lisbon Transfer Station 108
12/19/2024 8' Fluorescent Lamps,... Lisbon Transfer Station 126
Total 8' Fluorescent Lamp Recycling (8' Fluorescent Lamps, for Recycling) **234**

Alkaline Battery Recycling (Alkaline Batteries, for Recycling)
05/13/2024 Alkaline Batteries, for ... Lisbon Transfer Station 5
10/03/2024 Alkaline Batteries, for ... Lisbon Transfer Station 4
12/19/2024 Alkaline Batteries, for ... Lisbon Transfer Station 3
Total Alkaline Battery Recycling (Alkaline Batteries, for Recycling) **12**

Button Cell Battery Recycling (Button Cell Batteries, for Recycling)
05/13/2024 Button Cell Batteries, ... Lisbon Transfer Station 1
Total Button Cell Battery Recycling (Button Cell Batteries, for Recycling) **1**

CPU and Laptop Recycling (Computers and Laptops, for Recycling)
02/19/2024 Computers and Lapto... Lisbon Transfer Station 330
05/13/2024 Computers and Lapto... Lisbon Transfer Station 302
07/08/2024 Computers and Lapto... Lisbon Transfer Station 89
08/30/2024 Computers and Lapto... Lisbon Transfer Station 195
10/03/2024 Computers and Lapto... Lisbon Transfer Station 230

12/19/2024 Computers and Lapto... Lisbon Transfer Station 278
Total CPU and Laptop Recycling (Computers and Laptops, for Recycling) **1,424**

Dry NiCD Battery Recycling (NiCD, Dry Batteries, for Recycling)
05/13/2024 NiCD, Dry Batteries, f... Lisbon Transfer Station 94
10/03/2024 NiCD, Dry Batteries, f... Lisbon Transfer Station 69
Total Dry NiCD Battery Recycling (NiCD, Dry Batteries, for Recycling) **163**

Dry NiMH Battery Recycling (NiMH, Dry Batteries, for Recycling)
05/13/2024 NiMH, Dry Batteries, f... Lisbon Transfer Station 4
10/03/2024 NiMH, Dry Batteries, f... Lisbon Transfer Station 3
Total Dry NiMH Battery Recycling (NiMH, Dry Batteries, for Recycling) **7**

Date Memo Name Qty
Lead Acid Battery Recycling (Lead Acid Batteries, for Recycling)
05/13/2024 Lead Acid Batteries, f... Lisbon Transfer Station 21
10/03/2024 Lead Acid Batteries, f... Lisbon Transfer Station 5
Total Lead Acid Battery Recycling (Lead Acid Batteries, for Recycling) **26**

Lithium Battery Recycling (Lithium Batteries, for Recycling)
05/13/2024 Lithium Batteries, for ... Lisbon Transfer Station 1
Total Lithium Battery Recycling (Lithium Batteries, for Recycling) **1**

Lithium Ion Battery Recycling (Lithium Ion Batteries, for Recycling)
05/13/2024 Lithium Ion Batteries, ... Lisbon Transfer Station 35
10/03/2024 Lithium Ion Batteries, ... Lisbon Transfer Station 30
Total Lithium Ion Battery Recycling (Lithium Ion Batteries, for Recycling) **65**

ME Monitors for recycling (ME Monitors for recycling)
ME Flat Screen Monitors (ME Flat Screen Monitors for recycling)
02/19/2024 ME Flat Screen Monit... Lisbon Transfer Station 70
05/13/2024 ME Flat Screen Monit... Lisbon Transfer Station 129
07/08/2024 ME Flat Screen Monit... Lisbon Transfer Station 109
08/30/2024 ME Flat Screen Monit... Lisbon Transfer Station 357
10/03/2024 ME Flat Screen Monit... Lisbon Transfer Station 171
12/19/2024 ME Flat Screen Monit... Lisbon Transfer Station 129
Total ME Flat Screen Monitors (ME Flat Screen Monitors for recycling) **965**

ME Monitors for recycling (ME Monitors for recycling) - Other
02/19/2024 ME Monitors for recyc... Lisbon Transfer Station 90
Total ME Monitors for recycling (ME Monitors for recycling) - Other 90
Total ME Monitors for recycling (ME Monitors for recycling) **1,055**

ME Printers for recycling (ME Printers for recycling)
02/19/2024 ME Printers for recycli... Lisbon Transfer Station 600
05/13/2024 ME Printers for recycli... Lisbon Transfer Station 622
07/08/2024 ME Printers for recycli... Lisbon Transfer Station 782
08/30/2024 ME Printers for recycli... Lisbon Transfer Station 319
10/03/2024 ME Printers for recycli... Lisbon Transfer Station 370
12/19/2024 ME Printers for recycli... Lisbon Transfer Station 535
Total ME Printers for recycling (ME Printers for recycling) **3,228**

2024 SOLID WASTE FIGURES:

Metal (revenue) 242T
MSW (Trash) 2769.81 T
OBW/Demo 648.94 T
PAPER 48.02 T
CARDBOARD (revenue) 116.94
MIXED RECYCLABLES 62.44 T
COMPOSTABLE 93.30 T
BRUSH 167.90 T
TIRES 12.83 T
WASTE OIL 775 G
ANTIFREEZE 220 G

Sewer Department

Sewer Department

Steve Aievoli
SEWER SUPERINTENDENT

In 2024 the Sewer Department treated 233 million gallons of wastewater and dewatered 4.3 million gallons of sludge, generating 562 tons of Bio-Solids. In order to ensure all wastewater can make it to the treatment plant, department staff were busy throughout the year ensuring all 12 pump stations stayed operational, all gravity sewer lines are cleaned annually and all required maintenance/repairs were completed.

During the same time, department staff ensured that all of the wastewater pumped to the treatment plant and then discharged to the Androscoggin River was within compliance of the waste discharge license issued by the Maine Department of Environmental Protection.

During 2024, Staff were also busy performing routine maintenance and preparing for the start of the centrifuge replacement project. Several pumps were repaired and one was replaced.

1. The P-4 Sludge Wasting pump was replaced

2. One of the pumps at the Lewiston Line pump had the bearings and seals replaced

3. The Septic Receiving pump was rebuilt

4. The new Generac 100KW Portable Generator was received

5. The screw press project which is the replacement of the Centrifuge for sludge dewatering officially began in December of this year. This project is anticipated to take about 7 months to fully complete.

6. The treatment plant dump trailer was replaced with a slightly smaller trailer that enabled all staff to be able to haul it behind one of the trucks.

Town Clerk and Elections

The Town Clerk's Office works with the Town Manager's Office and the Town Council to prepare and publish agendas and packets for Town Council Meetings. The office is also responsible for writing and archiving meeting minutes for Town Council and other Boards and Committees, and updating the Town's Code of Ordinances. Fiscal Year 2024 and Calendar Year 2024 saw increased online accessibility for current agendas and packets through further refinements to the Town's implementation of its agenda management software. On June 18, 2024, the Town Clerk's Office recorded the Town Council's approval of the Fiscal Year 2023-2024 Municipal Budget and Municipal Capital Improvement Budget, which included a municipal budget total of $14,241,233.85 and a total of $7,473,180.78 in estimated non-property tax revenue.

In its duty to administer elections for the Town, the Town Clerk's office oversaw several elections during Fiscal Year 2024 and Calendar Year 2024. On June 11, 2024, 693 voters approved the Fiscal Year 2024-2025 School Budget and School Capital Improvement Plan. The school budget total was $20,605,046, which created a total increase of $8,277,312 to taxes. As Registrar of Voters, the Town Clerk is responsible for maintaining the Town's lists of registered voters. The following numbers of voters, per the state's Central Voter Registration Database, were registered in the following parties for the elections listed below:

Party	November 2016	November 2020	November 2024
Democratic	1832	1978	1680
Green Independent	254	261	203
Libertarian	45	–	65
No Labels	–	–	155
Republican	2171	2367	2234
Unenrolled	3087	2638	2085
Total	**7389**	**7244**	**6422**

Dog Licensing Program

Dog Registration October 15 to December 31

Dog Licensing is also available through the Town Clerk's Office. Although dog licenses expire on December 31 of each year, registration becomes available for the next year becomes available in mid-October each year. Any dog license renewal that occurs after January 31 of the year after expiration will be assessed a late fee of $25.00 per dog. Licenses for altered dogs costs $6.00 per dog, and licenses for unaltered dogs costs $11.00 per dogs. All prices are set by the State of Maine.

Several Business License types are issued through the Town Clerk's Office. Those types include victualer for restaurants and food trucks, itinerant vendor, establishments that serve alcohol, marijuana establishments, special events, and others.

Vital Records Program

You can order a Lisbon Vital Record online with verification and a credit card payment by using our link on the Town Clerk's webpage. Vital records are stored electronically in the state's system, but each town has access to their own town's records only. We issue marriage licenses, marriage certificates, birth certificates, and death certificates from that system, which contains birth records back to September 1995, death records back to January 2011, and marriage records from 2017 to present. The following vital records were recorded in the electronic system for Lisbon for 2024 as follows:

90 Births 86 Deaths 69 Marriages **245 TOTAL FILED**

Report of Deaths

Our sincerest condolences go out to the families of the following:

Decedent Name	Age	Town of Death	Date of Death
Albert,John Henry	83	Lewiston	04/18/2024
Alley,Susan Marie	76	Lisbon	12/21/2024
Ancona,Vito Allan	82	Lewiston	04/26/2024
Avery,Charles Thomas	86	Scarborough	12/06/2024
Baker,Laraine Gertrude	81	Scarborough	04/09/2024
Barbay,Mark Douglas	60	Auburn	08/18/2024
Beals,Sarah Jane	89	Lisbon	08/28/2024
Begos,David Edward	81	Paris	12/20/2024
Belanger,Lorna Ann	85	Lisbon	06/16/2024
Bernier,Armand Sylvio	85	Togus USVA	11/25/2024
Bishop,Angela Jean	58	Lisbon	04/30/2024
Black,Winifred Eva	94	Lewiston	09/25/2024
Blackwell,Maurice John Sr	86	Auburn	07/18/2024
Booker,Raymond A	81	Lisbon	03/19/2024
Bourget,Doris Therese	69	Auburn	10/14/2024
Brochu,Adrien Brian	42	Lewiston	01/18/2024
Brunelle,Christopher	54	Lewiston	06/27/2024
Carlson,Eric Jake	37	Lisbon	11/08/2024
Ciriello,Anthony Joseph	78	Auburn	03/02/2024
Collins,Janet Florence	89	Lisbon	01/27/2024
Cornish,Jean Lacy	99	Lisbon	02/21/2024
Cote,Ronald N.	67	Lisbon	03/05/2024
Curtis,John Ernest	83	Lisbon	02/24/2024
Dumais,Joanne Corinne	78	Lewiston	03/12/2024
Dumond,Janet Marie	87	Lewiston	05/05/2024
Duprey,Mildred A.	92	Lisbon	02/06/2024
Eaton,David Ray	68	Lisbon	08/26/2024
Eckhardt,Rodger J.	89	Lisbon	12/08/2024
Elcik,Eugene P	91	Lewiston	09/16/2024
Foster,Benjamin Harrison	79	Lewiston	08/20/2024
Foster,Berrita Lee	72	Lisbon	09/08/2024
Freve,Ronald T.	72	Lisbon	08/23/2024
Gagne,Dennis A	74	Lisbon	06/17/2024
Gendron,Rosario Roger	82	Lisbon	03/02/2024
Gensure,Catherine Mary	95	Lisbon	11/16/2024
Goddard,Cheryl Ann	86	Norway	09/19/2024
Goddard,Warren Everet	91	Lisbon	09/18/2024
Hardy-Goddard,Judy Lynn	65	Lisbon	04/18/2024
Hersey,Paul D.	60	Lisbon	09/28/2024
Hix,Patricia D.	95	Augusta	01/19/2024
Jarvis,Alfred L.	77	Lewiston	10/14/2024
Jolicoeur,Priscilla M.J.	100	Lisbon	08/12/2024
King,Charles Thomas	89	Togus USVA	03/04/2024
Kirk,Judith Mae	76	Auburn	11/08/2024
Kurts,Bill Leroy	80	Biddeford	09/13/2024
Lavoie,Lucille I.	84	Lewiston	02/15/2024
Letourneau,Clarence Patrick	92	Lewiston	04/01/2024
Losier,Arline Gail	72	Brunswick	01/15/2024
Lunt,Curtis Hilton	74	Lewiston	12/23/2024
Madigan,Barbara Jo	66	Lisbon	12/09/2024
Mathieu,Gerald N.	61	Lisbon	01/27/2024
Mitchell,Joan Frances	85	Auburn	05/23/2024

