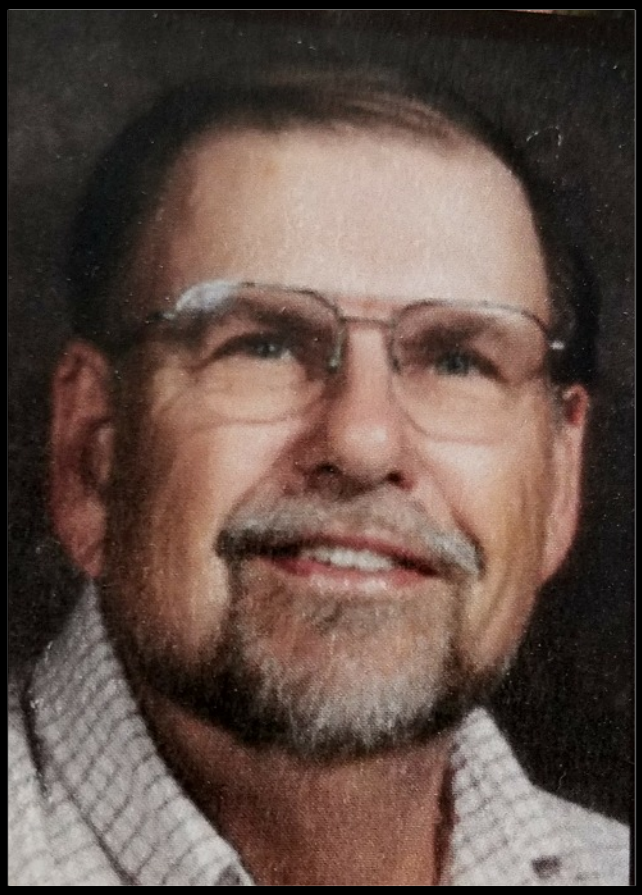
2016-2017 LISBON TOWN REPORT

Community Garden Project

Fun at the Library at Halloween

This year's Town Report is dedicated to William A. Bauer Serving the citizens of Lisbon from 1977 to Dec 29, 2016



William Bauer, known to many of us as Bill, was elected in 1977 to the Water Commission, replacing his dad's seat on the Water Commission. He served 40 years, most of which as Chairman.

Bill was always looking for ways to improve the delivery of water to residents. He recently was exploring the idea of building a new standpipe on the ridge in back of Upland.

He served the community in many other ways, too. As a teacher in the Lisbon School system for many years. He coached track, participated in project graduation, and taught night school to mention a few.

Bill enjoyed spending time at their camp on Taylor Pond, golfing, snowmobiling, boating, and traveling. He and his wife Peg hosted many gatherings for family and friends. We thank Bill and his family for lending him to us and for his many years of service to our community. He has truly been missed.

Table of Contents

www.lisbonme.org

US & STATE GOVERNMENT
Senate & House Directory.....5
Governor.....6
US Senators.....7
US Representative.....8
State Senator.....10
State House of Representatives.....11

GENERAL INFORMATION
Department Directory.....3
Schedule of meetings..... 4
Spirit of America Award.....12
Telephone Directory.....3

GENERAL GOVERNMENT
Assessing Department.....46
Board of Appeals.....47
Boards & Committees.....4
Clerk & Elections.....48
Report of Deaths.....66-67
Code Enforcement.....49
Finance Department
Auditor's Report.....18-45
Personal Property Report.....65
Real Estate Tax Report.....63-64
Town Employee Salaries.....68-74
Planning Board.....59
Town Council.....14-15
Town Manager.....16-17

PUBLIC SAFETY
Fire Department.....52-53
Police Department.....60-61
Public Works.....62

PUBLIC SERVICES
Economic Development.....50-51
General Assistance.....54
Health Officer.....49
Library Department.....55-56
Parks & Recreation Department.....57-58

SCHOOL DEPARTMENT
Adult & Community Education.....81
Budget vs. Actual.....82
Lisbon Community School.....79
Lisbon High School.....77
Gartley Street School.....80
Office of Student Services.....76
Philip W. Sugg Middle School.....78
School Employee Salaries.....83-85
Superintendent's Report.....75

WATER DEPARTMENT
Water Department's Report.....86-87

Department Telephone Directory

Please dial 353-3000 and Press 1 for Municipal Offices (includes Vehicle Registration, Assessing, Taxes, Codes, Town Clerk & Elections, General Assistance, Town Manager, Finance, and Economic Development), 2 for Public Works (includes Transfer Station, Sewer , and Treatment Plant), 3 for Public Safety (includes Fire, Police, and EMS), 4 for Parks and Recreation, and 5 for the Library.

If you know your party's extension, you can dial the extension at any time. See extensions listed below for your convenience. Other department phone numbers are listed here as well.

LOCATION	HOURS	CONTACT INFO.
Town Office 300 Lisbon Street Lisbon, ME 04250	Monday-Friday. 8:30 AM-4:30 PM	(207) 353-3000 Fax: (207) 353-3007
Superintendent's Office 19 Gartley Street Lisbon, ME 04250	Monday - Friday 7:30 AM - 4:00 PM	Phone: (207) 353-6711 Fax: (207) 353-3032
Public Works Department 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Public Works Dir Ext 116 Foreman Ext 202 Mechanics Ext 204 Fax: (207) 353-3007
Sewer Department/Treatment Plant 300 Lisbon Street Lisbon, ME 04250	Summer Hours: Monday - Thurs. 6:00 AM - 4:30 PM Winter Hours: Monday - Friday 6:30 AM - 3:00 PM	Public Works Dir Ext 116 Admin. Assistant Ext 117 Billing Clerk Ext 107 Operations Mgr Ext 207
Transfer Station 14 Capital Avenue Lisbon Falls, ME 04252	Sun. - Mon. - Closed Tues. - Wed. 7:30 AM - 4:00 PM Thurs. - Closed Friday 7:30 Am - 4:00 PM Saturday 7:00 AM - 3:00 PM	Public Works Dir Ext 116 Admin. Assistant Ext 117 Operations Mgr Ext 207
Library 28 Main Street Lisbon Falls, ME 04252	Sunday closed Monday 8:30 AM - 12 noon Tuesday 8:30 AM - 7:00 PM Wed.-Fri. 8:30 AM - 5:00 PM Saturday 8:30 AM - 2:00 PM	Front Counter Ext 500 Front Desk Ext 501 Library Director Ext 502 Children's Librarian Ext 503
Parks & Recreation Department 18 School Street Lisbon Falls, ME 0252	MTM Center, Monday - Friday 8:30 AM - 4:30 PM 37 Cotton Rd., Monday - Sunday 7:00 AM - Sunset	Park/Rec Director Ext 401 Admin Assistant Ext 402 Assistant Director Ext 403 Senior Programs Ext 404 Fax: (207) 353-2749
Water Department 639 Lisbon Street Lisbon Falls, ME 04252	Monday - Friday 8:00 AM - 4:00 PM	Phone: (207) 353-3020

Boards & Committees

TOWN COUNCIL
1st & 3rd Tuesday of the Month
Town Office -7:00 PM

Christopher Brunelle, Vice Chair	**2019**
Kris Crawford	**2019**
Mark Lunt	**2019**
Dale James Crafts	**2017**
Normand Albert	**2018**
Kasie Kolbe	**2018**
Allen Ward, Chair	**2018**

SCHOOL COMMITTEE
2nd & 4th Monday of the Month
Town Office—7:00 PM

Traci Austin, Chair	**2019**
Paula Jefferies	**2019**
Gina Mason	**2017**
Pete Herbert Reed	**2018**
Kathi Yergin, Vice Chair	**2018**

ASSESSMENT REVIEW BOARD
Town Office—7:00 PM (as needed)

Clyde Cavender, Chair	**2019**
Marie Hale	**2019**
Richard Long (deceased)	**2017**
Miriam Morgan-Alexander	**2018**
Donald Fellows	**2018**

BOARD OF APPEALS
3rd Monday of the Month (as needed)
Town Office—7:00 PM

Shaun Carr	**2019**
Miriam Morgan-Alexander, Chair	**2019**
Chris Rugullies	**2019**
Jesse Zach (appointed Dec 2017)	**2017**
Vacant	**2017**
Bruce Marshall	**2018**
Lisa Ward	**2018**

CONSERVATION COMMISSION
2nd Tuesday of the Month
Beaver Park—7:30 PM

Vacant	**2020**
Vacant	**2020**
Patricia Suthers	**2018**
Richard Nadeau	**2018**
Carroll Curtis	**2018**
Annica McGuirk	**2019**
Richard Main	**2019**

ETHICS PANEL
Town Office—7:00 PM (as needed)

Deborah Danuski (School Appointed)	**2019**
David Bowie, Chair (Council Appointed)	**2017**
Vacant, Alt (Council Appointed)	**2017**
Lorraine Wight, Alt. (School Appointed)	**2018**
Vacant (Council Appointed)	**2018**

LIBRARY GOVERNING BOARD
1st Wednesday of the Month
Library—6:30 PM

Richard Golden, Chair	**2019**
Jo-Jean Keller	**2019**
Hillary Kuhl	**2017**
Sally Lunt	**2018**
Claire Paquette	**2018**

MTM CENTER BOARD OF DIRECTORS
2nd Tuesday of the Month
MTM Center—9:00 AM

Aline Strout	**Gordon Curtis**
Kenneth Wells	**Marty Roop**

PLANNING BOARD
2nd & 4th Thursdays of the Month
Town Office -7:00 PM

Donald Fellows	**2019**
Curtis Lunt, Vice Chair	**2019**
Daniel Leeman, Assoc	**2019**
Daniel Nezol	**2017**
Scott Hall	**2018**
James Lemieux, Assoc	**2018**
Karen Paradis, Chair	**2018**

RECREATION COMMITTEE
1st Monday of the Month
MTM Center - 7:00 PM

Heather Duley	**2019**
William Kuhl	**2019**
Katelyn Syphers	**2019**
Carroll Curtis, Alt.	**2017**
Vacant	**2017**
Zach Schmoll	**2017**
Tim Carville, Chair	**2018**
Vacant, Alt.	**2018**
Vacant	**2018**

VOTER REGISTRATION APPEALS BOARD
Town Office—7:00 PM (as needed)

Kevin Kimball, Dem.	**Garrett Mason, Rep.**
Vacant, Dem. Alt.	**Vacant, Rep. Alt.**

Vacant, Chair

WATER COMMISSION
2nd Monday of the Month
Water Department—5:30 PM

William Bauer, Chair (Deceased)	**2019**
James Lemieux (Appointed Feb 2017)	**2019**
Kenneth Wells	**2017**
Marie Hale	**2018**

Senate & House Directory

U.S. Senate District 2
Senator Angus King
359 Dirksen Senate Office Building
Washington, D.C. 20510
Phone: (202) 224-5344

Augusta Office: (207) 622-8292
4 Gabriel Drive, Suite 3
Augusta, ME 04330

U.S. House of Representatives District 2
Congressman Bruce Poliquin
426 Canon House Office Building
Washington, DC 20515
Phone: (202) 225-6306

Lewiston Office: (207) 784-0768
179 Lisbon Street
Lewiston, Maine 04240

Maine State Senate District 22
Senator Garrett Mason
PO Box 395
Lisbon Falls, ME 04252
Phone: (207) 577-1521
Email: garrettpaulmason@gmail.com

When the Legislature is in session, you can leave a message for Senator Mason by calling the State Senate message phone at 1-800-423-6900 or by calling the office at (207) 287-1505.

Maine State House of Representative
2 State House Station, Augusta, ME 04333-0002
Year-round toll free message center:
1-800-423-2900 or TTY Line (207) 287-4469

Maine State House of Representatives District 56
Representative Gina Mason (Deceased)
Now Representative Rick Mason
312 Ridge Road
Lisbon, ME 04250
Residence: (207) 353-9086
Clerk's Office: (207) 287-1400
State House Message Phone: (800) 423-2900
Email: Richard.Mason@legislature.maine.gov

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Paul R. LePage
GOVERNOR

Dear Citizen of Lisbon:

For the past seven years as your Governor, my priority has been to make Maine—our people—prosper. Helping you keep more money in your wallet by reducing taxes has been part of that mission.

Too many Maine families are facing skyrocketing property taxes that strain household budgets. Our elderly on fixed incomes are particularly vulnerable to these increases. School budgets are often blamed for annual increases in property taxes. But there's another reason. A tremendous amount of land and property value has been taken off the tax rolls, leaving homeowners to pick up the tab.

As of 2016, towns and cities owned land and buildings valued at nearly $5.5 billion statewide. Large and wealthy non-profits, such as hospitals and colleges, often escape paying property taxes on their vast real estate holdings—totaling more than $5.1 billion statewide.

In Maine, nearly 2.5 million acres of land have been set aside for conservation by the federal and state governments and non-profit organizations, including land trusts. Municipalities are losing out on property taxes on an estimated $2 billion in land that has been either removed from the tax rolls or prohibited from development—shifting the cost of municipal services to local homeowners through higher property taxes.

It's time to recognize the results of taking property off the tax rolls and identify solutions to reduce the burden on our homeowners. My administration's proposals have been met with staunch resistance.

In 1993, about 35,800 acres of land were documented as land-trust owned. That number has increased by an astonishing 1,270 percent. Land trusts now control over 490,000 acres with an estimated value of $403 million. We must restore the balance. We will be working this session to ensure all land owners are contributing to the local tax base. It's time for them to pay their fair share.

I encourage you to ask your local officials how much land in your municipality has been taken off the tax rolls, as well as how much in tax revenue that land would have been contributing today to offset your property taxes.

If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

Paul R. LePage
Governor

PRINTED ON RECYCLED PAPER

PHONE: (207) 287-3531 (Voice) TTY USERS CALL 711 FAX: (207) 287-1034
www.maine.gov

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: http://www.King.Senate.gov

United States Senate

WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

January 3, 2018

Dear Friends,

Representing Maine in the United States Senate is an honor.

I continue my work on the Senate Armed Services Committee, each year authorizing the funding required to build our military capabilities and ensuring that our service members are trained and equipped to defend our nation. I was pleased to be part of a bipartisan effort to enact a new law to simplify the appeals review process to reduce the backlog our veterans are facing, as well as a new law that provides critical funding to the VA Choice Program, allowing veterans in rural Maine to access services closer to home.