Palmertree,William Alvin Jr	70	Auburn	03/10/2024
Pedroza Balderrama,Juan Carlos	43	Portland	04/23/2024
Phillips,Necia Raye	78	Lisbon	04/27/2024
Pied,Andre Emile	81	Lisbon	07/14/2024
Reed,Lloyd Rexford	76	Lisbon	01/11/2024
Richards,Sileena Marie	37	Lisbon	01/26/2024
Rideout,Nancy J.	78	Lisbon	11/07/2024
Ridley,John Lester	85	Lisbon	03/24/2024
Ridley,Todd P.	57	Lewiston	08/06/2024
Ross,James Albion	88	Auburn	08/11/2024
Sargent,Michael Scott	58	Lisbon	11/23/2024
Skillings,Dorothy A.	91	Skowhegan	12/31/2024
Snively,Todd Douglas	63	Lisbon	03/30/2024
Souza,Kathleen Marie	73	Lisbon	02/10/2024
Spaulding,Richard John Sr.	78	Lisbon	06/02/2024
St.Peter,Joseph Everett	90	Brunswick	06/13/2024
Staples,Loel LeRoy	81	Lisbon	08/31/2024
Stevens,Joshua Berry	36	Lewiston	03/16/2024
Surprise,Juliette Noelle	67	Auburn	09/18/2024
Tannenbaum,David Russell	69	Lewiston	03/19/2024
Tarr,Darlene Florence	71	Lisbon	11/18/2024
Trudeau,Danniel Patrick	56	Lewiston	09/13/2024
Turcotte,Suzanne Doris	68	Lisbon	03/03/2024
Underwood,Barbara Luise	89	Lewiston	02/09/2024
Vachon,Janet Rita	73	Lisbon	01/01/2024
Weed,Arthur Henry	82	Lisbon	01/14/2024
Weeks,Florence Ellen	80	Lisbon	01/25/2024
Wellman,Yvonne J.	96	Lisbon	01/17/2024
Wentworth,Nelson Wayne	86	Auburn	12/01/2024
White,Elizabeth Gertrude	87	Lisbon	12/18/2024
White,Gene C.	80	Auburn	10/17/2024
Wilson,Calvin Coolidge	86	Lisbon	05/09/2024
Wilson,Larry Paul	69	Bath	05/12/2024
Worden,Victoria Eileen	73	Lisbon	12/27/2024

Tax Collector

Real Estate

Customer Name	Bill Year	Total Due
WILLIAMS, FREDERICK E.	2021	$222.17
2021 UNPAID TOTAL		**$222.17**
ANDERSON, ROBERT H	2023	$1.43
GRIMMEL, LAURIE E. &	2023	$4.01
ROSS, RICHARD D. &	2023	$4.10
RUSSELL, FAYE A	2023	$4.91
YANOK, PAUL G. &	2023	$9.22
LABONTE, DIANE M	2023	$9.39
2023 UNPAID TOTAL		**$33.06**
VEILLEUX, ROGER R	2024	$17.69
FITZGERALD, DOROTHY B	2024	$62.69
STEARNS, JASON &	2024	$67.61
POULIN, KEITH	2024	$98.75
COCHRAN, SKYLA	2024	$109.98
MOODY, RONALD A II	2024	$123.06
BULICK, DANIEL	2024	$209.28
CYR, ELMER &	2024	$272.29
NORMAN, GERALD &	2024	$278.27
CURIT, KAREN L	2024	$278.82
MACDONNELL, JAMES M	2024	$367.68
MARRATT, KEVIN A &	2024	$414.92
FREVE, MARY E	2024	$573.77
BOSSE, TAMMY	2024	$597.44
WESTRUM, MARK	2024	$644.48
CURTIS, GORDON D	2024	$651.88
STONEX CONSTRUCTION LLC	2024	$793.50
MORSE, LORI &	2024	$813.05
BULICK, DANIEL	2024	$847.39
BULICK, DANIEL WAYNE	2024	$858.17
TITUS, TINA M	2024	$860.33
TREMBLAY REALTY LLC	2024	$1,013.71
BULICK, DANIEL	2024	$1,060.61
WATERS, GREGORY K. &	2024	$1,111.48
SEAMANS, LINDA A. &	2024	$1,186.92
FONTAINE PROPERTY MANAGEMENT, LLC	2024	$1,345.19
SKELTON, JAYME L	2024	$1,552.74
LECLAIR, TIM	2024	$1,563.12
671 LISBON STREET, LLC	2024	$1,566.93
BULICK, DANIEL	2024	$1,591.14
GAMACHE, RICHARD S.	2024	$1,671.12
BULICK, DANIEL	2024	$1,698.93
CLIFFORD, MATTHEW	2024	$1,729.92
ALHAMEEDI, RAED	2024	$1,784.35
CONRAD, JAMES W. &	2024	$1,850.53
SPAULDING, MATTHEW L. &	2024	$2,271.38
ARSENAULT, BRIAN	2024	$2,780.16
LANDRY, KYLE	2024	$3,037.11
16 PINE STREET LLC	2024	$3,246.78
WILE, DAVID C. &	2024	$3,361.04
POPADAK, MICHAEL S	2024	$3,365.35
HOULE, RICHARD	2024	$3,395.54
SYLVIA, SAMUEL T	2024	$3,473.14
BOLDUC FAMILY PROPERTIES, LLC	2024	$3,611.60
TITUS, TINA MARIE	2024	$4,361.33
BULICK, DANIEL	2024	$5,327.11
2024 UNPAID TOTAL		**$67,898.28**

Personal Property

Customer Name	Bill Year	Total Due
FIRST CHOICE PRINTING	2015	$2,512.07
2015 UNPAID TOTAL		**$2,512.07**
FIRST CHOICE PRINTING	2016	$2,021.83
2016 UNPAID TOTAL		**$2,021.83**
FIRST CHOICE PRINTING	2017	$2,101.52
2017 UNPAID TOTAL		**$2,101.52**
WALT'S PLACE	2020	$29.03
GEARHEADS, LLC	2020	$444.85
2020 UNPAID TOTAL		**$473.88**

Customer Name	Bill Year	Total Due
GEARHEADS, LLC	2021	$690.83
2021 UNPAID TOTAL		**$690.83**
ALMA LEA'S DANCE STUDIO	2022	$3.78
WATERLOGIC USA, INC	2022	$7.65
GLIDDEN TAX ACCOUNTING	2022	$22.93
ELITE LIMOUSINE	2022	$25.47
ATLAS FAMILY CHIROPRACTIC	2022	$45.85
SPUNKY ECLECTIC	2022	$63.68
HAIR RAZORS I	2022	$84.06
TIM'S PROPERTY MAINTENANCE	2022	$114.63
BREWERS BARBER CO	2022	$122.27
PAUL MASON & SON	2022	$160.48
B & W AUTOMOTIVE	2022	$360.22
FLUX RESTAURANT, LLC	2022	$711.58
2022 UNPAID TOTAL		**$1,722.60**
HIGI SH LLC	2023	$0.04
ELAVON, INC.	2023	$0.06
BANK OF THE WEST-EQUIPMENT LEASING	2023	$0.33
WATERLOGIC USA, INC	2023	$7.36
GETCHELL BROTHERS INC.	2023	$17.17
GLIDDEN TAX ACCOUNTING	2023	$22.08
ELITE LIMOUSINE	2023	$24.53
SPUNKY ECLECTIC	2023	$61.32
BICKFORD'S GARAGE	2023	$68.68
HAIR RAZORS I	2023	$80.94
ALMA LEA'S DANCE STUDIO	2023	$93.21
BIG DIPPER C/O ERICA ELLIS	2023	$99.97
STATE FARM MUTUAL AUTOMOBILE INSURANCE C	2023	$107.91
TIM'S PROPERTY MAINTENANCE	2023	$110.37
J.W. AWNING CO.	2023	$115.27
BREWERS BARBER CO	2023	$117.72
SMILEYS/TYLER ANGELL	2023	$142.25
PAUL MASON & SON	2023	$154.52
LANDSCAPING PLUS	2023	$182.23
ANGELO'S PIZZERIA & RESTAURANT	2023	$230.55
ALLEN PROPERTIES, LLC	2023	$233.00

Customer Name	Bill Year	Total Due
LEWIS AUTO SALES	2023	$282.05
TWO RIVERS FAMILY DENTISTRY	2023	$460.96
NEUCO	2023	$473.36
B & W AUTOMOTIVE	2023	$583.73
RAILROAD DINER	2023	$723.16
RUSTY LANTERN #0689, LLC	2023	$808.42
NEW AGE AUTOMOTIVE	2023	$1,165.01
FLUX RESTAURANT, LLC	2023	$1,297.45
LONGCHAMPS & SONS, INC.	2023	$1,505.93
2023 UNPAID TOTAL		**$9,169.58**
CSC SERVICE WORKS, INC	2024	$0.01
CSI LEASING, INC.	2024	$0.01
MARLIN LEASING	2024	$0.01
GETCHELL BROTHERS INC.	2024	$0.02
BIG DIPPER C/O ERICA ELLIS	2024	$0.02
AT & T MOBILITY LLC	2024	$0.03
DGL, INC.	2024	$0.06
LIL JAM COOKIES	2024	$0.08
EXPERT VOLVO	2024	$0.09
DISH NETWORK, LLC	2024	$0.09
INTERNATIONAL ASSO. OF MACHINISTS	2024	$0.10
KIERAN TRANSPORT, LLC	2024	$0.14
GLEN DUBE EXCAVATION, INC.	2024	$0.38
MAINE RSA #1, INC.	2024	$0.40
SPECTRUM NORTHEAST, LLC	2024	$0.56
MAINE TOOL & MACHINE, LLC	2024	$0.61
LISBON FUEL CO	2024	$0.65
GRAYHAWK LEASING, LLC	2024	$1.59
SAM'S ITALIAN FOODS	2024	$1.77
K & M TIRE	2024	$1.99
WATERLOGIC USA, INC	2024	$6.47
HAIRS TOO YOU	2024	$8.62
GLIDDEN TAX ACCOUNTING	2024	$19.40
ELITE LIMOUSINE	2024	$19.40
LISBON HAIR STUDIO	2024	$21.55
MCDONALD'S #17143	2024	$35.18
THE HAIR LOFT	2024	$36.65

Customer Name	Bill Year	Total Due
ROUTE 196 EXCAVATION & SALES, LLC	2024	$40.95
DENNIS AUTO CENTER	2024	$43.12
SPUNKY ECLECTIC	2024	$51.74
207 EDIBLES	2024	$51.74
BICKFORD'S GARAGE	2024	$56.05
ELITE NUTRITION	2024	$58.20
HAIR RAZORS I	2024	$68.99
S&S ENTERPRISES	2024	$76.85
ALMA LEA'S DANCE STUDIO	2024	$77.61
TIM'S PROPERTY MAINTENANCE	2024	$90.54
ALIGN TATTOO	2024	$96.06
J.W. AWNING CO.	2024	$97.01
BREWERS BARBER CO	2024	$97.01
BFR ROOFING INC.	2024	$97.01
BROOKSIDE AUTO SALES	2024	$112.10
SMILEYS/TYLER ANGELL	2024	$116.41
PAUL MASON & SON	2024	$127.19
RWG HOLDINGS, INC.	2024	$155.45
ANGELO'S PIZZERIA & RESTAURANT	2024	$191.86
VERIZON IM WIRELESS	2024	$193.91
LISBON CANNABIS CO.	2024	$215.90
RWG PROPERTIES, LLC/AROMA JOES	2024	$228.51
LEWIS AUTO SALES	2024	$234.98
OLIVE PIT BREWING	2024	$243.61
B & W AUTOMOTIVE	2024	$244.94
BOOTLEGERS	2024	$269.90
LITTLE RIDGE FARM	2024	$284.56
LANDSCAPING PLUS	2024	$308.28
TWISTED TRICHOMES	2024	$583.56
RAILROAD DINER	2024	$601.46
RUSTY LANTERN #0689, LLC	2024	$758.62
THE SHOP	2024	$770.16
BANK OF THE WEST-EQUIPMENT LEASING	2024	$806.27
FIRST CHOICE PRINTING	2024	$939.92
FLUX RESTAURANT, LLC	2024	$1,008.91
TWO RIVERS FAMILY DENTISTRY	2024	$2,222.61
SPRINGWORKS FARM MAINE, INC.	2024	$2,388.61
NORMAN M. BULICK CONSTRUCTION, INC	2024	$7,668.12
2024 UNPAID TOTAL		**$21,834.60**

Water Department

Lisbon Water Department (LWD) Year in Review 2024

Our Board has:

- Wished General Manager, Chuck Harrison, good luck on his new endeavors.
- Placed Shellie Reynolds in the temporary position of Interim General Manager.
- In September, rehired former LWD Superintendent, William Alexander Jr, as a temporary consultant to assist the Interim General Manager.
- Welcomed newly elected Water Commissioner, Donald Fellows.
- Said farewell and expressed appreciation to Marie Hale for her 9 years of service as a Water Commissioner. Made amendments to the Personnel Policy, started a Purchasing Policy and approved a Remote Meeting Policy.
- Worked with the Finance Advisor and staff to approve the 2025 Budget.