While my committee work is important, working to combat the opioid epidemic is one of my top priorities. Although Congress has made some important strides, much remains to be done to provide additional funding for prevention, treatment and enforcement. I am working with colleagues on both sides of the aisle to pressure the Drug Enforcement Administration to reduce the amount of opioids produced and to thwart the flow of fentanyl and other deadly drugs into our country.

I am very optimistic about the integrated, multiagency effort I led with Senator Collins to foster innovation and commercialization in Maine's forest economy. Through the Economic Development Assessment Team (EDAT) we are already experiencing increased federal investments that will strengthen our existing forest products industry and help support job creation in rural communities. Initiatives like Cross Laminated Timber, Combined Heat and Power, nanocellulose, 3D printing with biobased materials and other biobased products will mean that Maine's wood-basket will continue to be a major jobs and economic contributor for our future.

Finally, the coming year will continue the work of the Senate Select Committee on Intelligence in the ongoing investigation of Russian interference in the 2016 election. Our Committee has held seven public hearings and numerous classified sessions, reviewed tens of thousands of pages of documents and conducted hundreds of interviews. I remain focused on the security of our elections and committed to developing strategies to prevent interference by foreign governments in our democracy.

May 2018 be a good year for you, your family, your community and our great State.

Best,

Angus S. King
United States Senator

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

In Maine call toll-free 1-800-432-1599
Printed on Recycled Paper

BRUCE POLIQUIN
2ND DISTRICT, MAINE

COMMITTEE ON
FINANCIAL SERVICES

COMMITTEE ON
VETERANS' AFFAIRS

1208 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-6306

Congress of the United States
House of Representatives
Washington, DC 20515–1902

Town of Lisbon
300 Lisbon St.
Lisbon, ME 04250

Fellow Mainers,

It is a true honor to serve on behalf of the honest and hardworking men and women of our Great State. As your Representative, I am proud that, by working with everyone – Republicans, Democrats, and Independents – we were able to achieve some major victories for Maine in 2017.

Creating and protecting jobs has been and remains one of my top priorities in Congress, and this year we had some big successes. Continuing our work from last Congress, I joined forces with Senators Collins and King to fight to ensure the Department of Defense uses American tax dollars to purchase American made products, like the shoes made by the nearly 900 hardworking Mainers at New Balance. Too often in the past, our foreign competitors made these shoes for our troops, but we won the fight this year and now those shoes can be made in the Pine Tree State. This is a huge victory for the 900 hardworking Mainers at New Balance in Skowhegan, Norway, and Norridgewock.

In addition, the House of Representatives voted 418 – 1 to pass my bill to help business development and job creation in Old Town, and the House Natural Resources Committee voted unanimously in favor of my bill to help worm and clam harvesters settle boundary disputes with Acadia National Park. These are two more big wins for job creation in Maine, and I will not let up one inch until they become law.

Thankfully, this year we stopped the Trans-Pacific Partnership (TPP) in its tracks and fought against other unfair trade deals. I testified before the International Trade Commission (ITC) on behalf of Colombia Forest Products in Aroostook County when illegal Chinese products were hurting their business and threatening its 161 workers. I was thrilled the ITC ruled in favor of Mainers and against illegal Chinese manufacturers. Mainers are the hardest working people in the world and we can compete and win against anyone, but the rules must be fair.

As a new member of the House Veterans Affairs Committee, I created a Veterans Advisory Panel comprised of Maine Veterans from all corners of our Great State. This panel gives Maine Veterans a direct seat at the table and a voice in Washington, D.C. Together, we worked to address malpractice at Togus, resolved numerous late payments from the Department of Veterans Affairs (VA) to several rural Maine hospitals, and settled dozens of Maine Veteran's disability claims at the VA.

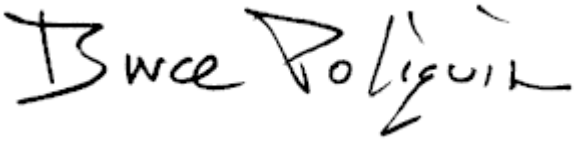
Unacceptably, this past year multiple members of Congress committed sexual harassment in the workplace. This is reprehensible behavior and should not be tolerated anywhere. As the lead Republican, I joined Democrats and Republicans to pass a resolution that significantly changes outdated sexual harassment procedures in the House of Representatives. Employees should always feel safe and comfortable in their own workplace, and it is past time Congress resolves this issue.

Lastly, I am extremely proud of the services that our Congressional office has been able to provide to help hundreds of Mainers in the past two years. Whether it is a helping a Veteran navigate the bureaucracy at the

VA, assisting an elderly Mainer with Medicare issues, or advising a Mainer with a case at the IRS, my office is always available to help. I encourage anyone who is experiencing problems with a government agency, including our Veterans when dealing with the VA, to contact one of my Congressional offices in Maine—Bangor (942-0583), Lewiston (784-0768), Caribou (492-1600)—or visit my website at Poliquin.House.Gov.

We have made great progress, but our work is far from over. The Great State of Maine and our Nation face many critical challenges. Please know that I am working hard, every day, to serve you and that I will continue to work here at home and in Washington D.C. for our families, Veterans, elderly Mainers, local small businesses and communities. It is an honor to represent you and our fellow Mainers in Congress.

Best wishes,



Bruce Poliquin
Maine's 2nd District Congressman

Annual Report to the Town of Lisbon
A Message from Senator Garrett Mason

Dear Friends and Neighbors:

I would like to thank you for the opportunity to represent you in the Maine Senate. It has been an honor working on your behalf to make Maine an even better place to live, work and conduct business.

On August 2, 2017, Maine lawmakers finally adjourned for the year, after what proved to be the longest session in recent memory due to a brief government shut down over budgetary disagreements. While no state budget is ever perfect, the end product was a state budget that makes a record investment in our students, supports our communities and will tremendously benefit small businesses and our economy.

Perhaps the most significant action the Legislature took last year, as part of the biennial budget, was the removal of the burdensome, job-killing surtax that was already hurting small businesses, doctors and other professionals that we so critically need. In November 2016, voters sent a clear message that education funding was to be a priority of the 128th Legislature, and we heard that message loud and clear. However, the funding mechanism which was included in the measure – the surtax – presented a serious threat to the state's economy. This new tax gave Maine the ominous distinction of being the highest-taxed state in the country and primarily impacted small businesses, which are the backbone of our economy, taxing them at a rate that is higher than larger corporations are subject to pay. I am proud to say that after a lot of hard work and negotiating, thanks to our rebounding economy, we were able to support our local schools at a level we have never been able to before – without any additional taxation.

The Homestead Exemption, which provides much-needed property tax relief for homeowners, was also preserved in the budget with an increased exemption of $20,000.

The Legislature also passed a measure to make Maine compliant with the REAL ID Act. As a result of this important new law, the federal government has granted Maine a waiver, meaning that Maine citizens will continue to be able to use their driver's licenses to board commercial airplanes and access certain federal buildings.

While we accomplished much last year, there is still a lot of work ahead of us this session. Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you need my help in navigating the state bureaucracy. I can be reached in Lisbon at 577-1521, in Augusta at 287-1505, or by email at garrett.mason@legislature.maine.gov

Sincerely,

Garrett Mason

Garrett P. Mason
State Senator

Richard G. Mason
(R-Lisbon)
Term Expires: December 5, 2018

Address: 312 Ridge Road, Lisbon Falls, ME 04252

Business Telephone: (207) 353-9086

E-Mail: Richard.Mason@legislature.maine.gov

Representing: District 56 - Lisbon

Committees: Inland Fisheries and Wildlife; Bills in the Second Reading

Seat in House Chamber: 130

Party Affiliation: Republican

Legal Residence: Lisbon

Occupation: Business Owner

Marital Status: Widowed

Family: Gina (Wife), 2 Children

Legislative Service: House: 128th

Capitol Address: House of Representatives
2 State House Station
Augusta, Maine 04333-0002

Clerk's Office: (207) 287-1400
State House Message Phone: 1-800-423-2900

Please include this information in your municipal annual report to aid residents in contacting their State Representative. Thank you. Robert B. Hunt, Clerk of the House

Spirit of America Award

Presented to The Lisbon Development Committee

The Lisbon Development Committee (LDC) received the 2017 Spirit of America Award for commendable community service bringing forth design plans and securing sizable grants to revitalize the town. The Council adopted the following resolution on February 21, 2017:

WHEREAS, in 2014 the Town Council appointed members of the Rt. 196 Corridor Master Plan to continue their work as a sub-committee; and

WHEREAS, the goal was to reach out to individual business/property owners, stakeholders, community groups, and residents to build awareness of the vision, and look for opportunities to build new partnerships and implement elements of the plan; and

WHEREAS, the committee would select and implement projects that would give the Route 196 planning effort visibility; and

WHEREAS, the Rt. 196 Master Plan Sub-Committee, now known as LDC was instrumental in the following projects: adoption of Design Standards, adoption of the Downtown Plan, Community Development Block Grant Awards – Façade Program ($150,000) and Downtown Revitalization Program ($320,000), Downtown TIF, trail extension along Davis Street; and

WHEREAS, the Rt. 196 Master Plan Sub-Committee, now known as LDC's vision and commitment to the implementation of the adopted Rt. 196 Master Plan, Design Standards and Downtown Plan will continue to benefit the Town of Lisbon and all; and

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that the Rt. 196 Master Plan Sub-Committee, now known as LDC is hereby recognized for their admirable achievements and honors that this committee has instilled upon this community with the 2017 Lisbon Spirit of America Foundation Tribute; and

AND BE IT FURTHER RESOLVED that a copy of this resolution be framed and presented to the Rt. 196 Master Plan Sub-Committee for appropriate display.

Council Directory

Allen Ward, Chairman, District 2
Term expires 2018
Lisbon Falls, ME 04252

Christopher Brunelle, At Large
Term expires 2019
Lisbon, ME 04250

Normand Albert, At Large
Term expires 2018
Lisbon Falls, ME 04252

Kasie Kolbe, District 1
Term expires 2018
Lisbon Falls, ME 04252

Mark Lunt, District 1
Term Expires 2019
Lisbon, ME 04250

Kris Crawford, District 2
Term expires 2019
Lisbon Falls, ME 04252

Dale Crafts, At Large
Term expires 2017
Lisbon Falls, ME 04252

Town Council

During the 2016-2017 session the Town Council made much progress on our list of goals we set for ourselves the coming year as well as addressed the items listed below.

- Secured $1.5mil in funding for the voter approved repair and paving of Bowdoinham Rd, Gould Rd, & Summer Street through Maine Municipal Bond Bank and awarded contracts for the work to be done.

  In addition, the Council allocated $425,000 in funds for paving on Warren Circle, Hudon Rd, Nason, Whitney, Madelyn, Prince, Brook St, and Keay Rd with the 2017-2018 budget.

  Authorized paving a portion of Capital Avenue and the Transfer Station roadways with 2017 funding, and used MDOT favorable pricing to pave Canal and Main Street to avoid another spring pothole season in that area.

- Council held several workshops and budget meetings including one meeting with Department Heads to improve communication with departments and to listen to their needs. These meetings resulted in a budget and an improved 5 year capital improvement plan that best addresses all departmental needs.

- Revised the town's Fund Balance Policy, to maintain an unassigned GF fund balance of no less than 12% and no more than 16% of the current fiscal year's budget (Gross Town operating budget, including Town's share of School Budget, County's operating budget, and debt service).

  This policy will enable the Town to achieve its goal of an appropriate level of undesignated fund balance. Excess funds may be utilized for other municipal purposes, including additional capital improvement needs, tax rate stabilization, or reduction purposes.

  As part of the 2017-2018 budget Council authorized the following fund balance allocations to reduce the tax rate.

Computer Server Upgrade	$ 50,000
Generator Pad & Infrastructure	$ 20,000
Natural Gas Conversion (Lisbon Falls Fire/Library	$ 23,704
High Density Storage (Town Clerks Office)	$ 30,000
Radio Equipment Upgrades (Police)	$ 40,000
Police Cruiser	$ 35,000
Fire Department Capital (Truck)	$ 75,000
ET Smith Hose Company Floor	$ 25,000
Public Works (2) Trucks	$300,000
Recreation Playground	$ 20,000
	$618,704

- Council privatized sidewalk snow plowing as part of this year's budget by awarding a 5 year contract.

- Presented and got voter approval for a $9mil Grant and funding package through the USDA RD for much needed sewer system, pumping stations, and treatment plant improvements. The projects will include upgrades to sanitary sewer lines on St. Ann Street, Webster Road, Upland Road, Park Street, Ferry Street, Osborn/Nason Street, Andrea Street, Main Street and vicinity, upgrades to the Davis Street and possibly Brook Street pump stations, and upgrades at the existing wastewater treatment plant. The scope will be refined to accomplish as much work as possible to improve the wastewater system within the funding available.
  The specifics of the funding include a grant of $2.5mil and 2.625% interest on $6.5mil balance financed through sewer rates.

- The Council awarded a contract for the Route 196 Downtown Infrastructure project funded by the $370,000 CDBG Downtown Revitalization Grant. The project is scheduled to begin in the spring of 2018. Council nominated the LDC to receive the Spirit of America Award for their work on this project.

- Modified the terms of the Kelly Park TIF & Credit Enhancement Agreements to allocate $1.1 in funds for public improvements in infrastructure.

- Approved $124,000 in CDBG Facade grant applications to Seven businesses investing in excess of $374,000 locally for their business as well as first hand a revitalization of downtown Lisbon Falls in this past year.

Town Council Continued

In addition to the above, the Town Council would like to thank the following business for their combined investment in our Town for their new, relocated, or expanded businesses. If I have forgotten anyone, I apologize but appreciate everyone who has come forward in the past year to be a part of something pretty cool to see and be proud of locally.