Our Business Office has:

- Worked efficiently and effectively in a reduced capacity of staff.
- Implemented the Commitment of Rates for 2024.
- Managed, tracked, documented, and submitted the Initial Lead Service Line Inventory Report October 16, 2024.
- Worked with Maine Rural Water Association (MRWA) on creating the Business Continuity Plan for the Dept.
- Weathered for the first time a "DO NOT DRINK ORDER"; a true team effort to assist our rate payers with their questions and concerns.
- Managed, tracked, documented and submitted reports to Maine Drinking Water Program (MDWP) for Lead & Copper sampling for Corrosion Control program.
- Transitioned to new communications systems, system upgrades, and procedures.
- Trained and implemented the new Paid Family Medical Leave benefit.

Our Operations have:

- Pumped 156,139,000 gallons of water from Moody Well, 36,470,301 gallons from 196 Bauer Station Well, and 0 from Ann St Well for a total of 192,609,301 gallons for 2024.
- Fixed, repaired, installed, or replaced 102 meters, 118 MXU meter readers, 1 service line, 10 service curb-boxes, 3 valve box covers, 5 new service lines, 5 hydrants, one 2.25" water main repair, and three 6" water main repairs, one 10" water main repair, and one 12" water main repair.
- Emptied and refilled filter 3 at the treatment plant to help improve the filtration process.
- Distributed kits and collected all Lead & Copper samples as part of the testing requirements for the Corrosion Control Program.
- Continued to do Service Line Inspections to update the Lead Service Line Inventory Report.
- Worked through the sludge issue at the treatment plant during the "Do Not Drink Order". They flushed the distribution system immediately and then took samples that showed no high level of arsenic in the public supply.
- Worked with the Sewer Dept to accept the filter plant backwash water starting 08/30/25.
- Welcomed a new Class IV Distribution water operator, Dillon Whitney.
- Flushed, tested and brought Well# 1 back online at the Moody Station so that Well# 2 could be shut down, cleaned, and to replace the well column, check-valve, and pump.
- Worked with Fitch Co. to improve communications processes.

Our General Manager and Interim have:

- Made improvements to employees work/life balance at no cost to the Department.
- Implemented benefit cost options to improve employee retention.
  Worked with Wright-Pierce for a new water Source which may be funded by a grant.
  Worked with Maine Department of Labor for a safety inspection.
- Worked with the Town and several State Agencies and engineers regarding the "Do Not Drink Order" and the Treatment Violation to make improvements to ensure rate payers have a safe and stable utility.
- Finally presented former 40 year Commissioner, William Bauer's, a memorial plaque and yard hydrant to his family and friends.
- With the help of Wright-Pierce, applied for and will hopefully receive a $200,000 grant for a system wide PFA/PFO (forever chemicals) study.

With the assistance of MRWA, applied for and received a grant to assist in the service line inventory process to meet the October 16, 2024 deadline.

Worked with MRWA for a grant to update the LWD Emergency Response Plan. They provided a template, did 2 trainings on site with staff, and provided valuable insight to crisis situations.

Received and worked through questions from the Maine Public Utilities Commission to resolve a 10 Person Complaint.

What's on the Horizon in 2025?

- Finalize the Emergency Response Plan
- Continue to look at options to provide successful efficient continuity of required services for ratepayers.
- Continue to work with MDWP, the Maine Center for Disease Control (MCDC) and engineers to improve infrastructure and water quality.
- Prepare for new developments and the infrastructure projects.
- Get property surveys and schedule maintenance to remove unhealthy trees from all our locations.

**The Water Department Financial Report, Annual MPUC Report and Consumer Confidence Report are available on our website at: www.lisbonme.org

Hydrant Flushing with Dechlorination ☺

Mobile Tool Box!

Thank you Bill!

SCHOOL DEPARTMENTS

Superintendent's Report

Lisbon School Department

2024 Town Report

Strategic Educational Plan Update:

The Lisbon School Committee has continued to develop clear budget related goals, and over the last few years, members of the committee have worked closely with district administration and staff to determine and prioritize the instructional needs of the district. Over time, student and staff supports have been put into place in an effort to identify and address the instructional and social emotional needs of our students and staff. A key support that was added last year included the addition of a second Assistant Principal at the Lisbon Community School. As a result, each Assistant Principal is now assigned to a specific number of grade levels which allows them to focus directly on the instructional needs and supports of the students and staff that they supervise. This new model is receiving a lot of positive feedback and has helped address behaviors and improve communications.

The Strategic Educational Plan is discussed annually during our required Comprehensive Needs Assessment meetings that occur in the spring and early summer. These conversations are intended to review and update our short and long-term goals. As in the past, any member of the community who is interested in being involved in these conversations should contact Mrs. Julie Nichols at (207) 353-6711 X 1904 or by email at jnichols@lisbonschoolsme.org.

Capital Plan Update:

On November 4, 2024, the Lisbon School Department approved the revised Capital Plan. Each year, the Lisbon School Committee reviews and adopts goals during their annual retreat. One of the primary focuses, over the last few years, has been in regard to providing and maintaining secure, safe, spacious and accessible facilities. Another focus has specifically been focused on maintaining class sizes conducive to measurable student growth. Although both of these goals are intended to help prioritize our district priorities, the immediate and long-term needs at the Philip W. Sugg Middle School have been the primary topic of discussion. As a result, the Lisbon School Committee has spent the last year and a half working with an architectural firm to create the preliminary designs and costs estimates for renovations and the new construction of a five classroom addition.

Through the collaborative efforts of the Lisbon School Committee and Town Council and the residents of Lisbon and Lisbon Falls, funding for the project was approved through a referendum vote on November 5, 2024. Unlike many of our surrounding communities, the voters approved another locally funded project to improve our schools and provide our students with the resources necessary to be successful. On behalf of the Lisbon School Department I want to again thank everyone for your continued support of our schools and it is a pleasure to serve as your Superintendent. #WEARELISBON

Sincerely,

Richard A. Green

Richard Green, Ed.D.
Superintendent of Schools
Lisbon School Department

Gartley Street

Lisbon School Department
2024 Town Report

The Gartley Street School (GSS) was established in the 2016-2017 school year. GSS houses a K –12 Day Treatment Program and an Alternative Education program for high school students.

GSS Day Treatment Program:
The Day Treatment Program supports students with diagnosed behavioral and/or emotional needs. The staff are certified Behavioral Health Professions, Educational Technicians, Special Education Teachers and Safety Care Specialists. One Ed Tech/BHP is our "first responder", who is called in when a student is escalated and there is a need for additional staff. Social Workers provide trauma focused therapy, using Cognitive Behavior Therapy (CBT) and Dialectical Behavior Therapy (DBT), along with implementation of behavior, crisis and Individual Treatment Plans (ITP). The program is highly structured with a point and level system and uses reward based incentives and specialized instruction strategies to encourage success. Social Emotional Standards are embedded within the program and are the primary focus of treatment. Our long term goal is to have students return to the mainstream setting with coping skills, social emotional intelligence, and strategies to be a successful citizen in society.

Census for 2023-2024 School Year:
The Day Treatment Program has a continually changing enrollment. Our current enrollment is 20 students in grades K – 11. We currently have 4 Out of District students whose sending district pays tuition to attend GSS.

Teachers, Service Providers and Support Staff:
There are three Special Education Teachers and 7 (of 9 positions) Educational Technicians/Behavioral Health Professionals in the program. We have 2 Social Workers, and 1 Administrative Assistant. District employees provide Occupational Therapy, Physical Therapy and Speech/Language Therapy as determined by each student's Individual Education Plan.

Alternative Education Program:
This program is for students in grades 9 through 12 who are more successful in a non-traditional high school setting. The Alternative Education Program focuses on work place readiness skills, small group instruction, real world curriculum, and social emotional intelligence. Students are offered support and guidance for their post high school goals, basic "adulting" skills, including learning budgeting skills, tours of colleges, career exploration, job site visits, tours of potential workplaces, paid and unpaid apprenticeships, assistance with the FAFSA and other required forms as well as community volunteer opportunities. Students who are eligible have been link to the state of Maine's Vocational Rehabilitation services. Courses offered, but not limited to, include World Cultures, Geometry, Personal Finance and Budgeting, and Writing.

Census for 2023-2024 School Year:
The Alternative Education Program has continually revolving enrollment. The current enrollment is 17, with one freshman, one sophomore, eleven juniors and four seniors. We continue to receive applications throughout the school year.

Teachers, Service Providers and Support Staff:
There is 1 teacher and 1 Educational Technician. Guidance services are provided by the high school guidance department. Students whose IEP calls for social work services are supported by district social workers. The current Alternative Education Teacher is also special education certified and provides case management to the students with IEPs. On site social workers are available if there is a student in need.

Lisbon Community School

Lisbon School Department

Lisbon Community School

Dr. Kristie Morin, Principal

Lori Cloutier, Assistant Principal
Ashley Swift, Assistant Principal

Lisbon Community School is a place where relationships drive everything we do. Serving approximately 650 students in Pre-K through fifth grade, we believe that a strong, connected school culture is the foundation for student success. Our thirty-five homerooms provide a sense of belonging, and our specialized programming—including Title I, Special Education, and Gifted and Talented Education—ensures that every student receives the support they need to thrive.

At LCS, we are deeply committed to Cultivating a Culture of Care, guided by Connection, Curiosity, and Compassion. These values are not just words; they shape our daily interactions, our instructional approach, and the way we support students' growth—both academically and socially. We know that when students feel seen, heard, and valued, they engage more deeply in their learning and in their community.

To foster this sense of belonging, we embed restorative practices into our school culture, ensuring that every student experiences trust, respect, and accountability. Morning Circles, School-Wide Positive Behavioral Interventions and Supports (PBIS), and social-emotional learning opportunities help students develop self-regulation skills, perseverance, and empathy. As student needs continue to evolve, we remain responsive, creating spaces where all learners feel safe and supported.

Academically, we continue to refine our teaching practices to ensure students receive high-quality, engaging instruction. We are in our third year of implementing Reveal Math, strengthening our ability to meet students where they are and help them build confidence in mathematical thinking. In literacy, we have introduced a new instructional framework: Being a Reader in grades K-2 and Wonders in grades 3-5. These programs provide structured, research-based approaches that not only develop strong readers, but also encourage curiosity and a love of learning.

Our staff works collaboratively to bring our vision to life. Rooted in a coach-like leadership model, we believe in learning alongside one another, valuing the strengths of each team member, and continuously growing together. Staff members serve on leadership teams and student assistance teams, contributing to a shared responsibility for student success.

The relationships we build with families and the community are just as important as the ones we foster within our school. Parents and community members play a vital role in supporting our students, whether through volunteering, participating in the PTO, or attending school events. The PTO enhances our students' experiences by funding field trips, guest speakers, social events, and staff appreciation efforts—further reinforcing our connected and caring culture.

School safety remains a top priority. Keeping our students safe is a collective effort, and we appreciate our families' support in following pick-up and drop-off procedures to reduce congestion and maintain a secure environment. Our full-time School Resource Officer, Officer Kenney, is a trusted presence in our school, working closely with students, staff, and families to ensure safety and support.

At Lisbon Community School, we know that relationships are at the heart of learning. By prioritizing Connection, Curiosity, and Compassion, we continue to create a school community where every child feels valued, supported, and inspired to grow.