A&C Transport
Bill Stevens Auto Sales & Body Shop
Frank's Place
Gentlemen's Quarters Barbershop
Lisbon Local Business Listings
Norther Chi Martial Arts
Rogers Insurance
Sippy Cup Consignment
Summer Street Childcare
Atlas Chiropractic
Dingley Press
Haggerty Realty
Joe Kennedy Tile & Stone
Legendary Status
O'Brien Property Services
Rusty's Lantern
Smiley's Ice Cream
Verizon IM Wireless
Chris' House
Domino's Pizza
Glidden Tax and Accounting
Kieran Transport
Maine Family Legal
Oh My Stars! Painted Sign
Serenity Beauty & Spa
Springworks Farm

- The Council recommitted to local dispatching after conducting an exhaustive combined discussion of all stakeholder workshop and public hearing process.
- The Council is presently weighing all options related to the services of Lisbon Emergency since being made aware of their unexpected operational pressures this past July. Through the workshop and sub-committee processes we continue to work with all stakeholders on a solution on how best to deliver these services to Lisbon in the future in their timeframe to meet their needed deadline for a commitment from the Town. Granting their funding request, outsourcing, or combining with Lisbon Fire all being explored at present.
- Town Council worked with Positive Change Lisbon and the Recreation department on the fund raising for and construction of the Mitchell Joseph Breton-Tuplin playground at MTM.
- Established the Lisbon Community Garden Ad-hoc Committee. The Lisbon Community Garden is focused on education and food production.
- Council ordered a moratorium on retail marijuana establishments, retail marijuana stores, and retail marijuana social clubs until the State figures out the logistics of the new law.
- Council approved a new website by Virtual Towns & Schools.
- Council accepted $20,000 worth of various Police equipment or Homeland security grants.
- Council approved an ATV ordinance allowing the operation of ATV's on designated roadways in the Town of Lisbon.
- Council changed Town office hours back to 8:30am-4:30pm Mon-Fri as well as made changes added new Library hours until Noon on Mondays.
- Council updated our Disaster Recovery plan with the assistance of our EMA Director.
- Council is currently working with the Planning Board with the update of the Comprehensive Plan.
- Council Good News and Recognition-Council recognized the following over this session:

  2017 Unified Basketball State Champions
  Lisbon High School Cheerleaders- State Champions
  Lisbon High School Baseball-Class C Southern Regional Champions
  LJAL-U12 Cal Ripkin State Champions
  Twila Lycette, Clerk -Ethelyn Stuart Marthia Award
  Eugene D. Dackmine-100 Years Proclamation

- During this calendar year, Lisbon suffered the loss of

  William Bauer, Water Commissioner
  Frank Anicetti, Business Leader & Mr. Moxie local celebrity
  Gina Mason, Legislator, School Committee member, former Town Councilor, and Moxie Committee volunteer.

Town Manager

Diane Barnes

To the Lisbon Town Council and the Citizens of Lisbon

It is with great pleasure that I present to you the Annual Report for the Town of Lisbon, Fiscal Year ending June 30, 2017. The purpose of the Annual Report is to inform the citizens of Lisbon on the financial condition of the town and to report noteworthy highlights from each of the Town's Departments for FY 2017.

The financial position of the Town of Lisbon remained strong during FY 17. Economic improvement is expected to continue into the second half of 2017 as retail, housing, and public revenue sectors show signs of growth. Stability in real estate and personal property tax, and excise taxes are expected to continue. Lisbon's unassigned fund balance increased over last year. Now that we have improved our unassigned fund balance level, we have updated our existing fund balance policy, and we were able to designate a portion of the balance to fund some of our capital needs.

The Transmittal Letter outlines management's responsibility and representations for the content of the report; a profile of the Town and the services of the Municipal Government; our Budgetary Controls and recommendations for improvement; external factors and demographic influences that have bearing on our financial position; and initiatives and accomplishments.

Management Discussion and Analysis MD&A is the Finance Director's analysis of the Town's financial activities based on currently known facts, decisions, or conditions. MD&A includes comparisons of the current year to the prior year based on the government-wide information. It provides an analysis of the government's overall financial position and results of operations to assist users in assessing whether the Town's financial position has improved or deteriorated as a result of the year's activities. In addition, it provides an analysis of significant changes that occur in funds and significant budget variances. It also describes capital asset and long-term debt activity during the year. MD&A concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations in the succeeding year.

The Statistical Section provides information on financial trends, information on revenue capacity, debt capacity, demographic and economic information, and various operating stats.

All our Department Heads continue to do an excellent job. I would also like to commend the Staff for their hard work and dedication to this community. We have been able to maintain the service level with fewer people, work on our infrastructure, equipment replacement and continue to find ways to provide quality services.

The Town of Lisbon's overall economic outlook continues to improve especially in the downtown area with new businesses filling vacancies as well as business renovations. The village area continues the need of new development to help boost that end of town. Lisbon continues to make strides through its vision of the Rt. 196 and Downtown Master Plans with the help of a $200,000 EPA Brownfields Assessment Grant, $150,000 Community Development Block Grant for a Business Facade Grant Program and a $320,000 Community Development Block Grant for Downtown Revitalization.

Town Manager Continued

Lisbon is also seeing new development in housing with sub-division units as well as a new 4 12 unit apartment complex (48 units) and 33 new home lots, which began construction during the spring of 2017.

The school department and the municipal government continue to work collaboratively together to develop firm partnerships. All of our municipal departments remain busy especially public works, police and fire. Our recreation programs continue to thrive and the MTM Community Center continues to grow and stay busy. Our Seniors have numerous programs throughout the month and continues to take great trips. The athletic programs grow as does the fitness center.

I would like to thank all of the Town Councilors, municipal staff and volunteers for their continued hard work. The town of Lisbon is fortunate to have such a great working team of individuals committed to working hard for our citizens and community. We will all continue to provide the best level of service at the lowest cost.

Kennebec Fruit Company and the Diary Maid Receiving Awards
For their Community Service as business owners retiring in Lisbon

Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT

Town Council
Town of Lisbon, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. The financial statements of the Town of Lisbon Water Department are presented as of December 31, 2016 and for the year then ended. This represents the year end for the Town of Lisbon Water Department. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates

made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 4 through 16 and 71 through 74 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, Maine's basic financial statements. The Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and statistical information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit*

Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The statistical information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2017, on our consideration of the Town of Lisbon, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
November 20, 2017

Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Town Council
Town of Lisbon, Maine

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements and have issued our report thereon dated November 20, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Lisbon, Maine's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Lisbon, Maine's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Lisbon, Maine's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Lisbon, Maine's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we reported to management of the Town of Lisbon, Maine in a separate letter dated November 20, 2017.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RHR Smith & Company

Buxton, Maine
November 20, 2017

TOWN OF LISBON, MAINE

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2017

The following findings are related to the financial statements of the Town of Lisbon, Maine in accordance with GAGAS.

FINDINGS - FINANCIAL STATEMENT AUDIT

CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES

2016-1

As a general rule, all general ledger accounts should be reconciled on a monthly basis and, if necessary to subsidiary ledgers. At the time of audit fieldwork, various general ledger accounts including cash, tax and lien receivables, other accounts receivable, payroll liabilities, state payables and other accounts payable were not reconciled. State payables should be reconciled monthly and submitted in accordance with State guidelines or as required by policy established by the Town Manager. The Town had informed us that this has been a chronic problem and as a result, the Town engaged its outside accountants to assist them with these reconciliations, which also required extended additional audit procedures to ensure there were no significant errors and omissions.

We consider this area crucial in the Town's processing of accurate financial information and reducing the risk of loss. The Town should perform all reconciliations within 21 days after month end to mitigate the risk of material misstatement of financial information and improve internal controls. In addition, we recommend that any adjustments necessary to balance accounts to detail records and / or subsidiary ledgers also be reviewed by the Finance Director prior to posting. Further, these reconciliations should be reviewed, dated and signed by the Finance Director.

Management Response: The auditor's comments are accurate. We agree all accounts should be reconciled each month by the middle of the following month and submitted for review as part of a discussion about financial performance. We did require assistance from an accountant who is not an employee of the Town of Lisbon to help catch up reconciliations.

Corrective Action: We are looking toward a more efficient financial management system for the Town that may provide enough efficiencies to help mitigate the reportable condition cited for the 2015 and 2016 fiscal years.

TOWN OF LISBON, MAINE

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2017

FINDINGS - FINANCIAL STATEMENT AUDIT (CONTINUED)
CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES (CONTINUED)

2016-2

Currently, some Town departments have activities that require the collection and/or disbursement of funds outside the finance office or the financial accounting system.. These departments include School and Water. We recommend that the Town develop and implement internal control procedures that will ensure the safeguarding of the Town's assets and proper fiscal management. We also recommend that procedures be developed to ensure any and all expenditures from these accounts are substantiated, appropriate and authorized. These procedures should specifically address the following areas:

- **Cash Receipting -**
  - Cash received outside of the finance office should have proper receipts and documentation and should be deposited on a timely basis.
- **Cash Disbursements –**
  - Cash disbursed outside of the finance office should have proper authorization, documentation and be a valid expense of the account disbursed from. Any other disbursements that require a 1099 to be issued should also be communicated to the Town accounts payable office.
- **Reporting –**
  - Any departments that maintain separate accounts should submit monthly to the finance office the following:
    - bank statement,
    - bank reconciliation to include any outstanding items, and
    - a monthly report showing any activity in or out of the account.

  Generally, activities that are not part of the Town should not be using the Town's tax ID number.

Management Response:

We agree with the auditor's findings in all areas identified in 2016-2. A manual of internal control policies, plans, and related procedures should be deployed throughout the Town of Lisbon's operations. As stewards of the public's trust, it is incumbent upon all of us to maintain and implement strong internal control procedures-the ultimate goal of such an effort is to protect Lisbon's assets.

Sound internal control plans are based on a comprehensive risk assessment, especially risks related to the prevention of fraud, waste and abuse. An effective Plan will require the involvement of all departments comprising Lisbon's government and is dependent of

TOWN OF LISBON, MAINE

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2017

FINDINGS - FINANCIAL STATEMENT AUDIT (CONTINUED)
CONTROL DEFICIENCIES – SIGNIFICANT DEFICIENCIES (CONTINUED)

2016-2 (Continued)

Corrective Action: The Finance Director will recommend the appropriate action steps to be taken to develop an internal control plan consistent with the framework established by COSO, the Committee of Sponsoring Organization, compile a manual of policies and procedures to be used throughout Lisbon's operations, and submit the document to the Council for consideration for adoption.

FINDINGS MAJOR PROGRAM AUDIT: MATERIAL WEAKNESS

2016 - 3 – CFDA #84.027 Special Education Grants To States

Criteria: Program Guidance including various Federal circulars require recipients to prepare and maintain adequate accounting records for federal grants. The accounting structure must also provide for a means to adequately maintain and track receipts and disbursements.

Condition: Upon initial review of the grant mentioned above, it was determined that local expenditures had been combined and charged to the federal grant budget.

Effect: The expenditures had to be reclassified to local budgets and federal expenditures were comingled with local expenditures.

Recommendation: The approved budget for all grants should be tracked and verified to approved amounts by the grantor. Related expenditures should also be reviewed and tracked accordingly to ensure no unallowable costs are charged to grant awards.

Management Response: Management agrees with this recommendation and has already worked to implement procedures to ensure adequate documentation will be collected and maintained for the current as well as future years.

Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Town Council
Town of Lisbon, Maine

Report on Compliance for Each Major Federal Program

We have audited Town of Lisbon, Maine's compliance with the types of compliance requirements described in the *OMB Circular Compliance Supplement* that could have a direct and material effect on each of Town of Lisbon, Maine's major federal programs for the year ended June 30, 2017. Town of Lisbon, Maine's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Town of Lisbon, Maine's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Town of Lisbon, Maine's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Town of Lisbon, Maine's compliance.

Opinion on Each Major Federal Program

In our opinion, the Town of Lisbon, Maine complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of the Town of Lisbon, Maine is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Town of Lisbon, Maine's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Town of Lisbon, Maine's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT ON STATE REQUIREMENTS

Town Council
Town of Lisbon, Maine

We have audited the financial statements of the Town of Lisbon for the year ended June 30, 2017 and have issued our report thereon dated November 20, 2017. Our audit was made in accordance with auditing standards generally accepted in the United States of America and applicable state and federal laws relating to financial and compliance audits and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit, we reviewed the budgetary controls that are in place, and have reviewed the annual financial report that was submitted to the Unit for accuracy. In addition we have reviewed the Unit's compliance with applicable provisions of the Maine Finance Act as noted under MRSA Title 20A, section 6051 as we considered necessary in obtaining our understanding.

The results of our procedures indicate that with respect to the items tested, the Town of Lisbon, Maine complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Lisbon, Maine was in noncompliance with, or in violation of, those provisions.

Management has determined that no adjustments were necessary to the fiscal books of the Town and have attached the following schedule as it relates to the reconciliation of audit adjustments to the updated annual financial data submitted to the MEDMS financial system maintained at the Unit.

This report is intended solely for the information of the Town Council, management and the Department of Education. This report is not intended to be and should not be used by anyone other than the specified parties.

RHR Smith & Company

Buxton, Maine
November 20, 2017

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

STATEMENT C

TOWN OF LISBON, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2017

	General Fund	Loan Program Fund	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Nonmajor Funds	Total Governmental Funds
ASSETS								
Cash and cash equivalents	$ 7,240,616	$ 972,735	$ -	$ -	$ -	$ -	$ 63,643	$ 8,276,994
Accounts receivable (net of allowance for uncollectibles):								
Taxes	52,898	-	-	-	-	-	-	52,898
Liens	241,192	-	-	-	-	-	-	241,192
Other	171,038	-	-	-	-	-	187,157	358,195
Notes, net of allowance	10,939	238,772	-	-	-	-	-	249,711
Due from other governments	16,535	-	-	-	-	-	198,217	214,752
Inventory	-	-	-	-	-	-	16,997	16,997
Due from other funds	398,337	-	62,380	-	-	-	842,010	1,302,727
TOTAL ASSETS	$ 8,131,555	$ 1,211,507	$ 62,380	$ -	$ -	$ -	$ 1,308,024	$ 10,713,466
LIABILITIES								
Accounts payable	$ 306,723	$ -	$ -	$ -	$ -	$ -	$ 9,849	$ 316,572
Accrued payroll and related items	894,364	-	-	-	-	-	-	894,364
Due to other funds	904,390	254,747	-	-	-	-	143,590	1,302,727
TOTAL LIABILITIES	2,105,477	254,747	-	-	-	-	153,439	2,513,663
DEFERRED INFLOWS OF RESOURCES								
Prepaid taxes	32,448	-	-	-	-	-	-	32,448
Deferred revenue - property taxes	218,267	-	-	-	-	-	-	218,267
TOTAL DEFERRED INFLOWS OF RESOURCES	250,715	-	-	-	-	-	-	250,715
FUND BALANCES								
Nonspendable	10,939	238,772	-	-	-	-	18,115	267,826
Restricted	1,957,559	717,988	-	-	-	-	175,306	2,850,853
Committed	-	-	62,380	-	-	-	916,047	978,427
Assigned	495,957	-	-	-	-	-	45,817	541,774
Unassigned	3,310,908	-	-	-	-	-	(700)	3,310,208
TOTAL FUND BALANCES	5,775,363	956,760	62,380	-	-	-	1,154,585	7,949,088
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 8,131,555	$ 1,211,507	$ 62,380	$ -	$ -	$ -	$ 1,308,024	$ 10,713,466

See accompanying independent auditors' report and notes to financial statements.

STATEMENT E

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Loan Program Fund	School Capital Fund	Gym Bond Fund	Track Bond Fund	School QZAB/QECB Fund	Nonmajor Funds	Total Governmental Funds
REVENUES								
Taxes:								
Property	$ 11,810,536	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,810,536
Excise	1,583,471	-	-	-	-	-	-	1,583,471
Licences and permits	75,355	-	-	-	-	-	-	75,355
Intergovernmental	10,926,486	-	-	-	-	-	1,194,807	12,121,293
Investment income	19,235	-	-	-	-	-	8,648	27,883
Interest income	64,668	18,305	-	722	-	-	-	83,695
Charges for services	581,231	-	-	-	-	-	1,170,837	1,752,068
Other income	188,846	1,674	-	-	-	-	79,844	270,364
TOTAL REVENUES	25,249,828	19,979	-	722	-	-	2,454,136	27,724,665
EXPENDITURES								
Current:								
General government	1,550,011	-	-	-	-	-	-	1,550,011
Public safety	2,089,404	-	-	-	-	-	-	2,089,404
Public works	2,590,374	-	-	-	-	-	953,030	3,543,404
Public services	800,173	23,240	-	-	-	-	35,829	859,242
General assistance	25,878	-	-	-	-	-	-	25,878
Education	15,422,871	-	-	-	-	-	1,289,773	16,712,644
County tax	603,356	-	-	-	-	-	-	603,356
TIF	241,548	-	-	-	-	-	-	241,548
Unclassified	533,846	-	-	-	-	-	-	533,846
State of Maine on-behalf payments	900,558	-	-	-	-	-	-	900,558
Capital outlay	447,389	-	49,105	-	-	-	-	496,494
Debt service - Town	142,421	-	-	-	-	-	-	142,421
TOTAL EXPENDITURES	25,347,829	23,240	49,105	-	-	-	2,278,632	27,698,806
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(98,001)	(3,261)	(49,105)	722	-	-	175,504	25,859
OTHER FINANCING SOURCES (USES)								
Proceeds from long-term debt	1,500,000	-	-	-	-	-	-	1,500,000
Transfers in	320,197	-	-	-	-	-	7,783	327,980
Transfers (out)	(7,783)	-	-	(135,996)	-	(19,201)	(165,000)	(327,980)
TOTAL OTHER FINANCING SOURCES (USES)	1,812,414	-	-	(135,996)	-	(19,201)	(157,217)	1,500,000
NET CHANGE IN FUND BALANCES	1,714,413	(3,261)	(49,105)	(135,274)	-	(19,201)	18,287	1,525,859
FUND BALANCES - JULY 1, Restated	4,060,950	960,021	111,485	135,274	-	19,201	1,136,298	6,423,229
FUND BALANCES - JUNE 30	$ 5,775,363	$ 956,760	$ 62,380	$ -	$ -	$ -	$ 1,154,585	$ 7,949,088

See accompanying independent auditors' report and notes to financial statements.

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended June 30, 2017:

	Balance 7/1/16	Additions	Disposals	Balance 6/30/17
Governmental activities:				
Non-depreciated assets:				
Land	$ 1,048,575	$ -	$ -	$ 1,048,575
Construction in progress	4,431,891	-	-	4,431,891
	5,480,466	-	-	5,480,466
Depreciated assets:				
Buildings	26,403,123	61,782	-	26,464,905
Equipment and vehicles	7,996,632	478,262	-	8,474,894
Infrastructure	22,010,309	-	-	22,010,309
	56,410,064	540,044	-	56,950,108
Less: accumulated depreciation	(34,345,528)	(1,531,121)	-	(35,876,649)
	22,064,536	(991,077)	-	21,073,459
Net capital assets	$ 27,545,002	$ (991,077)	$ -	$ 26,553,925

Current year depreciation:	
General government	$ 112,292
Education	555,332
Public safety	148,302
Public works including infrastructure	715,195
Total depreciation expenses	$ 1,531,121

NOTE 5 – LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2017:

	Balance 7/1/16	Additions	Reductions	Balance 6/30/17	Due Within One Year
Governmental activities:					
Bonds payable	$ 14,305,766	$ 1,500,000	$ (1,351,500)	$ 14,454,266	$ 1,502,833
Capital leases payable	2,982,968	287,351	(258,193)	3,012,126	255,923
Accrued compensated absences	542,679	-	(60,036)	482,643	-
Net pension liability	2,253,570	2,137,944	(555,303)	3,836,211	-
Totals	$ 20,084,983	$ 3,925,295	$ (2,225,032)	$ 21,785,246	$ 1,758,756

	Balance, 1/1/16	Additions	Reductions	Balance, 12/31/16	Due within one year
Bonds payable	$ 2,998,715	$ -	$ (246,318)	$ 2,752,397	$ 248,699
Net pension liability	139,892	114,222	-	254,114	19,265
Accrued compensated absences	14,582	3,673	-	18,255	18,255
	$ 3,153,189	$ 117,895	$ (246,318)	$ 3,024,766	$ 286,219

NOTE 5 – LONG-TERM DEBT (CONTINUED)

The following is a summary of the outstanding bonds payable:

	Governmental Activities	
	Town	School
$500,000 Bond issued July 2000. Interest is stated at 1.00%, with varying annual principal installments. The bond is part of the intermediary relending loan program and will be retired with annual payments from the Loan Program Fund. Maturity in July 2026.	$ 200,969	$ -
$12,899,710, 2004B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from 3.00% to 4.677% per annum. Annual principal installments are $644,985.	-	5,159,888
$368,000, 2005B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2020. Interest is charged at a rate from 4.576% to 6.546% per annum. Annual principal installments are from $12,855 to $32,558.	122,508	-
$350,000, 2004FR General Obligation Bond due in annual principal installments and semiannual interest installments through April 2024. Interest is charged at 1.93% per annum. Annual principal installments are $17,500.	122,500	-
$500,000, 2005FR General Obligation Bond due in annual principal installments and semiannual interest installments through October 2025. Interest is charged at 1.43% per annum. Annual principal installments are $25,000.	225,000	-
$540,000, 2006C General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from 1.8% to 6.25% per annum. Annual principal installments are $36,000.	180,000	-
$1,310,855, 2009B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2019. Interest is charged at a rate from 2.726% to 5.58% per annum. Annual principal installments are $131,085.	393,258	-
$1,070,000, 2010R General Obligation Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate from 3,36% to 5.75% per annum. Annual principal installments are $102,000.	749,000	-
$350,000, 2010R Qualified School Construction Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a rate of 5.28% per annum. Annual principal installments are $35,000.	-	140,000

NOTE 5 – LONG TERM DEBT (CONTINUED)

	Governmental Activities	
	Town	School
$270,000, 2011E General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a rate from .5% to 5.5% per annum. Annual principal installments are $27,000.	135,000	-
$5,695,714, 2014A General Obligation Bond due in annual principal installments and semiannual interest installments through November 2034. Interest is charged at a rate from .43% to 3.786% per annum. Annual principal installments are $284,786.	-	5,126,143
$500,000, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a rate from .43% to 2.65% per annum. Annual principal installments are $50,000.		400,000
$1,500,000, 2017B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2027. Interest is charged at a rate from 1.263% to 2.71% per annum. Annual principal installments are $150,000.	-	1,500,000
Total Bonds Payable - Governmental Activities	$ 2,128,235	$ 12,326,031

	Business-type Activities
Bonds Payable:	
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of $174,937. Interest is charged at an annual rate of 2.05%. Maturity in 2024.	$ 1,299,489
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of $19,650. Interest is charged at a varying annual rate from 3.0% to 5.0%. Maturity in 2025.	176,850
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of $48,500. Interest is charged at a varying annual rate from 4.01% to 5.75%. Maturity in 2030.	679,000
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of $44,254. Interest is charged at a varying annual rate from .43% to 3.79%. Maturity in 2034.	597,058
Total Bonds Payable	$ 2,752,397

NOTE 5 – LONG TERM DEBT (CONTINUED)

The annual principal and interest requirements to amortize the bonds payable are as follows:

	Governmental Activities		
	Principal	Interest	Total Debt Service
2018	$ 1,502,833	$ 430,394	$ 1,933,227
2019	1,504,229	389,155	1,893,384
2020	1,505,685	348,793	1,854,478
2021	1,376,128	308,401	1,684,529
2022	1,308,768	269,059	1,577,827
2023-2027	4,764,340	765,546	5,529,886
2028-2032	1,637,926	301,553	1,939,479
2033-2037	854,357	48,305	902,662
	$ 14,454,266	$ 2,861,206	$ 17,315,472

	Business-type Activities		
	Principal	Interest	Total
2017	$ 248,699	$ 73,088	$ 321,787
2018	251,260	68,505	319,765
2019	254,011	63,601	317,612
2020	256,959	58,785	315,744
2021	260,110	53,795	313,905
2022-2026	982,002	170,954	1,152,956
2027-2031	374,304	56,604	430,908
2032-2036	125,052	8,954	134,006
	$ 2,752,397	$ 554,286	$ 3,306,683

In 2010, the Town issued a Series 2010R Public Improvement Qualified School Construction Bond for $350,000. This bond is eligible for federal interest subsidy payments equal to 92.9% of the true interest cost of the bond as provided in the American Recovery and Reinvestment Act (ARRA) and the Hiring Incentives to Restore Employment (HIRE) Act.

Due to mandatory federal spending cuts that went into effect March 1, 2013 with sequestration, the federal interest subsidy payments are being adjusted downward. The current sequestration reduction rate is 7.3 percent and is subject to change at any time. The total financial impact to the Town is unknown.

NOTE 5 – LONG TERM DEBT (CONTINUED)

The Town also issued four bonds during 2005, 2006, 2010 and 2014 in the amounts of $3,000,000, $393,000, $970,000 and $650,000, respectively, on behalf of the Lisbon Water Department. These bonds are carried on the Water Department's financial statements as a liability of that Department. The Water Department issues separate financial statements which are not included in the financial statements of the Town. These bonds mature in 2024, 2025, 2030 and 2034, respectively and carry interest rates of 2.05%, 3.00%-5.00%, 2.06%-5.56% and .43%-3.79%, respectively. Balances at December 31, 2015 are $1,451,113, $196,500, $727,500 and $623,602, respectively.

No interest costs were capitalized during the period. The amount of interest costs incurred and charged to expense for the year ended June 30, 2017 was $371,911.

Capital Leases Payable

The Town of Lisbon and Lisbon School Department have entered into lease agreements as lessees for financing the acquisition of various equipment and vehicles. Those leases qualify as capital leases for accounting purposes, and therefore, have been recorded at the present value of future minimum lease payments as of the date of their inception in the government-wide financial statements. The following is the capitalized value of equipment leased under the capital leases as of June 30, 2017:

Cruisers (Town)	$ 29,561
Other School equipment	1,667,735
Other Town equipment	1,285,672

NOTE 5 – LONG-TERM DEBT (CONTINUED)

The following is a summary of outstanding capital lease payments for the following fiscal years:

Year Ending June 30:	
2018	$ 463,661
2019	420,421
2020	341,710
2021	270,951
2022	270,951
2023-2027	1,062,814
2028-2032	1,025,501
Total minimum lease payment	3,856,009
Less amount representing interest	(843,883)
Present value of future minimum lease payments	$ 3,012,126

On December 15, 2014, the Town entered into a governmental Qualified Zone Academy Bond (QZAB) lease for $858,737. This is a lease financing agreement that is secured by all equipment associated with the upgrading of boilers, lighting, heat pumps, destratification fans, pellet handling, and related energy improvements at school facilities including Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to make annual debt service fund payments of $50,514 through December 2031. The scheduled payments by the Town assume projected earnings at a fixed rate of 5.63 percent. If the trustee fails to earn projected amounts, the Town will pay, in addition to its scheduled payments, the amount such that total payments in the Debt Service Fund will equal $858,737. Any additional financial impact to the Town is unknown.

On December 15, 2014, the Town entered into (2) governmental Qualified Energy Conservation Bond (QECB) leases totaling $1,661,786. These are lease financing agreements that are secured by all equipment and controls associated with the heating system, lighting, ventilation, building envelop, and relate energy upgrades at various Town facilities including the Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to made annual debt service fund payments totaling $154,586 through December 2031.

On October 9, 2014, the Internal Revenue Service announced that effective October 1, 2014, QECB subsidy payments processed in FY2015 would be reduced by 7.3% because of sequestration. QECB sequestration was originally set to expire at the

NOTE 5 – LONG-TERM DEBT (CONTINUED)

end of FY2021 but has since been extended twice, first through FY2023 and then, under legislation passed in February 2014, through FY2024. The sequestration reduction rate will be applied unless and until a law is enacted that cancels or otherwise impacts the sequester, at which time the sequestration reduction rate is subject to change. The financial impact to the Town is unknown.

All bonds and capital leases payable are direct obligations of the Town, for which its full faith and credit are pledged. The Town is not obligated for any special assessment debt. All debt is payable from taxes levied on all taxable property within the Town.