Respectfully,
Dr. Kristie Morin, Principal

Lisbon High School

Lisbon High School

2 Sugg Drive, Lisbon Falls, Maine 04252
(207) 353-3030
FAX: Main Office (207) 353-3047 Guidance Office (207) 353-7908

Susan E. Magee, Principal
Tammy Hilton, Assistant Principal
Dr. Shari L. Jordan, School Counselor
Sophie Mesina, School Counselor

Dear Lisbon Community,

As we reflect on the 2023-2024 school year, I want to extend my heartfelt gratitude for your unwavering support and partnership. Your commitment to our students' success has been instrumental in providing a rich and dynamic learning experience at Lisbon High School.

This past year, our student population remained steady at approximately 380 students in grades 9-12. We continued to offer a diverse range of educational opportunities, including programming at the Gartley Street School, which served both day treatment and alternative education students. Additionally, participation in vocational programs at LRTC and the new Auburn location grew, offering students expanded pathways for hands-on learning and career exploration. Our alternating RED and WHITE day schedule remained in place, ensuring a balanced academic experience.

Our dedicated staff worked tirelessly to support our students, with our team structure remaining largely consistent. This year, we added administrative support while maintaining a strong faculty, including 3 administrators (a Principal, an Assistant Principal, and a Co-Curricular/Athletic Director), guidance counselors, core content educators, special education professionals, and a variety of specialists across foreign language, arts, music, and physical education/health. Each of these individuals plays a vital role in shaping the learning environment at Lisbon High School.

Academically, we continued to offer a range of core and elective courses at multiple levels, including Conceptual, Academic, Honors, and Advanced Placement (AP). Our faculty remained focused on enhancing the academic experience, including revisions to our extracurricular eligibility policies.

Beyond academics, we implemented several improvements to enhance our school environment. This year, we successfully installed a new PA system, improving communication and safety across campus. We also prioritized fostering a safe, inclusive, and respectful school culture while strengthening our Response to Intervention (RTI) and Enrichment programs. These initiatives reflect our ongoing commitment to student success and overall school improvement.

I am incredibly grateful for the ongoing support of the Lisbon community. Your involvement is essential in helping us create new opportunities and prepare our students for bright futures. Together, we will continue to inspire growth, learning, and success.

Sincerely,

Susan E Magee

Susan E. Magee
Principal, Lisbon High School

Philip W. Sugg Middle School

Lisbon School Department
2024 Town Report

To the Lisbon/Lisbon Falls Communities,

Philip W. Sugg Middle School educates 277 students in the 6th, 7th, and 8th grades. Our staff holds high expectations for all students, focusing not only on academic achievement but also on behavioral and social development. Our dedicated educators strive to prepare students to become lifelong learners and effective citizens. Our yearly budget is crafted and designed to equip students with the skills and knowledge for an ever-changing world and prepare them for careers that may not even yet exist.

At Philip W. Sugg Middle School, we adhere to a whole-child view of the development of our students. We promote restorative practices and provide experiential learning opportunities that enhance citizenship, character, and leadership qualities. Technology is integrated into every classroom, with each student having access to a 1-to-1 Chromebook. Students also learn coding for programming robotics and dedicated students have the opportunity to obtain a lifetime drone pilot's license from the FAA.

As we begin the school year, our staff is made up of: 2 administrators, including the "2025 Maine Assistant Principal of the Year" 12 classroom teachers, 4 special education teachers, 5 shared exploratory teachers (covering Physical Education, Health, Music, Art, and Technology), 1 Jobs for Maine Graduates teacher, 1 shared Gifted and Talented teacher, 1 guidance counselor, 1 shared school resource officer, 1 library educational technician, 1 shared school nurse, 7 special education educational technicians (with 2 open positions), 1 school secretary, 1 administrative secretary, 2 custodians (one open), 3 lunch personnel, and 3 shared Occupational/Physical Therapy/Speech staff (1 open position).

We follow a trimester grading system and align our instruction with the Common Core, Next Generation Science, and Maine Learning Results standards. Each day, students participate in a designated "Target Time" for focused Social-Emotional Learning (SEL), enrichment, Response to Intervention (RTI) instruction, or team-building activities. Our students consistently excel in achievement testing, often surpassing the state and national means in Reading, Language, Science, and Mathematics. We are proud of our students' strong growth in literacy, as noted on the State of Maine School Report Card, and have been recognized by U.S. News and World Report as one of the top-performing middle schools in Maine for multiple years running.

In addition to our rigorous academic programs, we offer a variety of extracurricular activities to enrich our students' learning experiences. These include club opportunities in art, civil rights, yearbook, captain's council, band, and chorus. Our competitive sports teams are on the upswing, led by a state middle school championship in cheering. We also work closely with our Parent Teacher Organization (PTO) to organize numerous field trips, activities, and fundraisers that support our students' growth both inside and outside of the classroom. As we navigate the challenges of an ever-changing educational environment, we appreciate our community for the consistent and continued support in entrusting us with the education and bright futures of your children, our students!

Ryan McKenney
Principal
Philip W. Sugg Middle School

Office of Student Services

Lisbon School Department
Office of Student Services Town Report 2024

The Office of Student Services oversees a host of programs and services for the children of Lisbon. These services include identifying and providing specially designed instruction and related services, including transportation, as necessary for students with disabilities and the management of state and federal regulations associated with these services. The Office of Student Services also oversees the provision of services and supports for students who are gifted and talented; works with building administrators to provide necessary accommodations for students as required by Section 504 of the Rehabilitation Act; and identifies and provides necessary services for those students who are in need of supports and instruction as Multilingual Learners (formerly referred to as English Language Learners). Funding for these services is provided by a variety of revenue streams including local, state and federal sources.

Census as of October 2024

263 identified students with special needs (20%)
3 students placed outside of district in special purpose programs designed for students with disabilities whose needs cannot be met in a less restrictive placement
17 students placed at the Gartley Street School Day Treatment Program (1 is from another school district who pays tuition to attend)

Teachers, Service Providers and Support Staff

Gartley Street School Lead Clinician
15 Special Education Teachers
26 Educational Technicians (with 12 open positions)
3 Speech/Language Clinicians (1 contracted)
4 Social Workers
1.8 Occupational Therapists
0.8 Physical Therapist Assistant (Supervised by a Physical Therapist)
1 Tutor of Multilingual Learners
1 Teacher of Gifted and Talented Students

Programming Provided within the Lisbon School Department

K – 12 Day Treatment Programming (Therapeutic Setting)
Gr. K – 8 Behavior Support Program (2)
K – 12 Functional Life Skills programs (3)
K – 12 Resource rooms (8)
Physical Therapy Services (contracted)
Occupational Therapy Services
Social Work Services
Speech and Language Therapy Services
American Sign Language Interpretation Services (3) (Contracted)

School Department Salary Report

Calendar Year 2024 School Department Salary Report

Adult Ed	Title	Salary
Palmer, James	Director	$ 17,033
Rideout, Tammy	Adult Ed	$ 289

Central Office	Title	Salary
Anderson, Haley M	Business Manager	$ 83,367
Churchill, James B	Technology	$ 79,249
Green, Richard A	Superintendent	$ 137,824
Grenier, Heather	Transp. & Maint. Secretary	$ 18,363
Huston, Eva	HR/PR Specialist	$ 63,685
Kenney, Lesa	Admin. Secretary Student Services	$ 47,404
Levesque, Louise	Accts. Payable	$ 46,986
Morris, Barbara	Student Services Director	$ 107,005
Newton, Mary-Kathryn	Transp. & Maint. Secretary	$ 4,072
Nichols, Julie	Director of Curriculum	$ 95,842
Pare, Kathy	Transp. & Maint. Secretary	$ 6,108
Robitaille, Lolita	Admin. Assistant	$ 64,074

Co-Curricular	Title	Salary
Adams, Nicole	Coach	$ 3,644
Austin, Nicole	Coach	$ 3,936
Bickford, Christopher	Coach	$ 2,041
Collins, Nicholas	Coach	$ 1,466
Fleck, Shaun	Coach	$ 7,654
Fuller, Henry	Coach	$ 3,646
Harlow-Babbin, Nicole	Coach	$ 2,880
Harriman, Bradley	Coach	$ 241
Hauger, Gary	Drama Club	$ 4,377
Huston, Michelle	Time Keeper/Helper	$ 3,113
Kates, Christopher	Coach	$ 4,716
Kenney, Brianna	Coach	$ 1,920
Laroche, Kyle	Coach	$ 3,876
Martin, Steven	Coach	$ 2,040
Mattson, Tanton	Coach	$ 3,335
Mcgrath, Thomas	Coach	$ 4,319
Merrill, Breeann	Coach	$ 3,646
Petrie, Julie	Coach	$ 4,354
Pomerleau, Barry	Coach	$ 2,122
Rand, Michael	Coach	$ 1,061
Rhoda, Shawn	Coach	$ 4,051
Richards, Seth	Coach	$ 2,880
Sautter, Douglas	Coach	$ 3,646
Schreiber, Joseph	Coach	$ 6,542
Tefft, Jonathan	Coach	$ 3,576
Tibbetts, Clyde	Coach	$ 2,510
Williams, Jeremy S	Coach	$ 11,829

Custodial/Transportation	Title	Salary
Arndt, Kathleen N	Trans Specialist	$ 12,711
Arndt, Marjorie D	Custodian/Bus Driver	$ 41,904
Brown, Craig	Bus Driver	$ 12,330
Campoli, John	Trans Specialist	$ 57,327
Charest, Marcel	Custodian/Bus Driver	$ 65,975
Combs, Richard	Custodian/Bus Driver	$ 52,228
Curtis, Heather	Sub	$ 1,465
Gamache, Leland	Custodian/Bus Driver	$ 68,169
Goodwin, Deborah F	Custodian/Bus Driver	$ 47,774
Harvey, William	Custodian	$ 41,778
Hayes, Christine	Custodian	$ 821
Hess, Vincent W	Trans Specialist	$ 16,555
Johansen, David A	Custodian/Bus Driver	$ 48,624
King, Donald	Custodian	$ 24,889
Laffely, Matthew	Custodian	$ 49,696
Lague, Debra	Trans Specialist	$ 24,504
Lawrence, Dale	Bus Driver	$ 53,018
Macarthur, Arthur	Sub	$ 3,848
Macdonald, Kerry	Trans Specialist	$ 12,640
Nadeau, Gary	Trans Specialist	$ 40,693
Ouellette, George A	Director	$ 94,576
Powell, Glenn	Sub	$ 3,109
Powell, Michael	Custodian	$ 48,231

Lisbon Community School	Title	Salary

Custodial/Transportation	Title	Salary
Reeves, John	Trans Specialist	$ 1,342
Richardson, Donald	Sub	$ 7,142
Robinson, Sherry	Trans Specialist	$ 27,236
Robitaille, Joseph M	Groundskeeper	$ 49,381
Smith, Janet	Custodian	$ 27,960
Tuplin, Amelia	Custodian/Bus Driver	$ 22,770

Food Service	Title	Salary
Angelico, Tina H	Asst. Cook Manager	$ 20,430
Baickle, Joyce	Cafeteria Assistant	$ 17,891
Brissette, Debra	Cook Manager	$ 45,479
Brooks, Jessica	Cafeteria Assistant	$ 31,601
Blais, Roxanne	Cafeteria Assistant	$ 14,257
Carter, Cynthia M	Cook Manager	$ 36,387
Dall, Karen	Cafeteria Assistant	$ 14,684
Douglass, Nancy	Cook Manager	$ 14,967
Durisko, Karen L	Cafeteria Assistant	$ 30,478
Garnett, Cheryl	Sub	$ 520
Garnett, Martha	Cafeteria Assistant	$ 13,771
Gendron, Mity	Cafeteria Assistant	$ 7,659
Golob, Rebecca	Sub	$ 9,343
Guay, Linda M	Cafeteria Assistant	$ 23,548
Larochelle, Jean M	Cafeteria Assistant	$ 34,516
Leavitt, Allison	Director	$ 67,944
Lizotte, Sharon	Cafeteria Assistant	$ 17,210
McGuire, Jennifer L	Cafeteria Assistant	$ 21,149
Michaud, Jenny	Cafeteria Assistant	$ 8,787
Pushard, Tracy	Cafeteria Assistant	$ 22,725
Ranta, Deborah	Cafeteria Assistant	$ 5,453
Sargent, Kimberly	Sub	$ 1,693
Schofield, Kate	Sub	$ 2,141
Severy, Christine	Cafeteria Assistant	$ 2,839
Therrien, Erica	Cook Manager	$ 30,888