NOTE 6 – NONSPENDABLE FUND BALANCES

At June 30, 2017, the Town had the following nonspendable fund balances:

General Fund :	
Notes Receivable	$ 10,939
Loan Program Fund	238,772
Nonmajor Special Revenue Funds	16,997
Nonmajor Permanent Funds	1,118
	$ 267,826

NOTE 7 – RESTRICTED FUND BALANCES

At June 30, 2017, the Town had the following restricted fund balances:

General Fund:	
Education	$ 537,704
Loan Proceeds	1,419,855
Loan Program Fund	717,988
Nonmajor Special Revenue Funds	148,881
Nonmajor Permanent Funds	26,425
	$ 2,850,853

NOTE 8 – COMMITTED FUND BALANCES

At June 30, 2017, the Town had the following committed fund balances:

School Capital Fund	$	62,380
Nonmajor Special Revenue Funds		916,047
	$	978,427

NOTE 9 – ASSIGNED FUND BALANCES

At June 30, 2017, the Town had the following assigned fund balances:

General Fund:		
DOT Match	$	29,561
Animal Control		7,105
Summer Reading		719
TIF Dingley		179,356
Public Safety		(763)
TIF Kelly Park		5,356
Downtown TIF		29,292
Fire Truck Replacement		131,952
Police Forfeiture		20,758
Brownfield Grant		8
Downtown Grant		231
Façade Grant		(328)
Cemetery Donation		384
Fire Department Donations		2,062
Wellness		(268)
Playground Donations		5,317
Giving Tree		2,785
Heating Assistance		644
Grants match		50,000
Buildings		24,926
Assessing		6,860
	$	495,957

SCHEDULE A

TOWN OF LISBON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS - BUDGET AND ACTUAL - GENERAL FUND REVENUES FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
REVENUES:					
Taxes:					
Property taxes	$ 11,720,997	$ -	$ 11,720,997	$ 11,810,536	$ 89,539
Excise taxes	1,404,000	-	1,404,000	1,583,471	179,471
Registration fees	27,000	-	27,000	29,673	2,673
Interest and costs on taxes	32,000	-	32,000	34,995	2,995
	13,183,997	-	13,183,997	13,458,675	274,678
Licenses and permits:					
Business permits and fees	26,900	-	26,900	31,522	4,622
All other construction fees	10,000	-	10,000	22,311	12,311
Town clerk	19,000	-	19,000	21,522	2,522
	55,900	-	55,900	75,355	19,455
Intergovernmental:					
Education subsidies	-	8,692,928	8,692,928	8,601,073	(91,855)
State revenue sharing	602,000	-	602,000	605,603	3,603
General assistance	12,750	-	12,750	9,979	(2,771)
Tree growth reimbursement	15,000	-	15,000	16,494	1,494
BETE reimbursement	178,053	-	178,053	178,119	66
Homestead reimbursement	385,376	-	385,376	385,208	(168)
Miscellaneous state aid	15,483	-	15,483	15,483	-
Urban rural incentive program	96,604	-	96,604	96,964	360
Veteran reimbursement	10,000	-	10,000	12,472	2,472
	1,315,266	8,692,928	10,008,194	9,921,395	(86,799)
Charges for services:					
Public services	279,446	-	279,446	258,738	(20,708)
Public works	96,500	-	96,500	101,422	4,922
Public safety	110,464	-	110,464	118,746	8,282
School	-	-	-	102,325	102,325
	486,410	-	486,410	581,231	94,821
Investment income	10,000	-	10,000	19,235	9,235
Other revenues:					
TIF	106,357	-	106,357	-	(106,357)
Interest rebate	-	-	-	34,215	34,215
School	-	39,211	39,211	71,602	32,391
Reimbursements	41,778	-	41,778	44,840	3,062
Other revenues	1,745	-	1,745	38,189	36,444
	149,880	39,211	189,091	188,846	(245)
Total revenues	$ 15,201,453	$ 8,732,139	$ 23,933,592	$ 24,244,737	$ 311,145

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF LISBON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
General government:					
Elected officials	$ 21,841	$ -	$ 21,841	$ 20,354	$ 1,487
Town manager	220,199	-	220,199	229,504	(9,305)
Contingency	5,000	-	5,000	-	5,000
Insurance	113,892	-	113,892	117,449	(3,557)
Legal	70,000	-	70,000	54,905	15,095
Finance	126,281	-	126,281	135,638	(9,357)
Tax collector	151,268	-	151,268	168,709	(17,441)
Code enforcement	109,884	-	109,884	107,569	2,315
Town clerk	131,532	-	131,532	123,723	7,809
Assessing	74,086	-	74,086	73,753	333
Town buildings	208,944	-	208,944	201,545	7,399
Technology	212,016	-	212,016	199,405	12,611
Planning Board	27,690	-	27,690	25,652	2,038
Board of Appeals	1,721	-	1,721	878	843
Human resources	-	-	-	200	(200)
Economic development	106,357	-	106,357	90,727	15,630
	1,580,711	-	1,580,711	1,550,011	30,700
Public safety:					
Police	1,307,671	-	1,307,671	1,252,456	55,215
Animal control officer	86,881	-	86,881	85,236	1,645
Fire	443,841	-	443,841	433,388	10,453
Emergency	1,699	-	1,699	1,667	32
Communication	317,562	-	317,562	316,657	905
	2,157,654	-	2,157,654	2,089,404	68,250
Public works:					
Public works	1,685,662	-	1,685,662	1,408,325	277,337
Snow removal	227,213	-	227,213	275,946	(48,733)
Hydrant rental	325,733	-	325,733	325,733	-
Street and traffic lights	110,500	-	110,500	95,415	15,085
Solid waste	476,044	-	476,044	484,955	(8,911)
	2,825,152	-	2,825,152	2,590,374	234,778

TOWN OF LISBON, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2017

	Final Budget	Budget Adjustments	Final Budget	Actual Amounts	Variance Positive (Negative)
Public services:					
Health officer	6,371	-	6,371	5,607	764
Community services - senior citizens	35,000	-	35,000	35,000	-
Lisbon Falls Library	257,468	-	257,468	250,138	7,330
Miscellaneous public services	13,000	-	13,000	11,503	1,497
Recreation department	433,375	-	433,375	414,469	18,906
Parks department	100,798	-	100,798	83,456	17,342
	846,012	-	846,012	800,173	45,839
General assistance	28,851	-	28,851	25,878	2,973
Intergovernmental - county tax	603,356	-	603,356	603,356	-
Education	5,994,083	9,331,457	15,325,540	15,422,871	(97,331)
Unclassified:					
Tax increment financing payments	429,929	-	429,929	241,548	188,381
Overlay/tax abatements	225,676	-	225,676	64,919	160,757
	655,605	-	655,605	306,467	349,138
Capital outlay	377,375	1,500,000	1,877,375	447,389	1,429,986
Debt service - Town:					
Principal	132,654	-	132,654	142,421	(9,767)
Interest	-	-	-	-	-
	132,654	-	132,654	142,421	(9,767)
Total expenditures	$ 15,201,453	$ 10,831,457	$ 26,032,910	$ 23,978,344	$ 2,054,566

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF LISBON, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS			
Cash and cash equivalents	$ 36,100	$ 27,543	$ 63,643
Investments	-	-	-
Accounts receivable	187,157	-	187,157
Due from other governments	198,217	-	198,217
Inventory	16,997	-	16,997
Due from other funds	842,010	-	842,010
TOTAL ASSETS	$ 1,280,481	$ 27,543	$ 1,308,024
LIABILITIES			
Accounts payable	$ 9,849	$ -	$ 9,849
Due to other funds	143,590	-	143,590
TOTAL LIABILITIES	153,439	-	153,439
FUND BALANCES (DEFICITS)			
Nonspendable	16,997	1,118	18,115
Restricted	148,881	26,425	175,306
Committed	916,047	-	916,047
Assigned	45,817	-	45,817
Unassigned	(700)	-	(700)
TOTAL FUND BALANCES (DEFICITS)	1,127,042	27,543	1,154,585
TOTAL LIABILITIES AND FUND BALANCES (DEFICITS)	$ 1,280,481	$ 27,543	$ 1,308,024

SCHEDULE D

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2017

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES			
Intergovernmental	$ 1,194,807	$ -	$ 1,194,807
Charges for services	1,170,837	-	1,170,837
Investment income	8,551	97	8,648
Other income	78,556	1,288	79,844
TOTAL REVENUES	2,452,751	1,385	2,454,136
EXPENDITURES			
General government	-	-	-
Public works	953,030	-	953,030
Public services and payments	35,829	-	35,829
Education	937,759	-	937,759
Food service	352,014	-	352,014
TOTAL EXPENDITURES	2,278,632	-	2,278,632
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	174,119	1,385	175,504
OTHER FINANCING SOURCES (USES)			
Transfers in	7,783	-	7,783
Transfers (out)	(165,000)	-	(165,000)
TOTAL OTHER FINANCING SOURCES (USES)	(157,217)	-	(157,217)
NET CHANGE IN FUND BALANCES	16,902	1,385	18,287
FUND BALANCES - JULY 1	1,110,140	26,158	1,136,298
FUND BALANCES - JUNE 30	$ 1,127,042	$ 27,543	$ 1,154,585

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE G

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Balances Beginning of Year		Revenues		Expenditures	Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income
Potter Patten Cemetery	$ 75	$ 305	$ (3)	$ -	$ -	$ 75	$ 302
Davis Cemetery Perpetual Care	-	23,093	83	875	-	-	24,051
Curtis Scholarship	-	-	6	413	-	413	6
Maine Research Company Charity Fund	630	2,055	11	-	-	630	2,066
Totals	$ 705	$ 25,453	$ 97	$ 1,288	$ -	$ 1,118	$ 26,425

See accompanying independent auditors' report and notes to financial statements.

Assessing Department

Kathy Malloy, Assessor

It is the assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The assessor is responsible for discovering, listing, and valuing all taxable property including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption.

Almost all of the records in the assessing office are available to the public, including the tax commitment book, tax maps, property record cards, and real estate transfer declarations.

Lisbon's tax year is a fiscal year that runs from July 1st thru June 30th; assessments for that year are fixed on April 1st as per State statute.

Taxable Value	2017
Real Estate	$485868100
Personal Property	$37390700
Total Value	$523258800

Current Land Use Programs

These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications.
Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2017	Assessed Value 2017
Tree Growth	3,242	$1039015
Farm Land	499	$174274
Open Space	677	$191290

Exempt Property

These are properties that are classified exempt under
Title 36, M.R.S.A. Sections 651, 652,653, 654, 656

Exempt Property by law	2017
Total Value	$38971300

The exemptions include property owned by the State, Town, Charitable and Benevolent Organizations, Houses of Religious Worship and Parsonages. Also included are the values of the veteran and blind exemptions.

Exemption Programs

Homestead Exemption -This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence.

Assessing Department Continued

Veteran Exemption Veteran and Widow of Veteran may qualify if- A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving, or received an Armed Forces Expeditionary Medal.

Blind Exemption An individual who is blind can apply for a $4,000 in valuation exemption from taxation.

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services Income Tax Division. This is the **Property Tax Fairness Credit** and is based on income. To apply for the credit you must file a state income tax return. You may contact the MRS Income Tax Division for more information at 626-8475 or 624-7894 to request a form.

Personal Property

Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate.

There are two programs that offer relief with personal property taxes.

The first one is (**BETR**) **Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995.

The second program (**BETE**) **Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008.

For applications or more information regarding any of these programs please see our web site @lisbonme.org or stop by the office. Maine Revenue Services web site is also a great source of information @ http://www.maine.gov/revenue/forms/property/appsformspubs.htm.

Board of Appeals

The Zoning Board of Appeals hears requests for variances, interprets zoning regulations and also hears administrative appeals to decisions made by the Code Enforcement Officer. Maine law requires that every zoning ordinance provide for an appeal process by which individuals may challenge the administrator's decisions or ask for relief from the standards of the ordinance (Title 30-A § 4353). The ordinance must describe this process. For example, what decisions are appealable, with whom an appeal should be filed and within what time frame?

Board of Appeals members are appointed by the Town Council for a 3-year staggered term. The Board meets on the 3rd Monday of each month unless otherwise posted. Applications are due 10 days prior to the scheduled meeting. During the Calendar year 2017 the Appeals did not have any Variance requests:

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or at www.lisbonme.org / Code Enforcement.

If interested in becoming a member of the Board of Appeals please contact the Administrative Assistant at 353-3000 Ext. 102.

Clerk & Elections

Twila Lycette, Town Clerk & Registrar of Voters

The Town Clerk's office had another busy year. We conducted the Annual Municipal and November State Referendum Election along with the School Budget Validation Election in June. We produced lots of Council Meeting and Planning Board Minutes. We, also, produced Appeals Board and Assessment Review Board Meeting Minutes as needed. We issued business licenses, marriage licenses, and certified vital records. We sent State Dog and Vital Record Reports to Augusta, along with that revenue. We offer on-line Dog registrations. You will find online our local ordinances, Charter, Council Meeting Minutes., videos, agendas, and attachments. During the year the Town Council took the following actions:

- Adopted Amendments to the Policy Regarding Town-Owned Property
- Rezoned from Commercial to Village & added maps for Route 196 & Village area
- Set due date for taxes & interest rate
- Adopted the Tax Club Policy
- Adopted a Yard Sale Ordinance dealing with continuous yard sales and used merchandise sales
- Amended Personnel Policy
- Adopted the Outdoor shooting range ordinance
- Voter's approved Charter Amendment regarding municipal & school capital requests
- Voter's approved Charter Amendment regarding when CIP is due from Planning Board
- Council voted to set November 15, 2016 as the date effective for Charter Amendment passed
- Council established the Lisbon Development Committee
- Adopted changes to the GA Appendixes A-F
- Amended the Fee Schedule
- Adopted the Fund Balance Policy
- Adopted Marijuana Moratorium Ordinance - Retail Establishments/Social Clubs
- Approved the Amended & Restated Municipal TIF District & Development Program for Kelly Park
- Approved Amended Credit Enhancement Agreement for Scott Kelly
- Adopted Street Acceptance Standards - Chapter 46
- Amended Personnel Policy adding Use of Town Vehicles

The School Budget Validation Referendum Election, was held on June 13, 2017 ballots were cast by 377 voters with 213 voters passing the School Budget totaling $15,707,946. The Council adopted the 2016-2017 Municipal budget on June 27, 2017 for $8,812,169 with $3,072,998 in estimated revenue.

Lisbon Registered Voter Chart

Date	Democrat	Green	Libertarian	Republican	Un-enrolled	Total
June 14, 2016	1,714	215		1,810	2,706	6,445
November 7, 2017	1,668	221	39	1,897	2,794	6,619

Code Enforcement

Dennis Douglass, CEO

The Code Enforcement Office administers laws relating to land use, such as building codes, zoning ordinances and the Maine Plumbing rules.

A major function of the Code Enforcement Office is to provide information to the public and to assist property owners in making prudent land use decisions. The office receives many requests per day for information on subjects ranging from routine zoning and building matters to issues involving State and Federal laws.

The office has a fairly extensive collection of reference materials and can provide answers to some fairly complicated questions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. The Code Enforcement Office may also be contacted on the Internet at www.lisbonme.org. Go to Code Enforcement.

Calendar Year 2017

Building Permits	132	$28,000
Plumbing Permits	151	$10,540 Town Share $7,905
Electrical Permits	138	$8,378
Miscellaneous Permits	98	$15

* Electrical inspector receives 100% of the electrical permit fees.
*State of Maine receives 25% of the plumbing permit fees.

Building Permit Breakdown

New Residential Homes	22
Mobile Homes	24
Residential Remodel	17
Residential Garages	14
Accessory Structures	18
Commercial	11
Other	26

Health Officer

Dennis Douglass, Health Officer

Health Officer: The Town of Lisbon has a local ordinance referencing the State of Maine requirements for restaurant inspections and administration rules. The State of Maine Food Code and the Administration & Enforcement of Establishments Licensed by the Health Inspection Program can be found at http://www.maine.gov/dhhs/mecdc/environmental-health/el/

Between July 1, 2016 and June 30, 2017 the Health Officer conducted inspections in town for the restaurants, takeouts, mobile units, and lodging establishments. The State of Maine Health Inspection Program inspects the establishments every two to five years. The Establishments who hold a State of Maine Health Inspection Program food service license have at least one Certified Food Protection Manager in their establishment. During the Moxie Festival weekend inspections were completed for mobile units. The Health Officer also responds to non-food service health complaints.

An additional resource is the Maine Center for Disease Control –Jamie Paul, is the Western Maine Public Health Liaison and Jamie can be reached by phone at 795-4302 or e-mail at Jamie.L.Paul@maine.gov. **For more information regarding public health, check out the following websites:** www.mainepublichealth.gov **or** www.maine.gov/dhs/boh

Economic & Community Development

Tracey Steuber, Director

The following is a summary of the primary activities of the town's Economic and Community Development department during the period of July 1, 2016 to June 30, 2017.

The 35th annual Moxie Festival honored our military, first responders and veterans with the theme "Moxie Salutes the Red, What & Blue. The committee had a difficult time deciding on a theme so we merged two themes into one and had two winners The announcement was made November 11, 2016, Veterans Day during a live video via facebook. Theme winners were Dawn Hartill of Lewiston and Hilary Emery of Millinocket. T*he winner of the 2017 logo contest was* Kasey Hildebrandt from West Durham is a Graphic Designer.

The festival opened on Friday, July 7, 2017 – Sunday, July 9. The 2017 festival included Friday night Fireworks and Block Party; a Saturday parade was the largest of the history of the festival with SGG Travis Mills as the Grand Marshall along with retired Chief David Brooks and retired Lieutenant Dan Michel, Moxie historic vehicles, Moxie Day 5K Race Chug-n-Challenge, Moxie Whoopie Pie Eating Contest, Moxie Got Talent, Vendors with Moxie and Maine-made items, Petting Zoo, Moxie Concert in the Park; and on Sunday, the Moxie Car Show, and much more!

Each year the committee tries to bring in new additions to the festival and would welcome ideas from you. If you would like more information about the festival, please visit us at www.moxiefestival.com or like us on facebook.

The committee is also seeking volunteers to assist festival weekend. The 2018 Moxie Festival is scheduled for July 13-15.

Business Visitations: The ECD Office continues to do businesses visitations throughout the year.

Durham-Lisbon Bridge Dedication: July 11th was a busy day with the opening of the new Durham-Lisbon Bridge with Mr. Walter Parker who was the first person to drive across the old bridge as well as to be the first person across the new bridge and last one across the old bridge before the closure. The ceremony was well attended with representation from both sides of the river along with the DOT Commissioner.

Community Development Block Grants (CDBG): The Town of Lisbon was very successful in receiving not one but two CDBG Grants. The first one was a $150,000 Façade Grant and the first project to bring back some life and energy to downtown was the former Kennebec Fruit, which is now known as Frank's Restaurant & Pub and Legendary Status. The building was purchased by Traci & Tony Austin, which they will operate two different businesses. Frank's is a pub restaurant and Legendary Status an embroidery shop. Both Frank's and Legendary Status received $20,000 each from the facade grant program.

Economic & Community Development

Next on the list for facelifts was Haggerty Realty at 25 Main Street, 5 Main Street, and 9-13 Union Street.

The town was also successful in receiving a $320,000 CDBG Downtown Revitalization Grant. The focus on this grant was the Falls area with new sidewalks, crosswalks, lights, and a trail connection on Davis Street. This project was put on hold as a new development of the Miller Block came before this office, which was slated in the same area. The ECD Office worked closely with the developer to make sure both projects would fit in the scheme of the Falls Streetscape project. This project is now slated for spring of 2018.

EPA Brownfields Assessment Grant: In August, Lisbon was awarded a $200,000 Brownfields grant by the U.S. Environmental Protection Agency (EPA). The intent of this initiative is to conduct Brownfields assessments (Phase I & Phase II) for sites potentially contaminated by hazardous substances.

The next steps for the implementation of the Brownfields Assessment will be to contract a qualified environmental professional (QEP) firm for consulting services. These services as well as all other Brownfields activities will be paid for through the grant with no funds from the town.

The grant will be in effect through September 2019. The QEP will work under the direction of Town's Economic & Community Development Director and will work in collaboration with other Town representatives, the Town of Lisbon's Brownfields Steering Committee, the Maine Department of Environmental Protection (MEDEP) and property owners and developers. The EPA and MEDEP will be reviewing and receiving reports on program activity throughout the lifetime of the grant.

Moxie Festival Booth at the Chamber Breakfast

Smiley's Ice Cream

Fire Department

Robert Robitaille, Deputy Fire Chief & Nate LeClair, Deputy Fire Chief

To the residents of the Town of Lisbon

The Lisbon Fire Department continues to serve the citizens with a well-respected group of individuals who work to provide the town with a quality professional fire service. We continue to average over 300 calls per year providing services that range from vehicle extrication, swift water and ice rescue, hazardous material incidents, Emergency Medical Responses as well as fire responses. The department has grown from a fire department to an all hazards department which means that your volunteer firefighters must maintain a higher and more complex level of training to safely accomplish these tasks. Due to the training standards and time commitments to maintain these skills the members must put in many more hours of training than ever before. Those individuals are people that we should thank for their services, as they spend countless hours away from home and family to give their time to be prepared for those emergencies in the community when its citizens are having some of their worse days. This past year we had 2484 man hours in calls alone, this does not include trainings, events, and meetings.

Incident break down by category

- 23-Fire/ Explosion – Includes all fires (7 Structure fires) and fireworks that caused injury
- 55-Rescue Calls – Includes all Lisbon Emergency assist calls and all motor vehicle crashes
- 38-First Responder calls – All calls we provide medical service until an ambulance from out of town arrives to transport (any call where Lisbon Emergency may not be available due to other calls)
- 45-Hazardous condition – Includes all Hazmat spills and leaks, actual Carbon Monoxide incidents and power line calls
- 81-Service calls – Includes mutual aid calls, Assist Police or other agencies, assist invalids and people in distress, flooded basements, animal problems, smoke/odor removal and unauthorized burning
- 30-Good intent calls – Cancelled in route calls, smoke scares and other good intent calls
- 40-False Calls – Fire and Carbon Monoxide alarms caused by system malfunctions or unintentional activation and accidental sprinkler activation
- 01-Severe Weather/Natural Disaster
- 01-Citizen Complaint/Special Incident

314 total incidents

Fire Department Continued

We had two members complete the Firefighter I&II program which consists of over 235 classroom and hands on training hours not including book work/homework hours. The department sponsored a swift water rescue technician class in which we had 10 members complete the 20 hour class. These trainings are in addition to the 1000 plus man-hours of regular and specialized trainings throughout the year attended by the members

In this fiscal year we continue to maintain a very active fire prevention/education program. We have 3 – 5 members visit each class at the elementary school throughout fire prevention week teaching the students about different levels of fire prevention and fire safety. We also have annual static displays in October at Aubuchon Hardware and Friday night during Moxie days. We gave an Ice rescue demonstration during the Winter carnival at Beaver Park and we provided cookies, hot chocolate and a warming fire in front of the Lisbon Falls Company station during A Very Merry Main Street.

At this years fire department banquet we recognized the following members;

ET Smith Hose Company : Firefighter of the year – Josh Dubois & Fire Officer of the year – Lieutenant Chad Pelletier

Lisbon Falls Fire Company: Fire fighter of the year – Alex Theberge & Fire Officer of the year – Lieutenant Tom Wrobel

Chiefs Excellence Award: Firefighter Josh Dubois

Most hours for the year: Captain Jim Beal, Lieutenant Tom Wrobel and Firefighter Leo Hewes

In addition to Calls and Training the membership raises funds to support the programs that the fire companies sponsor; two college scholarships at the high school and some of the youth sports league programs as well as giving funds to support other area charitable programs. We continue to look for people who may be interested in serving their community as part of this organization, as you can see we do a lot more than just fight fires. If you're interested in becoming a part of our family you can contact any of our members to learn more about what it involves and how to apply. We look forward to meeting you.

General Assistance

Judy Hardy-Goddard, Director

Our General Assistance program is available to help those eligible that meet their basic needs during difficult financial times when they are unable to provide for themselves and their families. General Assistance provides "a specific amount and type of aid" for defined needs during a limited period of time and is not intended to be a continuing 'grant-in-aid' or 'categorical' welfare program per Title 22 MRSA Section 4301(5).

With the exception of "first time" applicants, anyone applying for General Assistance must provide proof of income and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If applicant is requesting a utility bill to be paid, the bill must be in the applicant's name. If the applicant is unable to work, medical documentation validating their work restrictions is a requirement. Applicants are required to seek work if physically able and/or to apply for assistance from any other program that may be available to them. A determination of eligibility is made for a thirty-day period based on anticipated earnings.

This is a contracted position so you must call 353-3000 Extension 124 for General Assistance for an appointment. Most appointments are in the evenings.

The General Assistance office also assists with filling out tax and rent refunds, Medicaid Part D, homestead exemptions, VA disability benefits, and other forms. We also offer information on many different programs, including low-cost housing, nursing care, and medical or dental treatment. We have updated information on most of the programs and resources available in our community.

The General Assistance office assists Lisbon seniors with resource information, health insurance counseling, completing applications and referrals. We continue to hold free dinners on the first Friday of each month at Woodside Apartments. Past menus have included ham dinners, meatball stroganoff, various casseroles and barbeques in the summer to name a few. After dinner and dessert we play BINGO; all seniors are welcome.

The Annual Thanksgiving Dinner was held in the Gymnasium at the Lisbon Falls Baptist Church. We are able to serve a lovely Thanksgiving dinner on site as well as deliver meals to shut-ins. Again, this year it was a tremendous success thanks to the many volunteers who helped and local residents who attended.

The annual Giving Tree Program assisted many families and over 225 children. We could not have sponsored this program without the generous donations from the local businesses, Lisbon citizens, LACO, and our local churches. We appreciated all the volunteer hours put into this project and the joy that is given to the children is truly rewarding and makes this project such a meaningful event.

Library Department

Diane Nadeau, Librarian

The Library Department made history on May 16, 2017 with the transition from the nine years with the "stand alone" Mandarin Circulation System" to becoming a member of the Maine State Library supported Maine Info Net Library System (MILS). We became part of a growing consortium that has 14 libraries that share information and borrow/lend materials to each other quickly and easily.

The Library began this journey to MILS several months before the May 2017 "kick off" date. The staff worked diligently to prepare the patron information data to issue new cards to all our patrons to ensure a smooth transition. We also began the huge task of changing our 10 digit barcodes to a necessary 14 digit barcode system for all 39,000+ items in the collection.

The benefits to the Lisbon patrons were immediate. Patrons can now browse and order items from the statewide on-line catalog from their homes or places of work with the convenience of their personal electronic devices. The ordered items are delivered to the Lisbon Library in a timely manner and patrons are notified of their ILL items. Patrons are pleased to have the convenience and ease to borrow reading materials, audio books, music CD's and a large selection of adult and children's DVD's. Lisbon patrons are also pleased that our participation in the statewide MILS system ensures the Lisbon Library continues to move forward with more efficient and timely library services.

The benefits to the library also played a role in the decision to participate in a consortium. Because a variety of materials are readily available to our patrons, we no longer have to purchase a series in a set of books that sometimes can have 10-15 titles per set or DVD's that may have multiple volumes as well. MILS libraries purchase accordingly and share titles to meet the needs of all patrons in the system. That has had a positive impact on our book & materials budget. Those funds have been re-directed to update the adult nonfiction collection in many subjects that include medical, legal, DIY and other areas of interest to our patrons. That has also allowed us to fund adult programs. The Lisbon Library is proud to represent the Town of Lisbon in a statewide consortium. Our collection of materials is excellent and we are proud to share it with patrons throughout the State of Maine.

Our children's services continued to be a significant part of what our library provides to the Lisbon community. Our ever popular Summer Reading Program brought 138 enthusiastic readers to the library for six weeks last summer. We tried to convenience more families by adding an evening program as well. The Children's Services Librarian changed the way we recorded the books the children read in this 6 week program. That was successful. Parents and readers had requested that they keep track of the time spent reading rather than the number of books read. This proved to be beneficial to readers of all ages. The children became enthusiastic about the time they spent reading and were less concerned about the number of books they felt they needed to read to complete the program. We are proud of our Summer Reading Program readers who read 943 hours in six weeks! The library thanks the local businesses who generously donated to the Summer Reading Program last year. We continued to offer a variety of programs on Friday afternoons throughout the school year. 875 children visited the library to enjoy the Lego's program, crafts, science and art programs. Unfortunately, our pre-school Storytime program saw a decline last year. More of the pre-school aged children are now enrolled in the local school's pre-k program while other 3-4 year olds are attending private nursery schools. The Children's Services staff worked hard to reach more families with younger children as well as private day care providers. They developed a program that reflects the needs and interests of the younger 18 months to 2 year olds. The Children's Services staff has adapted this program to meet the needs of the younger children. We continue to research program ideas for children of all ages.