Gartley Street School	Title	Salary
Bubier, Matthew	Ed Tech III	$ 32,722
Carville, Carrie A	Ed Tech II	$ 38,629
Donohue, Patrick	Teacher	$ 59,188
Donohue, Sydney	Sub	$ 1,485
Everhart, Jenny	Social Worker	$ 69,210
Hallowell, Nathan	Social Worker	$ 74,336
Irish, James	Ed Tech III	$ 42,645
Koza, Anne V	Ed Tech II	$ 35,222
Landry-Hallowell, Shawna	Ed Tech II	$ 32,363
Nelson, Suzanne M	Teacher	$ 74,268
Polakowski, Lisa	Director	$ 85,733
Pratt, Corinn	Sub	$ 7,773
Renaud, Constance	Secretary	$ 44,790
Smith, Angel	Teacher	$ 70,565
Smith, Sondra	Ed Tech III	$ 35,711
Varney, Samantha	Ed Tech II	$ 35,233
Welch, Susan	Teacher	$ 72,866

Lisbon Community School	Title	Salary
Adams, David	Teacher	$ 21,298
Adams, Natalie	Ed Tech II	$ 18,390
Albert, Amy	Ed Tech III	$ 16,327
Auclair, Roxanne L	Teacher	$ 46,854
Barr Lisa J	Ed Tech I	$ 29,865
Beeckel, Brenda	Teacher	$ 28,698
Biscoe, Joanna	Teacher	$ 72,201
Blethen, Roxanne M	Ed Tech II	$ 18,442
Blier, Elaine	Ed Tech III	$ 43,910
Blouin, Chelsea	Ed Tech III	$ 11,427
Boe, Miranda	Ed Tech III	$ 11,418
Boulet, Nichole	Teacher	$ 70,210
Bouthot, Margaret	Teacher	$ 84,320
Bullard, Emily	Teacher	$ 47,913
Cloutier, Lori A	Asst Principal	$ 79,510
Collins, Samantha	Teacher	$ 52,263

P.W. Sugg Middle School	Title	Salary

Calendar Year 2024 School Department Salary Report

County, Ellen	Teacher	$ 70,419
Cormier, Christine	Teacher	$ 73,898
Custeau, Bethany	Teacher	$ 56,846
Dolan, Jean	Guidance/Advisor	$ 125
Doring, Kim	Teacher	$ 46,657
Doughty, Stephanie L	Admin. Secretary	$ 26,853
Fitzmaurice, Rhonda	Teacher	$ 55,315
Furrow, Debora A	Teacher	$ 77,193
Geiger, Danyelle	Ed Tech II	$ 6,207
Ginn, Tracy	Teacher	$ 28,263
Gleason, Kathy L	Teacher	$ 97,962
Glenn, Katherine	Teacher	$ 28,285
Harmon, Emily	Teacher	$ 58,826
Herrin, Aliza	Teacher	$ 72,306
Hunter, Kristen M.	Teacher	$ 56,202
Inman, Morgan	Teacher	$ 16,002
Koval, Elizabeth	Teacher	$ 14,547
Lacasse, Linda L	Teacher	$ 84,635
Laudieri, Deardra	Secretary	$ 32,538
Lavallee, Sherri-Ann	Teacher	$ 91,664
Lemmings, April	Teacher	$ 74,724
Lesiege, Acadia	Teacher	$ 44,708
Lewis, Cassandra	Teacher	$ 55,716
Liscovitz, Katherine T	Teacher	$ 60,013
Mackin, Erika	Teacher	$ 72,940
Mcdonough, Amanda	Teacher	$ 32,311
Merrit, Kiley	Teacher	$ 24,163
Michaud, Melissa	Teacher	$ 76,551
Michel, Andrew	Wellness/PE	$ 52,831
Morrow, Sheri L	Teacher	$ 77,747
Morin, Kristie	Principal	$ 107,217
Morse, Bridget	Teacher	$ 56,717
O'Brien-Brown, Amy	Teacher	$ 83,523
Parent, Amy	Ed Tech II	$ 33,099
Parker, Heather	Teacher	$ 43,940
Peacock, Megan	Teacher	$ 27,270
Phillips, Jody	Ed Tech II	$ 29,926
Pinard, Mandy L	Teacher	$ 80,746
Quinn, Kaili	Teacher	$ 61,641
Rimiller, Donna	Librarian	$ 50,551
Roberge, Kymberly	Nurse	$ 57,918
Robertson, Tara M	Teacher	$ 85,883
Shacklett, Natasha	Teacher	$ 27,697
Stanclift, Ellen	Teacher	$ 70,594
Stearns, Amanda	Admin. Secretary	$ 30,398
Stevens, Hanna	Guidance	$ 42,312
St. Pierre, Phyllis M	Teacher	$ 69,643
Sabine, Bailee	Teacher	$ 42,413
Swanson, Charlotte	Teacher	$ 12,031
Swift, Ashley	Asst. Principal	$ 39,167
Tibbetts, Angela	Teacher	$ 71,169
Turgeon, Danyelle	Teacher	$ 62,755
Wadlington, Nicole	Teacher	$ 45,771
Watras, Matthew N	Teacher	$ 83,511
Webber, Kristyn	Teacher	$ 64,179
Webber, Natalie	Teacher	$ 74,986
Wilkins, Michelle	Teacher	$ 52,485
Willey,Briana	Ed Tech III	$ 11,457

P.W. Sugg Middle School	Title	Salary
Antl, Debra M	Teacher	$ 86,641
Atwood, Lindsey	Secretary	$ 37,530
Beeton, Kyle	Teacher	$ 74,158
Berry, Rayleen	Teacher	$ 22,315
Blanc, Holly	Teacher	$ 76,832
Brown, Suzanne A	Secretary	$ 45,581
Bucholdt, Melissa	Teacher	$ 79,203
Champagne, Rebecca	Teacher	$ 54,992
Darby, Emily	Teacher	$ 28,149
Dimmick, Samantha	Ed Tech III	$ 5,415

Student Services	Title	Salary
Gibson, Julia	Teacher	$ 89,756
Elwell, Claudia	Teacher	$ 76,549
Kenney, Kerstin	Teacher	$ 73,747
Macdonald, Lori	Nurse	$ 67,659
Mccarthy, Pauline	Teacher	$ 73,807
Mckenney, Ryan	Principal	$ 104,995
Paquette, Jason	Music Teacher	$ 68,718
Paradis, Chelsea	Library Ed Tech III	$ 33,467
Pelkey, Stephanie	Teacher	$ 54,390
Proctor, Natasha	Teacher	$ 63,439
Ridley, Randall S	Teacher/Coach	$ 76,476
Rouleau, Stacy-Lynn	Teacher	$ 76,699
Sautter, Nicole E	Teacher	$ 78,447
Sewall, Abigail	Teacher	$ 45,449
Smith, Larissa	Ed Tech	$ 2,883
Stevens, Gretchen	Guidance	$ 82,438
Toomey, Michael	Asst. Principal	$ 80,253

Lisbon High School	Title	Salary
Jordan, Shari L	Guidance	$ 79,959
Lee, Chaya	Teacher	$ 56,852
Letourneau, David	Teacher	$ 80,015
Lutick, Zachary	Athletic Director	$ 47,299
Magee, Susan	Principal	$ 112,610
Mccollum, Christine	Teacher	$ 30,955
Messina, Sophie	Guidance	$ 15,065
Morse, Christina	Teacher	$ 75,889
O'Donnell, Jonathan	Teacher	$ 16,293
Pearson, Lauralee	Teacher	$ 62,082
Pepin, Stephanie L.	Teacher/Wellness/PE	$ 60,511
Piker, Jill M.	Guidance	$ 44,974
Polley, Paige	Teacher	$ 15,742
Ranta, Elicia	Nurse	$ 63,119
Spaulding, Christopher	Athletic Director	$ 36,833
Sylvia, Danielle	Teacher	$ 35,374
Thomas, William	Teacher	$ 46,699
Walker, Corey	Teacher	$ 61,061
Webster, Peter	Teacher	$ 26,939
Wentworth, Corey	Teacher	$ 48,466
Williams, Jenna	Admin Secretary	$ 41,575
Zubi, Hani	Teacher	$ 83,069
Bernard, Ryan	Teacher	$ 70,790
Bodlovick, Kathren	Teacher	$ 74,206
Bois, Pamela	Teacher	$ 86,408
Brown, Sara E	Teacher	$ 61,093
Clark, Theodore	Ed Tech I	$ 17,031
Coombs, Heidi	Teacher	$ 73,018
Cornish, Kristine	Secretary	$ 35,064
Dickinson, Margaret	Teacher	$ 44,460
Dunn, Robin	Teacher/Music	$ 72,233
Gentle, Jacob E	Teacher/Coach	$ 84,140
Gervais, Lynne A	Teacher	$ 77,297
Gordon, Abby	ESL Teacher	$ 16,363
Hilton, Tammy	Asst. Principal	$ 97,168
Hodgkin, Ellen	Teacher	$ 67,603
Hutchinson, Delora	Teacher	$ 88,781

Student Services	Title	Salary
Adams, Stacy	Ed Tech II	$ 29,847
Beal, Seth P	Occup. Therapist	$ 60,930
Brunelle, Jo-Ann	Ed Tech I	$ 30,988
Card, Richard	Ed Tech III	$ 48,885
Childs, Christina	Ed Tech II	$ 4,457
Cleaves, Cassidy	Social Worker	$ 53,873
Croft, Emily	Occup. Therapist	$ 46,211
Cropley, Vicki	Social Worker	$ 65,434
Daniel, Emily	Tutor	$ 19,950
Douglass, Sydney	Ed Tech III	$ 7,741
Earle, Judy A	Ed Tech II	$ 42,492
Fairbanks, Mallory	Ed Tech III	$ 3,671
Gartley, Marion	Teacher	$ 76,978

Other Staff	Title	Salary
Mccollum, Jonathan	Sub	$ 2,938

Calendar Year 2024 School Department Salary Report

Girouard, Karen	Ed Tech II	$ 39,095
Hall, Jennifer	Ed Tech II	$ 9,789
Hicks, Edward F.	Ed Tech II	$ 27,800
Hogan, Sandra A	Ed Tech III	$ 43,768
Huntington, Teri G	Ed Tech II	$ 41,953
Huston, Lindsay	Ed Tech III	$ 7,611
Kelly, Ashtyn	Summer Explorers	$ 3,430
Kenney, Teresa	Ed Tech III	$ 28,267
King, Annika	Resilency, Resource/Trauma Coach	$ 59,620
Kuhl, Hillary	Ed Tech III	$ 39,122
Ley, Kamis	Teacher	$ 79,558
Ley, Sensia	ESY	$ 2,223
McKay, Jolene	Ed Tech I	$ 31,406
Milazzo, Christina M	Teacher	$ 74,686
Mills, Laura	Ed Tech I	$ 14,310
Morrill, Ann	Ed Tech III	$ 36,760
Mossman, Nicole	Speech	$ 56,197
Murray, Angelia	Ed Tech III	$ 29,600
Parker, Kaitlyn	Ed Tech III	$ 21,429
Poulin, Jean	Ed Tech III	$ 51,149
Remalia, Susan	Ed Tech II	$ 27,851
Rogers, Kate	Ed Tech II	$ 17,397
Rowe, Giselle	Ed Tech III	$ 9,724
Roy, Terry	Ed Tech II	$ 40,607
Sult, Heather M	Ed Tech III	$ 40,746
Turcotte, Ellen	Ed Tech III	$ 30,144
Turner, Joanna	Ed Tech II	$ 12,278
Valliere, Heather	Speech	$ 72,489
Webber, Vanessa	Ed Tech III	$ 28,047
Welch, Diane	Teacher	$ 70,743