Library Department Continued

We brought back adult programs that our community needs and expects. Many Lisbon residents and visitors continued to rely on the library's public use computers. 4,577 sessions were clocked on those computers for a variety of tasks. Social media, job applications, federal and state forms and business needs are reasons for the steady use of the patron computers. The library continued to offer home book delivery services for those who cannot get to the library. We offered fax and copy services as well as limited federal tax forms for Lisbon residents.

Our collection of bestsellers, audio books, children's books, magazines and DVD's reflect the needs and interests of patrons of all ages. We are mindful of their needs with all purchases. Our DVD collection of adult and children's movies clocked more than 9,000 "checkouts" last fiscal year. This verifies that this remained a popular and affordable service to the Lisbon community. Patrons enjoyed the selection of bestsellers and the new nonfiction titles that were added to the collection last year. Mrs. Medlen mended 128 books that kept them from being withdrawn due to bad condition and saved the library approximately $1,713 in replacement costs. The 1,237* Inter Library Loan (ILL) items includes the old system and only 1 month of the new MILS System. We have seen a tremendous increase in the number of ILL since the transition to MILS and will be excited to share those numbers with the community with next year's report.

The library also re-introduced adult programs last fiscal year. Lisbon citizens had asked the library to supplement MTM Center and Lisbon Adult Ed programs. We successfully hosted two evening programs that brought townspeople to the library. We hosted Maine author/retired Police Detective, Bruce Coffin, who read from his new mystery title. We also hosted a DIY/self improvement class with Jamie Downey Maxwell. We will continue our efforts to bring quality, informative and fun programs to the Lisbon community next year.

Our library building continued to serve the town well. The new front façade and new exterior light completed our efforts to complement the town's efforts to revive Main St. We reached out to the Main St. businesses throughout the year to include them in some of our children's outreach programs. The Children's Garden was a fun and quiet space for families to meet and spend time. We will focus our efforts to add more interior shelving and patron spaces within our current space next fiscal year. We want to host programs in our building whenever possible and convenience Lisbon citizens who need space for work, study or small group meetings.

The six member library staff worked hard to transition the library into the MILS System to minimize the impact to the patrons. The staff studied the manual, were present for the two day Maine State Library sponsored training sessions and all staff attended the first annual MILS Conference. We are committed to moving the Lisbon Library forward in a statewide system that will provide the citizens of Lisbon efficient and progressive library services.

The Library Governing Board and Library Department staff thank the citizens of Lisbon for your support. We look forward to providing you with all your library services needs in the coming year.

Description	Amount
Adult Books	31,408
Adult DVD'S	6,087
Juvenile Books	15,834
Juvenile DVD's	2,982
CD/Audio Books	2,689
Magazine Circ	2,643
E-Reader	1,624
Inter Lib.Loan Circ	1,237
Public Use Computers	4,577
New Patrons Added	399
Total Patron Count	3,631
Adult Room Count	24,637
Juvenile Rm. Count	8,562
Storytime Attendance	301
Other Child/Family Events	875
Summer Read Participants	138
Total Bks.Read in 6 weeks	943
Magazines & Newspaper	47
"Withdrawn" Materials	914
New Bks/Materials Added	2,017
Total Bks/Materials Count	40,930
Books "Mended"In House	128
Total value "Mended Bks"	$1713

Parks & Recreation Department

Mark Stevens, Director

Our Department continues to grow each year with numbers of participants and additional programs. Each year, I report our biggest trends and once again they are our senior programs, trips and before and after school recreation. All new programs are covered by user fees. Our volunteers and staff are our greatest assets. Without each one of them, we would not be able to deliver all the programs, activities and events to the people of Lisbon.

Many weeks of planning for the Moxie 5K and Car show had come to fruition on the second Saturday/Sunday in July. This year we had a total of 444 runners for the 5K with an additional 100 kids participating in the kid's Fun Run. The Moxie Car Show was our best attended since we revived the event 6 years ago. We had over 300 cars and even more spectators. Our senior volunteers and many from the Lisbon High Class of 1982 make it a day of fun with friends and family raising funds to support our senior population.

Summer Day Camps continue to be a popular choice for Lisbon families despite a slight increase in program fees. In 2015 we peaked at 283 participants. Last year we had a slight decrease to 263 and this year we bounced back up to 270 participants.

Playground construction took place during the first weekend of July. We finished the community build playground in only a day and a half. We had the help of 17 volunteers from local businesses and town members to help put it all together safely. This project was a great example of what our community is and what it can do. A BIG thanks to the Tuplin family, the Playground Committee members, the local businesses and the Town Council for supporting this amazing project. We raised $55,000.00 in a few short months.

Our first National Night Out with the Lisbon PD was a big success. Estimates of 400 people came to the MTM Community Park to enjoy the food and music by local band members the Skid Marks. We cut the ribbon and dedicated the new Playground during this event that was held on August 1st.

Lisbon Recreation and Lisbon PD held our annual bike rodeo in July. All kids from the community were invited to participate in all day activities and enjoy a lunch that was provided by the Summer Rec Staff. We gave away 6 bikes to lucky raffle winners.

On Thursday July 20th we hosted our first HOME Track and Field Track Meet. Several towns spent the day in Lisbon competing against each other. Over 100 families tented out watching their athletes compete.
We offered Movies in the park again this summer. Star Wars was the best attended attracting nearly 100 people.

The after school recreation program has been a need for hundreds of families over the past several years. This year we have had over 60 children every day participating in arts and crafts, games, and reading programs provided by the Lisbon Library. Our biggest challenge is retaining our staff.

Our coed softball league wrapped up in August with the League championships held at Pinewoods ball fields. Our Women's fall fast pitch league and our new co-ed league started in September. This fast pitch league is one of the largest in the state of Maine.

Parks & Recreation Department Continued

This past fall we had nearly 179 kids playing soccer and another 120 participated in football. Lisbon hosted the Central Maine Football League Jamboree for the second time in 10 years that past fall. We had 36 football teams and all their fans all participating in a day of football at the High School.

The Lisbon Community Gardens volunteers have been doing an amazing amount of work last summer. The crops are being harvested in September. Last report is that they collected over several hundred lbs. of vegetables and most were donated to LACO food bank. These volunteers work hard to make the Lisbon Community Gardens a growing asset of our town. Thank You to our volunteers, especially to Judy Arledge who committed countless of hours to the Community Gardens.

Our Green Thumb Gang had several new volunteers this year. This group takes care of dozens of mini parks around the town and is an important benefit to everyone making Lisbon a more beautiful town. Cherie Garnett and the Green Thumb Volunteers planted hundreds of tulip bulbs this past fall that will be coming up in the spring of 2017 all over town.

The Lisbon Girl Scout chapter held their annual overnight camping experience at Beaver Park in September. 30 girls along with their leaders used several camp sites Saturday into Sunday. They walked the trails and helped with some clean up while they were in the park.

Our senior's trip included Fenway Park and Alaska during the month of July. On July 20th we took a bus filled to capacity to Fenway for a day with the Red Sox. Aline and Cherie left 2 days later for a 10 day trip with 26 others to Alaska with features including a cruise down the inter-coastal passageway from Alaska to British Columbia. They also took an 8 hour long train ride to Denali National Park. An invite will be sent out in the fall to view a full presentation our Alaskan Excursion. (Too many great pictures to include in this report)

The tennis courts behind the Lisbon High School were resurfaced to like new condition in July.

Volunteers and Staff members are our greatest assets to providing top notch comprehensive recreation services to the town. Their hard work and support was important in making sure all of our programs were safe and efficient to all our participants. Special thanks to all the volunteer coaches, and part-time staff members that were instrumental in providing recreation to our Community.

We can do more! We strive to make a positive difference in those who participate! The social and physical benefits are important to help build a close and healthy community. Bringing people together, building relationships and helping youth realize their potential are many of the goals that we strive to achieve every day.

In August, after providing over ten years of service to our Department as the Assistant Director, Jamey Martin resigned to take another job in another town. Her contributions to each of our programs and events were extraordinary. Jamey will be missed. Dan Leeman was hired to replace Jamey in September! We wish Jamey the best in her new position and welcome Dan to the team!

The Lisbon Parks and Recreation Department as well as the Recreation Committee, the Conservation Commission, the MTM Board, the Cemetery Committee, along with the Lisbon Community Garden Committee and the Green Thumb Gang strive to bring the best opportunities we can to our town. We encourage suggestions and ideas on how we could improve our services. We are proud to serve children, families, and the entire Lisbon Community.

Planning Board

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications.

The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2017 the Planning Board held several workshops and meetings that resulted in the following:

Public Hearings Cases for 2017

Case 17-1 - Subdivision review - Kelly Park residential development. Approved with conditions
Case 17-2 - Subdivision review - 2 Lot Subdivision, John Crafts, 117 Main Street. Approved
Case 17-3 - Home Daycare business - 34 Summer Street. Approved
Case 17-4 - Home Daycare business - 18 Hinkley Street. Approved
Case 17-5 - Tier 2 Site Plan review - Kieran Transport, LLC, 742 Lisbon Street. Trucking terminal. Approved with conditions.
Case 17-6 - Rear Lot - Frost Hill Ave. - Approved
Case 17-7 - Conditional Use - Home Occupation - Retail firearm sales, 12 Forbes Road. Approved
Case 17-8 - Tier 2 Site Plan review - Dominoe's Pizza, 586 Lisbon Street. Approved with conditions
Case 17-9 - Home Daycare business - 8 Blethen Street. Approved with conditions
Case 17-10 - Rear Lot - Fortin Ave. - Approved
Case 17-11 - Tier 2 Site Plan review - Essential Learning Solutions Child Care Facility, 52 Lisbon Street. Approved with conditions
Case 17-12 - Subdivision review - 3 Lot Subdivision, Dale Crafts, Ridge Road. Approved
Case 17-13 - Tier 2 Site Plan review - Springworks Farm greenhouse expansion. Approved

Other Planning Board activity:

- Recognition of Service for Dan Nezol, long time Planning Board member.
- Comprehensive Plan update (public workshops, meetings, surveys...)
- Capital Improvement Plan approvals
- Review of Chapter 46: Streets, Sidewalks & Other Public Places
- Site Plan Review revisions
- Moxie Festival information booth
- Presentation on Long Term Planning (Code Enforcement Officer): Downtown parking issues, future Town development opportunities, destination spot for the Lisbon Trail system.
- Medical Marijuana / Recreational Marijuana: Public Workshops, meetings and surveys.

Questions should be directed to the Code Enforcement Officer, Dennis Douglass at 353-3000 Ext #111 or at www.lisbonme.org / Code Enforcement. If interested in becoming a member of the Planning Board please contact the Administrative Assistant at 353-3000 Ext #102.

Police Chief

Marc Hagan, Police Chief

2017 was an active year for the men and women of the Lisbon Police Department. The following is a very brief look at several of the highlights and activities that took place during our year.

Year end statistics: A law enforcement agency should never be defined simply by looking at a list of traffic stops or arrests made during a certain period of time. These numbers do provide a snapshot into the daily activities of the men and women of this agency however, so we will cover some of them here briefly. A total of 12,383 calls for service were handled by Lisbon PD members in 2017. The majority of these calls were received via our Communications Center here at the PD, while others were initiated by our officers on patrol or calls forwarded from other agencies. A total of 333 persons were either arrested or charged with a criminal violation of law in 2017, and officers investigated a total of 156 motor vehicle crashes. There were a total of 825 investigative reports taken, and our Animal Control Officer(s) handled 490 calls for service during that time. There were also a total of 2,825 traffic related calls for service (motor vehicle stops, driving complaints, traffic enforcement activities, etc.) during the year 2017. For those who are not aware, we receive complaints and/or requests for traffic enforcement on a continual basis here at the police department. Officers are then directed to target various areas with additional police presence, or to direct their attention to particular violations (speed, stop sign, texting, etc.) on a weekly basis depending on other requests and priorities. Please be sure to reach out if you have a concern, or haven't seen our officers in your neighborhood for a while, and we will be in touch.

Partnerships in the schools: In preparation for future recruiting needs the police department reached out to the Lisbon High School in search of an aspiring marketing and/or graphic arts student to produce an informational pamphlet for the department in 2017. With the assistance of school administration and staff one such student was located (Melinda Durgin). Melinda worked with our agency over several months to create a recruiting pamphlet that is now handed out at every job fair that our officers attend.

Officer Tiffany Libby and Sergeant Ryan McGee with collected medication.

Drug take back: During 2017 the Lisbon Police Department took part in both National Drug Take Back events (April/October). The Lisbon Police Department collected a total of 474 pounds of unused or expired medication during the two events. These drug take backs are an important way to keep prescription medication out of the hands of our children, and water supply. As a reminder we should note that residents can swing by and drop off any expired or unwanted medication at the collection box in the lobby of the police department on a 24/7 basis without any questions being asked.

Highway Safety Grants: The police department took part in 4 grants that were offered by the Maine Bureau of Highway Safety in 2017. Officers took part in traffic details focused on enforcing: 1. Seatbelt usage, 2. Speed, 3. Distracted Driving, and 4. Operating Under the Influence (OUI) violations. The OUI enforcement culminated in a multi-agency roadblock partnering officers from the Lisbon, Sabattus, Maine State Police, and Androscoggin County Law Enforcement Agencies. A total of 615 motor vehicles were stopped throughout the evening and we believe a strong message was sent to that all agencies involved are taking impaired driving seriously.

Police Chief Continued

Awards and Recognition: In March the American Red Cross recognized Communications Officers Jared Blake, and Charles White, with the "Public Safety Heroes" Award for their involvement in the rescue of 3 young men on the Androscoggin River in 2016. The men were fishing from rocks, below the Miller Hydro Dam, when the water level began to rise dramatically and they were trapped. CO's Blake and White received the initial call for assistance, dispatched first responders to the scene, and spent the next hour and a half dispatching rescue units from numerous agencies to the active rescue scene, while also coordinating all radio traffic, and responding to the continuing daily allotment of calls for service. The outcome of this event was the successful rescue of the three fishermen, without injury to any persons involved. Congratulations again to Communications Officers Blake and White for their efforts on this day.