Other Staff	Title	Salary
Belanger, Ashley	Sub	$ 1,210
Bichrest, Heather	Sub	$ 12,080
Blanc, Lathryn	Sub	$ 768
Bolduc, Briana	Sub	$ 17,633
Bonney, Kristina	Sub	$ 4,350
Bornstein, Susan	Sub	$ 10,560
Carter, Kristen	Sub	$ 580
Chatick, Cale	Sub	$ 1,118
Conant, Jennifer	Sub	$ 625
Corkum, Amanda	Sub	$ 7,755
Couture, Lena	Sub	$ 8,818
Crowley, Sean	Sub	$ 250
Desrosier, Agathe	Sub	$ 5,128
Enman-Curtis, Kimberly	Sub	$ 1,228
Fish, Owen	Sub	$ 5,872
Fish, Thomas	Sub	$ 20,042
Fortin, Erika	Sub	$ 220
Gerlek, Susan	Sub	$ 14,500
Gibson, Kaydence	Sub	$ 3,071
Giustra, Matthew	Sub	$ 3,935
Glennon, Kathleen	Sub	$ 125
Harper, Jeffrey	Sub	$ 4,383
Hayes, Desaray	Sub	$ 2,005
Hilton, Heidi	Sub	$ 1,535
Hodsdon, Robert Sr.	Sub	$ 1,338
Hyde, Maurice	Sub	$ 1,500
Inman, Linda	Sub	$ 1,765
Judd, Tina	Sub	$ 2,160
Larochelle, Neil III	Sub	$ 9,595
Lavallee, Charlena	Sub	$ 7,531
Levesque, Maria	Sub	$ 7,674
Mcdonald, Kristi	Sub	$ 483
Morrill, Hadden	Sub	$ 5,279
Pelletier, Danielle	Sub	$ 5,125
Phillips, Madison	Sub	$ 2,620
Rich, Shannon L	Sub	$ 1,482
Shambarger, Geoffrey	Sub	$ 9,938
Shorey-Wells, Amanda	Sub	$ 9,165
Song, Ashlee	Sub	$ 13,427
Spaulding, Destiny	Sub	$ 110
Sprague, Michele	Sub	$ 4,608
Stowe, Elaine	Sub	$ 1,480
Taylor, Karen	Sub	$ 4,545
Tuplin, Carrie	Sub	$ 330
Vangeli, Nicole	Sub	$ 165
Willey, Emma	Sub	$ 2,460
Wright, Brian	Sub	$ 5,883

2023-2024 Budget Versus Actual Expenses Report

School Budget vs. Actual Expenses 2023-2024

BUDGET BY ARTICLE	APPROVED BUDGET 2023-2024	ACTUAL EXPENSES 2023-2024	$ REMAIN	% REMAIN	5% LIMIT
STUDENT & STAFF SUPPORT	$ 1,774,454	$ 1,735,744	$38,710	2.18%	$ 88,723
Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.					
SYSTEM ADMINISTRATION	$ 657,989	$ 657,228	$761	0.12%	$ 32,899
Includes: School Committee, Superintendent and Busi		$ -			
SCHOOL ADMINISTRATION	$ 1,136,851	$ 1,134,363	$2,488	0.22%	$ 56,843
Includes: All Principals		$ -			
FACILITIES MAINTENANCE	$ 1,993,283	$ 1,954,994	$38,289	1.92%	$ 99,664
Includes: Custodial K-5, Custodial 6-8, Custodial 9-12,		$ -			
TRANSPORTATION & BUSES	$ 1,060,325	$ 1,060,325	$0	0.00%	$ 53,016
		$ -			
SCHOOL NUTRITION TRANSFER	$ 231,000	$ 202,600	$ 28,400	12.29%	$ 11,550
		$ -			
DEBT SERVICE	$ 1,168,120	$ 1,168,119	$ -	0.00%	$ 58,406
		$ -			
REGULAR INSTRUCTION	$ 8,228,791	$ 8,042,446	$ 186,345	2.26%	$ 411,440
Includes: Elementary Instruction-Lisbon Community School and P W Sugg Middle School; Secondary Instruction-Lisbon High School and Gartley Street Program; Gifted & Talented; English as a Second					
SPECIAL EDUCATION	$ 3,164,952	$ 2,804,044	$ 360,908	11.40%	$ 158,248
		$ -			
OTHER INSTRUCTION	$ 418,902	$ 395,942	$22,960	5.48%	$ 20,945
Includes: Co-Curricular					
Total General Fund Articles	$ 19,834,666	$ 19,155,805	$ 678,861	3.42%	
		$ -			
ADULT EDUCATION	$ 28,653	$ 28,653	$0	0.00%	$ 1,433
Total of All Articles	$ 19,863,319	$ 19,184,458	$678,861	3.42%	

AUDIT

Audit Report Statement

The complete Annual Audit Report is available in person at the Town Office or online through the Town's website. To view the audit online, please visit lisbonmaine.gov, then navigate to "Town Government," then "Departments," then "Finance." Once on the Finance Department page, a link to all previous "Annual Audits" will be available on the left-hand side of the page.

The FY2024 Annual Audit was completed by RHR Smith and Company, 3 Old Orchard Road, Buxton, Maine 04093. For the purposes of the Annual Town Report, audit excerpts from sections containing information pertaining to the record of financial transactions, assets and liabilities, comparative balance sheets, statement of departmental operations, and the auditor's comments and suggestions will be included.

Federal Compliance Audit

Town of Lisbon, Maine

June 30, 2024

RHR SMITH & COMPANY
Certified Public Accountants

Proven Expertise & Integrity

STATEMENT B

TOWN OF LISBON, MAINE

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

		Program Revenues			Net (Expense) Revenue and Changes in Net Position		
					Primary Government		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business - type Activities	Total
Governmental activities:							
General government	$ 2,574,914	$ 152,800	$ -	$ -	$ (2,422,114)	$ -	$ (2,422,114)
Public safety	4,359,154	139,319	-	70,293	(4,149,542)	-	(4,149,542)
Public works	5,030,083	1,879,630	116,588	-	(3,033,865)	-	(3,033,865)
Public services	1,580,639	453,269	-	-	(1,127,370)	-	(1,127,370)
General assistance	52,011	-	41,091	-	(10,920)	-	(10,920)
Education	21,847,036	123,090	14,853,868	-	(6,870,078)	-	(6,870,078)
County tax	944,694	-	-	-	(944,694)	-	(944,694)
TIF	179,003	-	-	-	(179,003)	-	(179,003)
Unclassified	100,915	10,000	400,000	-	309,085	-	309,085
State of Maine on-behalf payments	3,196,461	-	3,196,461	-	-	-	-
Interest on debt	597,906	-	-	-	(597,906)	-	(597,906)
Total governmental activities	40,462,816	2,758,108	18,608,008	70,293	(19,026,407)	-	(19,026,407)
Business-type activities:							
Water fund	1,566,357	1,715,236	-	11,023	-	159,902	159,902
Total business-type activities	1,566,357	1,715,236	-	11,023	-	159,902	159,902
Total government	$ 42,029,173	$ 4,473,344	$ 18,608,008	$ 81,316	(19,026,407)	159,902	(18,866,505)

STATEMENT B (CONTINUED)

TOWN OF LISBON, MAINE

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2024

	Governmental Activities	Business-type Activities	Total
Changes in net position:			
Net (expense) revenue	(19,026,407)	159,902	(18,866,505)
General revenues:			
Taxes:			
Property taxes, levied for general purposes	14,791,444	-	14,791,444
Excise taxes	1,934,165	-	1,934,165
Grants and contributions not restricted to specific programs	4,748,641	-	4,748,641
Interest income	562,370	70,926	633,296
Miscellaneous	489,693	86,740	576,433
Total general revenues	22,526,313	157,666	22,683,979
Change in net position	3,499,906	317,568	3,817,474
NET POSITION - JULY 1, AS PREVIOUSLY REPORTED	32,721,394	6,699,105	39,420,499
NET POSITION CORRECTIONS	(5,904,184)	-	(5,904,184)
NET POSITION - JULY 1, AS RESTATED	26,817,210	6,699,105	33,516,315
NET POSITION - JUNE 30	$ 30,317,116	$ 7,016,673	$ 37,333,789

See accompanying independent auditor's report and notes to financial statements.

STATEMENT E

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2024

	General Fund	Education Fund	Loan Program Fund	USDA Road Loan Grant CIP	Treatment Plant Fund	Ferry Road Fund	Other Governmental Funds	Total Governmental Funds
REVENUES								
Taxes:								
Property	$ 14,791,444	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,791,444
Excise	1,934,165	-	-	-	-	-	-	1,934,165
Intergovernmental	3,626,693	13,275,031	400,000	944,956	-	-	3,285,733	21,532,413
Charges for services	982,506	118,507	10,000	-	1,624,855	-	22,140	2,758,108
Interest income	388,447	102,377	68,012	-	-	-	3,534	562,370
Other income	162,545	21,477	5	-	149	-	305,517	489,693
TOTAL REVENUES	21,885,800	13,517,492	478,017	944,956	1,625,004	-	3,616,924	42,068,193
EXPENDITURES								
Current:								
General government	2,654,023	-	-	-	-	-	128,422	2,782,445
Public safety	4,170,183	-	-	-	-	-	-	4,170,183
Public works	3,755,014	-	-	-	1,036,669	-	-	4,791,683
Public services	1,474,713	-	-	-	-	-	105,926	1,580,639
General assistance	52,011	-	-	-	-	-	-	52,011
Education	-	18,616,440	-	-	-	-	2,820,536	21,436,976
County tax	944,694	-	-	-	-	-	-	944,694
TIF	-	-	-	-	-	-	179,003	179,003
Unclassified	72,032	-	28,878	-	-	-	5	100,915
State of Maine on-behalf payments	-	1,301,932	-	-	-	-	-	1,301,932
Capital outlay	-	-	-	944,956	121,173	267,780	542,246	1,876,155
Debt service	758,884	1,157,319	-	-	506,888	-	-	2,423,091
TOTAL EXPENDITURES	13,881,554	21,075,591	28,878	944,956	1,664,730	267,780	3,776,138	41,639,727
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	8,004,246	(7,558,199)	449,139	-	(39,726)	(267,780)	(159,214)	428,466
OTHER FINANCING SOURCES (USES)								
Transfers in	-	7,724,743	-	-	-	-	407,488	8,132,231
Transfers (out)	(8,103,578)	(28,853)	-	-	-	-	-	(8,132,231)
TOTAL OTHER FINANCING SOURCES (USES)	(8,103,578)	7,696,090	-	-	-	-	407,488	-
NET CHANGE IN FUND BALANCES	(99,332)	137,891	449,139	-	(39,726)	(267,780)	248,274	428,466
FUND BALANCES - JULY 1, AS PREVIOUSLY REPORTED	5,236,263	2,385,947	727,887	60,709	2,955,702	740,364	3,072,070	15,178,942
FUND BALANCE CORRECTIONS	142,760	-	-	-	(177,575)	-	(733,800)	(768,615)
FUND BALANCES - JULY 1, AS RESTATED	5,379,023	2,385,947	727,887	60,709	2,778,127	740,364	2,338,270	14,410,327
FUND BALANCES - JUNE 30	$ 5,279,691	$ 2,523,838	$ 1,177,026	$ 60,709	$ 2,738,401	$ 472,584	$ 2,586,544	$ 14,838,793

See accompanying independent auditor's report and notes to financial statements.

STATEMENT F

TOWN OF LISBON, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2024

Net change in fund balances - total governmental funds (Statement E)	$ 428,466
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset acquisitions	2,938,573
Capital asset disposals	(29,196)
Depreciation expense	(2,126,974)
	782,403
Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	(71,867)
OPEB	(108,888)
	(180,755)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position	2,117,438
Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	397,278
OPEB	78,426
	475,704
Some expenses reported in the Statement of Activities do not require the use of current resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	337,603
Net pension liability	(435,558)
Net OPEB liability	(25,395)
	(123,350)
Change in net position of governmental activities (Statement B)	$ 3,499,906

See accompanying independent auditor's report and notes to financial statements.

STATEMENT H

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Enterprise Fund Water Fund
OPERATING REVENUES	
Residential	$ 942,162
Commercial	165,433
Industrial	6,366
Public Authorities	37,812
Public Fire Protection	532,125
Private Fire Protection	31,338
Miscellaneous income	19,464
TOTAL OPERATING REVENUES	1,734,700
OPERATING EXPENSES	
Salaries and benefits	739,984
Power	68,458
Materials and supplies	129,623
Contractual services	176,851
Transportation	11,640
Insurance	30,553
Dues and fees	11,755
Depreciation	286,113
Miscellaneous expenses	19,578
TOTAL OPERATING EXPENSES	1,474,555
OPERATING INCOME (LOSS)	260,145
NONOPERATING REVENUES (EXPENSES)	
Interest income	70,926
Rental income	67,276
Interest expense	(91,802)
TOTAL NONOPERATING REVENUES (EXPENSES)	46,400
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	306,545
CAPITAL CONTRIBUTIONS	
Contributions in aid of construction	11,023
TOTAL CAPITAL CONTRIBUTIONS	11,023
CHANGE IN NET POSITION	317,568
NET POSITION - JANUARY 1	6,699,105
NET POSITION - DECEMBER 31	$ 7,016,673

See accompanying independent auditor's report and notes to financial statements.

STATEMENT I

TOWN OF LISBON, MAINE

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Enterprise Fund Water Fund
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	$ 1,685,949
Other receipts	19,464
Payments to employees	(708,465)
Payments to suppliers	(46,055)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	950,893
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Purchase of capital assets	(1,119,649)
Contributions in aid of construction	11,023
Expenditure of contributions in aid of construction	(11,023)
Bond proceeds	1,500,000
Principal paid on capital debt	(411,619)
Interest paid on capital debt	(82,692)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(113,960)
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest income	70,926
Rental income	67,276
(Increase) decrease in investments	(513,802)
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	(375,600)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	461,333
CASH AND CASH EQUIVALENTS - JANUARY 1	1,534,798
CASH AND CASH EQUIVALENTS - DECEMBER 31	$ 1,996,131
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO THE STATEMENT OF NET POSITION	
Cash and cash equivalents in current assets	$ 418,277
Restricted cash and cash equivalents	1,577,854
TOTAL CASH AND CASH EQUIVALENTS	1,996,131

STATEMENT I (CONTINUED)

TOWN OF LISBON, MAINE

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2023

	Enterprise Fund Water Fund
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	
Operating income (loss)	$ 260,145
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation expense	286,113
Changes in assets, deferred outflows of resources, liabilities and deferred inflows of resources:	
(Increase) decrease in accounts receivable	(7,303)
(Increase) decrease in accrued revenue	(26,406)
(Increase) decrease in inventory	17,008
(Increase) decrease in prepaid items	20,006
(Increase) decrease in deferred outflows related to pensions	44,069
(Increase) decrease in deferred outflows related to OPEB	(36)
Increase (decrease) in accounts payable	(13,108)
Increase (decrease) in accounts payable - construction	355,897
Increase (decrease) in customer deposits	4,080
Increase (decrease) in advanced billing and payments	342
Increase (decrease) in accrued payroll	(5,177)
Increase (decrease) in net pension liability	6,177
Increase (decrease) in net OPEB liability	(463)
Increase (decrease) in accrued compensated absences	4,872
Increase (decrease) in regulatory reserves	22,600
Increase (decrease) in deferred inflows related to pensions	(26,943)
Increase (decrease) in deferred inflows related to OPEB	9,020
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 950,893

See accompanying independent auditor's report and notes to financial statements.

Financial Analysis of the Town as a Whole

The Town is presenting current and prior year comparative information in the Management's Discussion and Analysis to provide a means of analyzing its' financial condition and position as of June 30, 2024.

Government-Wide Financial Analysis

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities and business-type activities.

Table 1
Town of Lisbon, Maine
Net Position

	Governmental Activities		Business-type Activities	
	6/30/24	6/30/23 (Restated)	12/31/23	12/31/22
Assets:				
Current Assets	$ 16,698,587	$ 17,106,537	$ 2,939,139	$ 1,965,353
Noncurrent Assets:				
Capital Assets	38,101,604	37,319,201	8,729,010	7,884,451
Other Assets	849,042	104,806	254,105	321,137
Total Assets	55,649,233	54,530,544	11,922,254	10,170,941
Deferred Outflows of Resources:				
Deferred Outflows Related to Pensions	1,687,775	1,759,642	68,272	112,341
Deferred Outflows Related to OPEB	854,461	963,349	11,748	11,712
Total Deferred Outflows of Resources	2,542,236	2,722,991	80,020	124,053
Liabilities:				
Current Liabilities	4,424,045	4,110,599	979,836	491,682
Noncurrent Liabilities	22,254,900	24,158,837	3,183,846	2,221,889
Total Liabilities	26,678,945	28,269,436	4,163,682	2,713,571
Deferred Inflows of Resources:				
Prepaid Taxes	47,261	35,448	-	-
Deferred Revenue	226,210	733,800	-	-
Regulatory Reserves	-	-	407,725	385,125
Deferred Inflows Related to Leases	-	-	321,137	386,213
Deferred Inflows Related to Pensions	378,962	776,240	44,108	71,051
Deferred Inflows Related to OPEB	542,975	621,401	48,949	39,929
Total Deferred Inflows of Resources	1,195,408	2,166,889	821,919	882,318
Net Position:				
Net Investment in Capital Assets	21,150,825	17,778,400	6,428,468	6,151,509
Restricted	5,455,250	4,708,050	411,028	403,173
Unrestricted	3,711,041	4,330,760	177,177	144,423
Total Net Position	$ 30,317,116	$ 26,817,210	$ 7,016,673	$ 6,699,105

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the Town of Lisbon, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $30,317,116 at June 30, 2024 for the governmental activities.

Revenues and Expenses

The following table summarizes the revenues and expenses of the Town's activities:

Table 2
Town of Lisbon, Maine
Changes in Net Position

	Governmental Activities		Business-type Activities	
	6/30/24	**6/30/23**	**12/31/23**	**12/31/22**
Revenues				
Program Revenues:				
Charges for services	$ 2,758,108	$ 2,438,213	$ 1,715,236	$ 1,589,792
Operating grants and contributions	18,608,008	15,210,496	-	-
General Revenues:				
Taxes	16,725,609	15,728,218	-	-
Grants and contributions not restricted to specific programs	4,748,641	4,631,142	-	-
Investment income	562,370	233,886	-	-
Miscellaneous	489,693	672,885	157,666	110,962
Total Revenues	43,962,722	38,914,840	1,872,902	1,700,754
Expenses				
General government	2,574,914	2,995,985	-	-
Public safety	4,359,154	3,468,289	-	-
Public works	5,030,083	3,688,858	-	-
Public services	1,580,639	1,376,917	-	-
General assistance	52,011	34,043	-	-
Education	21,847,036	19,896,627	-	-
County tax	944,694	836,292	-	-
TIF	179,003	395,486	-	-
Unclassified	100,915	176,523	-	-
Water department	-	-	1,566,357	1,359,256
State of Maine on-behalf payments	3,196,461	2,730,681	-	-
Interest on debt	597,906	141,261	-	-
Total Expenses	40,462,816	35,740,962	1,566,357	1,359,256
Contributions in aid of construction/capital	-	-	11,023	1,063,622
Change in Net Position	3,499,906	3,173,878	317,568	1,405,120
Net Position - July 1, As Previously Presented	32,721,394	29,547,516	6,699,105	5,293,985
Net Position Corrections	(5,904,184)	-	-	-
Net Position - July 1, As Restated	26,817,210	29,547,516	6,699,105	5,293,985
Net Position - June 30	$ 30,317,116	$ 32,721,394	$ 7,016,673	$ 6,699,105

Table 3
Town of Lisbon, Maine
Fund Balances - Governmental Funds
June 30,

	2024	2023 (Restated)	Increase/ (Decrease)
Major Funds:			
General Fund:			
Nonspendable	$ 11,665	$ 21,515	$ (9,850)
Committed	1,800,000	1,800,000	-
Assigned	-	48,927	(48,927)
Unassigned	3,468,026	3,508,581	(40,555)
Total General Fund	5,279,691	5,379,023	(99,332)
Education Fund:			
Restricted	2,523,838	2,385,947	137,891
Loan Program:			
Nonspendable	881,015	104,806	776,209
Committed	296,011	623,081	(327,070)
Total Loan Program	1,177,026	727,887	449,139
USDA Road Loan Grant CIP:			
Restricted	60,709	60,709	-
Treatment Plant Fund:			
Committed	2,738,401	2,778,127	(39,726)
Ferry Road Fund:			
Restricted	472,584	740,364	(267,780)
Total Major Funds	$12,252,249	$12,072,057	$ 180,192
Nonmajor Funds:			
Special Revenue Funds:			
Nonspendable	$ 21,029	$ 21,029	$ -
Restricted	1,641,048	1,543,451	97,597
Committed	960,745	1,037,852	(77,107)
Assigned	357,711	404,577	(46,866)
Unassigned (Deficit)	(508,799)	(846,609)	337,810
Capital Projects Funds:			
Committed	285,085	272,185	12,900
Unassigned (Deficit)	(201,875)	(123,951)	(77,924)
Permanent Funds:			
Nonspendable	1,118	1,118	-
Restricted	30,482	28,618	1,864
Total Nonmajor Funds	$ 2,586,544	$ 2,338,270	$ 248,274

STATEMENT A

TOWN OF LISBON, MAINE

STATEMENT OF NET POSITION
JUNE 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets:			
Cash and cash equivalents	$ 13,970,373	$ 418,277	$ 14,388,650
Investments	1,043,609	513,802	1,557,411
Accounts receivable (net of allowance for uncollectibles):			
Taxes	81,491	-	81,491
Liens	356,573	-	356,573
Other	662,423	96,733	759,156
Notes receivable (net of allowance for uncollectibles) - current portion	31,973	-	31,973
Accrued revenue	-	213,775	213,775
Prepaid items	11,665	-	11,665
Due from other governments	519,451	-	519,451
Inventory	21,029	51,666	72,695
Leases receivable (net of allowance for uncollectibles) - current portion	-	67,032	67,032
Total current assets	16,698,587	1,361,285	18,059,872
Noncurrent assets:			
Notes receivable (net of allowance for uncollectibles) - noncurrent portion	849,042	-	849,042
Leases receivable (net of allowance for uncollectibles) - noncurrent portion	-	254,105	254,105
Capital assets			
Land and other assets not being depreciated	9,381,983	-	9,381,983
Buildings,equipment, vehicles and infrastructure, net of accumulated depreciation	28,719,621	8,729,010	37,448,631
Total noncurrent assets	38,950,646	8,983,115	47,933,761
Other assets:			
Restricted cash	-	1,577,854	1,577,854
Total other assets	-	1,577,854	1,577,854
TOTAL ASSETS	55,649,233	11,922,254	67,571,487
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pensions	1,687,775	68,272	1,756,047
Deferred outflows related to OPEB	854,461	11,748	866,209
TOTAL DEFERRED OUTFLOWS OF RESOURCES	2,542,236	80,020	2,622,256
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	$ 58,191,469	$ 12,002,274	$ 70,193,743

STATEMENT A (CONTINUED)

TOWN OF LISBON, MAINE

STATEMENT OF NET POSITION
JUNE 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
Current liabilities:			
Accounts payable	$ 123,544	$ 398,483	$ 522,027
Customer deposits	-	4,080	4,080
Payroll related liabilities	2,069,420	9,365	2,078,785
Accrued interest	-	15,346	15,346
Current portion of long-term obligations	2,231,081	552,562	2,783,643
Total current liabilities	4,424,045	979,836	5,403,881
Noncurrent liabilities:			
Noncurrent portion of long-term obligations:			
Bonds payable	13,110,480	2,975,089	16,085,569
Notes from direct borrowings payable	2,205,784	-	2,205,784
Accrued compensated absences	371,946	15,457	387,403
Net pension liability	2,381,076	170,017	2,551,093
Net OPEB liability	4,185,614	23,283	4,208,897
Total noncurrent liabilities	22,254,900	3,183,846	25,438,746
TOTAL LIABILITIES	26,678,945	4,163,682	30,842,627
DEFERRED INFLOWS OF RESOURCES			
Prepaid taxes	47,261	-	47,261
Deferred revenue	226,210	-	226,210
Regulatory reserves	-	407,725	407,725
Deferred inflows related to leases	-	321,137	321,137
Deferred inflows related to pensions	378,962	44,108	423,070
Deferred inflows related to OPEB	542,975	48,949	591,924
TOTAL DEFERRED INFLOWS OF RESOURCES	1,195,408	821,919	2,017,327
NET POSITION			
Net investment in capital assets	21,150,825	6,428,468	27,579,293
Restricted	5,455,250	411,028	5,866,278
Unrestricted	3,711,041	177,177	3,888,218
TOTAL NET POSITION	30,317,116	7,016,673	37,333,789
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	$ 58,191,469	$ 12,002,274	$ 70,193,743

See accompanying independent auditor's report and notes to financial statements.

STATEMENT G

TOWN OF LISBON, MAINE

STATEMENT OF NET POSITION - PROPRIETARY FUNDS
DECEMBER 31, 2023

	Enterprise Fund
	Water Fund
ASSETS	
Current assets:	
Cash and cash equivalents	$ 418,277
Investments	513,802
Accounts receivable (net of allowance for uncollectibles)	96,733
Accrued revenue	213,775
Inventory	51,666
Leases receivable (net of allowance for uncollectibles) - current portion	67,032
Total current assets	1,361,285
Noncurrent assets:	
Leases receivable (net of allowance for uncollectibles) - noncurrent portion	254,105
Capital assets:	
Property, plant and equipment	12,768,577
Total capital assets	12,768,577
Less: accumulated depreciation	(4,039,567)
Total noncurrent assets	8,983,115
Other assets:	
Restricted cash	1,577,854
Total other assets	1,577,854
TOTAL ASSETS	11,922,254
DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows related to pensions	68,272
Deferred outflows related to OPEB	11,748
TOTAL DEFERRED OUTFLOWS OF RESOURCES	80,020
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	$ 12,002,274

STATEMENT G (CONTINUED)

TOWN OF LISBON, MAINE

STATEMENT OF NET POSITION - PROPRIETARY FUNDS
DECEMBER 31, 2023

	Enterprise Fund Water Fund
LIABILITIES	
Current liabilities:	
Accounts payable	$ 39,998
Accounts payable - construction	355,897
Customer deposits	4,080
Accrued interest	15,346
Accrued expenses	2,588
Accrued payroll	9,365
Current portion of long-term obligations	552,562
Total current liabilities	979,836
Noncurrent liabilities:	
Noncurrent portion of long-term obligations:	
Bonds payable	2,975,089
Accrued compensated absences	15,457
Net pension liability	170,017
Net OPEB liability	23,283
Total noncurrent liabilities	3,183,846
TOTAL LIABILITIES	4,163,682
DEFERRED INFLOWS OF RESOURCES	
Regulatory reserves	407,725
Deferred revenue related to leases	321,137
Deferred inflows related to pensions	44,108
Deferred inflows related to OPEB	48,949
TOTAL DEFERRED INFLOWS OF RESOURCES	821,919
NET POSITION	
Net investment in capital assets	6,428,468
Restricted	411,028
Unrestricted	177,177
TOTAL NET POSITION	7,016,673
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	$ 12,002,274

See accompanying independent auditor's report and notes to financial statements.

STATEMENT J

TOWN OF LISBON, MAINE

STATEMENT OF NET POSITION - FIDUCIARY FUNDS
JUNE 30, 2024

	Private-Purpose Trust Funds
ASSETS	
Cash and cash equivalents	$ 57,165
Investments	69,976
TOTAL ASSETS	$ 127,141
LIABILITIES	
Accounts payable	$ -
TOTAL LIABILITIES	-
NET POSITION	
Restricted	127,141
TOTAL NET POSITION	127,141
TOTAL LIABILITIES AND NET POSITION	$ 127,141

See accompanying independent auditor's report and notes to financial statements.

STATEMENT K

TOWN OF LISBON, MAINE

STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2024

	Private-Purpose Trust Funds
ADDITIONS	
Contributions	$ 6,025
Investment earnings	2,938
TOTAL ADDITIONS	8,963
DEDUCTIONS	
Scholarships	7,872
TOTAL DEDUCTIONS	7,872
CHANGE IN NET POSITION	1,091
NET POSITION - JULY 1	126,050
NET POSITION - JUNE 30	$ 127,141

See accompanying independent auditor's report and notes to financial statements.

TOWN OF LISBON, MAINE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2024

Section II - Financial Statement Findings

MATERIAL WEAKNESSES

2024-001 - Account Reconciliations:

Criteria: Management is responsible for the proper application of generally accepted accounting principles (GAAP) for governmental entities and the implementation of appropriate internal controls to detect and correct material misstatements, whether due to error or fraud, prior to submitting the financial statements for audit.

Condition: During the audit, it was determined that reconciliations were not being performed or were not reconciled completely for applicable accounts across multiple significant audit areas throughout the year or at the end of the fiscal year.

Cause: The Town does not have internal controls that are functioning properly, or appropriately designed, to help ensure that applicable accounts are completely reconciled in a timely manner throughout the year and at the end of the fiscal year.

Effect: The Town has a significant number of unreconciled account balances across multiple significant audit areas which resulted in material misstatements in the financial statements for certain opinion units.

Recommendation: The Town should design, implement and follow appropriate internal controls to help ensure that all applicable accounts are reconciled in a timely manner throughout the year and at the end of the fiscal year.

Views of Responsible Officials and Corrective Action Plan: Finance Director will develop a monthly account reconciliation process that will outline all steps necessary to completely reconcile all accounts monthly. This process will include the delegation of finance department staff to each step in the monthly account reconciliations for the prior month, to be completed by the end of the current month. Once the monthly account reconciliation is complete, it will be presented to the Town Manager and Town Council for oversight.

TOWN OF LISBON, MAINE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2024

Section II - Financial Statement Findings (Continued)

2024-002 - Incorrect Posting of Transactions:

Criteria: Management is responsible for the proper application of generally accepted accounting principles (GAAP) for governmental entities and the implementation of appropriate internal controls to detect and correct material misstatements, whether due to error or fraud, prior to submitting the financial statements for audit.

Condition: During the audit, it was determined that many transactions were posted incorrectly, either to the wrong type of account for the applicable transaction or to incorrect accounts/funds under GAAP.

Cause: The Town does not have internal controls that are functioning properly, or appropriately designed, to help ensure that all transactions are posted to the correct applicable account types and to the correct accounts/funds under GAAP.

Effect: The Town had a significant number of incorrectly posted transactions for which a significant number of material adjustments were necessary in order for the financial statements to be in accordance with GAAP.

Recommendation: The Town should design, implement and follow appropriate internal controls to help ensure that all transactions are posted to the correct applicable account types and to the correct accounts/funds under GAAP.

Views of Responsible Officials and Corrective Action Plan: Complete the transition to the State of Maine recommended chart of accounts and to integrate special revenue accounts into the accounts payable system.

TOWN OF LISBON, MAINE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2024

Section II - Financial Statement Findings (Continued)

2024-003 - Failure to Post Transactions:

Criteria: Management is responsible for the proper application of generally accepted accounting principles (GAAP) for governmental entities and the implementation of appropriate internal controls to detect and correct material misstatements, whether due to error or fraud, prior to submitting the financial statements for audit.

Condition: During the audit, it was determined that multiple financial transactions, many of which were material to the financial statements, were not recorded in its financial accounting software throughout the year and at the end of the fiscal year.

Cause: The Town does not have internal controls that are functioning properly, or appropriately designed, to help ensure that all financial transactions are recorded in its financial accounting software.

Effect: The Town had a significant number of unposted financial transactions for which a significant number of material adjustments were necessary for the financial statements to be in accordance with GAAP.

Recommendation: The Town should design, implement and follow appropriate internal controls to help ensure that all financial transactions are recorded in its financial accounting software throughout the year and at the end of the fiscal year.

Views of Responsible Officials and Corrective Action Plan: Use the completed account reconciliations to determine what transactions are posted incorrectly. Once identified complete the following:

- Make adjusting entries to move the monies to the correct accounts and/or funds.
- Make correcting account changes to the payroll system, and all other systems that send information to the Town's GL

TOWN OF LISBON, MAINE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2024

Section II - Financial Statement Findings (Continued)

NONCOMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

2024-004 - Failure to Commit Adopted Budget:

Criteria: Management is responsible for the commitment of annual taxes in accordance with any/all applicable Maine Revised Statutes as amended (MRSA) and in accordance with the processes and procedures adopted by the taxpayers as detailed in the Town's Charter.

Condition: During the audit, it was determined that the amount appropriately voted to be raised by taxes for the fiscal year was not the same amount that was committed on the Certificate of Assessment for the fiscal year. The variance calculated was determined to be close to ($900,000).

Cause: The Town does not have internal controls that are functioning properly, or appropriately designed, to help ensure that the correct amount to be raised by taxes as approved annually (including all applicable categories to net to that amount), is the same amount committed on the annual Certificate of Assessment.

Effect: The Town was materially noncompliant with MRSA and the Town's Charter by failing to appropriately commit the correct of amount of taxes as approved for the fiscal year.

Recommendation: The Town should design, implement and follow appropriate internal controls to help ensure that the correct amount to be raised by taxes (including all applicable categories to net to that amount) as approved by the Town Council annually is the same amount committed on the annual Certificate of Assessment.

Views of Responsible Officials and Corrective Action Plan: Implementation of a thorough review process that requires verification by the Tax Collector, Assessor, Finance Director, Town Management and includes supporting documentation prior to tax commitment.

Section III - Federal Awards Findings and Questioned Costs

None

STATEMENT C

TOWN OF LISBON, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2024

	General Fund	Education Fund	Loan Program Fund	USDA Road Loan Grant CIP	Treatment Plant Fund	Ferry Road Fund	Other Governmental Funds	Total Governmental Funds
ASSETS								
Cash and cash equivalents	$ 8,945,721	$ 3,939,532	$ 728,945	$ -	$ -	$ -	$ 356,175	$ 13,970,373
Investments	1,021,800	-	-	-	-	-	21,809	1,043,609
Accounts receivable (net of allowance for uncollectibles):								
Taxes	81,491	-	-	-	-	-	-	81,491
Liens	356,573	-	-	-	-	-	-	356,573
Other	100,120	221,364	3,472	-	300,892	-	36,575	662,423
Notes, net of allowance for uncollectibles	-	-	881,015	-	-	-	-	881,015
Due from other governments	253,711	-	-	-	-	-	265,740	519,451
Prepaid items	11,665	-	-	-	-	-	-	11,665
Inventory	-	-	-	-	-	-	21,029	21,029
Due from other funds	1,401,824	-	-	60,709	2,465,654	472,584	2,951,008	7,351,779
TOTAL ASSETS	$ 12,172,905	$ 4,160,896	$ 1,613,432	$ 60,709	$ 2,766,546	$ 472,584	$ 3,652,336	$ 24,899,408
LIABILITIES								
Accounts payable	$ 95,399	$ -	$ -	$ -	$ 28,145	$ -	$ -	$ 123,544
Accrued payroll and related items	444,344	1,625,076	-	-	-	-	-	2,069,420
Due to other funds	5,949,955	11,982	436,406	-	-	-	953,436	7,351,779
TOTAL LIABILITIES	6,489,698	1,637,058	436,406	-	28,145	-	953,436	9,544,743
DEFERRED INFLOWS OF RESOURCES								
Prepaid taxes	47,261	-	-	-	-	-	-	47,261
Deferred revenue	113,854	-	-	-	-	-	112,356	226,210
Deferred revenue - property taxes	242,401	-	-	-	-	-	-	242,401
TOTAL DEFERRED INFLOWS OF RESOURCES	403,516	-	-	-	-	-	112,356	515,872
FUND BALANCES								
Nonspendable	11,665	-	881,015	-	-	-	22,147	914,827
Restricted	-	2,523,838	296,011	60,709	-	-	1,671,530	4,552,088
Committed	1,800,000	-	-	-	2,738,401	472,584	1,245,830	6,256,815
Assigned	-	-	-	-	-	-	357,711	357,711
Unassigned (deficit)	3,468,026	-	-	-	-	-	(710,674)	2,757,352
TOTAL FUND BALANCES	5,279,691	2,523,838	1,177,026	60,709	2,738,401	472,584	2,586,544	14,838,793
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 12,172,905	$ 4,160,896	$ 1,613,432	$ 60,709	$ 2,766,546	$ 472,584	$ 3,652,336	$ 24,899,408

See accompanying independent auditor's report and notes to financial statements.

STATEMENT D

TOWN OF LISBON, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2024

	Total Governmental Funds
Total Fund Balances	$14,838,793
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	38,101,604
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	242,401
Deferred outflows of resources related to pensions are not financial resources and therefore are not reported in the funds:	
Pensions	1,687,775
OPEB	854,461
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds:	
Bonds payable	(14,859,816)
Notes from direct borrowings payable	(2,563,547)
Accrued compensated absences	(495,928)
Net pension liability	(2,381,076)
Net OPEB liability	(4,185,614)
Deferred inflows of resources related to pensions are not financial resources and therefore are not reported in the funds:	
Pensions	(378,962)
OPEB	(542,975)
Net position of governmental activities	$30,317,116

See accompanying independent auditor's report and notes to financial statements.