National Night Out: In August the police department hosted our own National Night Out event at the MTM Center. For those who are not aware, National Night Out is a community crime and safety event that brings citizens and law enforcement together so that we can build trust and relationships that help us keep our community safe. The event was a great opportunity for us to spend some time with members of our community in a positive, friendly, atmosphere. Attendees had the opportunity to sit in police cruisers and fire trucks, be served free hot dogs and hamburgers by members of the police and fire departments, listen to live music, and see a demonstration by our own Officer Jason St. Pierre and canine Moxie. Special thanks again to Mark Stevens and his staff for hosting the event, as well as Positive Change Lisbon, the Lisbon Federal Credit Union, the Lisbon Fire Department, and our local McDonald's for all of their hard work and donations.

Sand for Seniors: The police department kicked off our first ever "Sand for Seniors" program in 2017. The idea behind the program is to bring a senior citizen, who is either alone or is unable to carry a heavy bucket, sand that they can hopefully use to spread on their walkway, steps, etc. in hopes of preventing a fall. It also gives members of our department an opportunity for some face to face contact with someone who may be shut in, or in need of some other type of assistance, that we normally wouldn't come into contact with. Any senior citizen, their children, neighbor, or friend, can call in to the 353-2500 line, or send a message via our Facebook page, and request a bucket. A member of the police department will then fill a bucket with sand and deliver it to the person in question. Thank you to Lowe's Home Improvement for the donation of the buckets used in this program.

Retirement: We would be remiss not to mention the retirement of Reserve Communications Officer Charles "Charlie" White during 2017. Charlie started with the Lisbon Police Department in 1976 as a Reserve Patrol Officer. Over the years Charlie would serve as a supervisor of all Lisbon reserve officers, a full-time Communications Officer, and a reserve (part-time) Communications Officer. In total, Charlie has spent the last 41 years of his life serving this agency and community in some aspect and words cannot do justice to our level of respect for him.

In conclusion, I would like to take a moment to thank the community for their support of the men and women of the Lisbon Police Department. These officers take great pride in their service and dedication to the community, as they should, and we look forward to serving you all in the upcoming calendar year.

Public Works

Ryan Leighton, Director

The Public Works Department had a productive 2017. We were fortunate to continue with needed equipment replacements as well as infrastructure improvements including an aggressive paving plan.

The entire Summer and Fall season was very busy. Along with the daily operations including scheduled, non-scheduled, and emergency calls we also worked on the following: ditching, catch basin and manhole repair/replacement, and replacement or new installation of culverts. Most of these efforts were in conjunction with increased road rehabilitation efforts. Following the paving work the crew was responsible for addressing the road shoulders.

The Solid Waste Department continued to operate at a high level of efficiency and the table shows a historical summary of the quantities of items moved through the transfer station annually. This year was very similar to the previous year and continued an upward trend of total tons processed through the facility.

ITEM NAME	2013	2014	2015	2016	2017
Cardboard	125	119.81	121.36	143.46	127.76
Mixed Paper	43.6	69.65	67.36	65.35	64.9
Newspaper	65.22	66.91	66.07	64.51	44.51
Steel	147.56	173.69	196.55	214.86	236.82
Single Stream	78.98	76.05	84.49	80.41	81.27
Salvation Army	0 0				7.9
Tires	12.19	8.12	18.02	17.79	12.91
Sheetrock	34.18	38.51	35.68	0	0
Shingles	95.52	60.52	86.63	95.16	96.71
Demo Wood	297.52	262.2	349.2	332.76	366.4
Brush	146.28	208.22	183.28	198.18	334.99
Compost	195.02	228.16	182.23	167	156.75
Household Waste	2702.3	2770.07	2724.96	2685.51	2792.88
Bulky Material	293.45	315.73	394.25	487.13	478.45
Total WT in tons	**4236.82**	**4397.64**	**4510.08**	**4552.12**	**4802.25**
Bulbs (Total Feet)	12892'	10764'	7708'	6824'	7813
Anti-freeze	125	90	105	0	136
Oil	1164	739	938	1375	1442
Oil/Gas Mix	165	220	220	440	495
Total Gallons	**1454**	**1049**	**1263**	**1815**	**2073**
Propane Tanks	65	23	37	42	33
Freon Units	260	198	301	332	329
CRT's/ Electronics	1458	1670	1493	886	1051
Total #	**1783**	**1891**	**1831**	**1260**	**1413**

The Sewer Department focused most of this year on routine repair and maintenance efforts associated with the Waste Water Treatment Plant as well as the twelve pump stations we operate. We had an emergency sewer repair on Pinewoods Road and as a result planned to replace a section of the sewer main. We also finalized an application to USDA Rural Development to obtain funding for roughly half of the capital improvements identified in a comprehensive sewer system evaluation. This document will provide a road map for system improvements over the next decade totaling $20 million.

Tax Collection

Diane Barnes - Tax Collector

Megan Lavigne - Deputy Tax Collector

Real Estate Tax Liens

Name	Year	Amount
*ALLEN, DONALD	2017	591.94
ARSENAULT, BRIAN	2017	1,153.29
*BARD, LINDA &	2016	1,231.11
*BARD, LINDA &	2017	819.03
*BARTLETT, BONNY	2016	1,188.90
BARTLETT, BONNY	2017	2,354.54
BECK, JAY	2017	222.57
*BEDARD, MAURICE R. &	2017	415.53
*BENNETT, JONATHAN	2017	317.62
*BENNETT, KATHY	2016	147.57
BENNETT, KATHY	2017	134.38
*BISHOP, JEFF SR.	2017	204.37
BOOKER, GARY D.	2017	807.43
*BRUNICK, DARLENE G.	2016	1,121.02
*BRUNICK, DARLENE G.	2017	1,723.24
*BULICK, DANIEL	2017	1,384.99
*BULICK, DANIEL	2017	176.53
*BULICK, DANIEL	2017	1,278.29
*BULICK, DANIEL	2017	684.50
*BULICK, DANIEL	2017	856.14
*BULICK, DANIEL	2017	4,233.32
*BULICK, DANIEL WAYNE	2017	696.10
*CAMP, BARBARA	2016	5,017.35
CAMP, BARBARA	2016	581.27
CAMP, BARBARA	2017	9,691.08
CARTER, DOUGLAS E.	2017	104.63
*CHASSE, JOHN K. &	2017	4,483.83
CIHLAR, LINDA	2017	836.66
CLARK, BARBARA H.	2017	1,682.80
CLARK, BLAIR	2016	681.10
CLARK, BLAIR	2017	385.29
*COLDEST BROOK, LLC	2017	4,554.93
CONSTANTINO, MARIE	2017	373.69
*COOK, MELVIN &	2016	325.09
*COOK, MELVIN &	2017	372.89
CORSON, MARK	2017	491.99
*COX, CHARLES E.	2015	1,336.68
*COX, CHARLES E.	2016	1,282.17
COX, CHARLES E.	2017	1,027.78
*CRAIG, STANLEY L. &	2017	468.99
*CRAWFORD, KRIS A. &	2016	224.55
CRAWFORD, KRIS A. &	2017	3,272.26
*CURTIS, BEVERLY A. &	2016	79.48
CURTIS, BEVERLY A. &	2017	742.49
*DAIGLE, SANDRA F.	2017	1,192.34
DALL, TRENT	2016	273.77
DALL, TRENT	2017	331.14
DAVIS, JAMES T. &	2017	1,478.48
*DIGREGORIO, JANET M.	2016	2,457.44
DIGREGORIO, JANET M.	2017	3,024.87
*DONOHUE, SHAWN	2016	2,620.30
DONOHUE, SHAWN	2017	2,284.55
*DUBOIS, DAVID D.	2016	827.54
DUBOIS, DAVID D.	2017	682.18
*DUBOIS, RICHARD	2017	335.59
DYER, AMANDA	2017	285.55
DYER, AMANDA	2017	257.13
ELWELL, ROBERT F., JR &	2017	3,237.46
*ELWELL, ROBERT F., JR. &	2016	2,604.77
ELWELL, ROBERT F., JR. &	2017	3,209.63
*ELWELL, ROBERT T. &	2016	703.57
ELWELL, ROBERT T. &	2017	1,261.26
*EVERETT, JAMES R. &	2016	1,129.46
EVERETT, JAMES R. &	2017	1,428.26
*FIELD, MARLENE F.	2017	1,940.20
*FITZGERALD, DOROTHY B.	2016	1,604.46
*FITZGERALD, DOROTHY B.	2017	3,414.14
*FLEURY, LUANN	2016	328.43
*FLEURY, LUANN	2017	320.34
GAGNON, ARMAND SR,	2017	1,591.34
GAGNON, CAROL A.	2017	2,081.29
*GARCIA, HANSEL Z.	2016	770.60
GARCIA, HANSEL Z.	2017	2,271.03
GARRITY, TIMOTHY & GRIMMEL,	2017	751.77
GENDRON & GENDRON	2017	981.39
*GEORGE, MICHELLE &	2016	2,163.56
GEORGE, MICHELLE &	2017	2,145.78
*GIVENS, WILLIAM RAY &	2017	543.27
*GOOD TIME LANES INC.	2016	4,377.10
GOOD TIME LANES INC.	2017	3,124.21
GOODWIN, RICHARD & ERICA	2017	185.01
GOULD, GAIL	2017	193.85
*H AND H CONSTRUCTION	2017	4,452.38
*HAM, RUFUS E. &	2017	256.77
*HAWKINS, LARRY, HARRIET &	2017	329.62
HIBBARD, JOHN	2017	251.68
HIBBARD, STANLEY	2017	1,065.56
*HUSTON, PETER C. &	2017	3,629.45
*KENNEY, RICHARD	2016	2,645.59
KENNEY, RICHARD	2017	3,103.73
*KING, CHARLES T. &	2017	1,516.11
*KING, PAULETTE A.	2016	335.08
KING, PAULETTE A.	2017	913.73
*LACOMBE, KATE	2016	378.11
LACOMBE, KATE	2017	510.54
*LACOMBE, RICHARD &	2016	678.66

All amounts as of June 30, 2017.

*Paid as of January 30, 2018

Tax Collection

Diane Barnes - Tax Collector

Megan Lavigne - Deputy Tax Collector

*LACOMBE, RICHARD &	2017	819.03
*LAM, WAI MING	2016	3,252.27
*LAM, WAI MING	2017	3,393.66
*LAM, WAI MING	2016	1,250.76
*LAM, WAI MING	2017	1,013.87
*LAMOTHE, RICHARD & LIANE	2017	2,903.05
*LARLEE, PHILIP	2017	368.90
*LEMKE, WILLIAM	2017	2,092.03
*LETOURNEAU, LAUREL A.	2017	42.77
*LUCE, MADELEINE J.	2017	65.28
MARTIN, CINDY D. &	2017	1,099.87
*MAYNARD, DEREK	2016	223.78
*MAYNARD, JUSTINE P.	2017	380.64
MCCORMICK, MARILYN	2017	808.14
*MCCRATER, CYNTHIA	2016	307.42
MCCRATER, CYNTHIA	2017	2,532.74
*MCGUIRE, PAMEAL A.	2016	2,481.34
MCGUIRE, PAMELA A.	2017	4,358.18
MCLAUGHLIN, DARRELL	2017	406.17
*MELNICK, JANIS M.	2016	1,281.31
MELNICK, JANIS M.	2017	1,110.89
MILLETT, ED	2017	721.61
MITCHELL, STEPHEN	2017	3,128.85
MORSE, SHELLY L.	2016	460.32
MORSE, SHELLY L.	2017	858.46
*NEW CINGULAR WIRELESS PCS	2016	157.84
*NEW CINGULAR WIRELESS PCS	2017	853.42
*NEW ENGLAND VENDING, INC.	2016	1,281.20
*NEW ENGLAND VENDING, INC.	2017	2,455.00
*NEZOL, LAURA	2017	2,204.89
NEZOL, LAURA	2017	2,818.43
NEZOL, STANLEY S., JR.	2017	640.43
*NORMAN, GERALD &	2016	348.30
NORMAN, GERALD &	2017	415.45
*PATRIA, JOHN	2017	1,702.64
*POWELL, TAMMY LEE	2016	427.63
POWELL, TAMMY LEE	2017	220.60
*RAMICH, JOEL	2016	149.53
RAMICH, JOEL	2017	261.16
*REED, KATHLEEN	2017	221.31
REIL, IRENE	2016	636.13
REIL, IRENE	2017	1,992.69
*ROBERTS, ROXANNE & DANNY	2016	848.77
ROBERTS, ROXANNE & DANNY	2017	971.72
ROSS, RICHARD D. &	2017	853.82
*RYDER, GARY E. &	2017	604.31
*SALTIS, MICHAEL	2017	941.56
*SAUTTER, TRACY	2017	157.98
*SAVAGE, CINDY	2016	87.34
SCHULTHERES, JANE	2017	475.75
SCHULTZ, THOMAS	2017	811.05
*SCRIBNER, KRISTOPHER &	2017	912.62
*SHORETTE, MARTHA J. &	2016	917.80
*SHORETTE, MARTHA J. &	2017	1,969.10
SMITH, CHRISTINE	2017	260.03
*SMITH, MATT & PAM	2017	818.63
*SMITH, NICOLE	2017	79.12
SMITH, SCOTT	2017	250.36
SPAULDING, DAVID M. &	2017	1,345.16
SPAULDING, DAVID M. &	2017	323.27
*ST. JEAN, PHILIP J. &	2017	2,330.94
*STARBIRD, LINDA D.	2017	501.02
*STEWART, ERIC D. &	2017	3,019.83
*STOKLAS, EMERY J SR & JEAN	2016	259.10
STOKLAS, EMERY J SR & JEAN	2017	538.38
*STOKLAS, EMERY J. &	2016	2,586.95
STOKLAS, EMERY J. &	2017	2,523.86
SYLVIA, SAMUEL T.	2017	3,200.75
TARR, BRADLEY &	2017	535.63
*THERRIAULT, MARCEL R.	2017	937.09
THERRIAULT, PETER	2017	3,813.50
*THIBAULT ENTERPRISES, LLC	2016	4,578.46
*THIBAULT ENTERPRISES, LLC	2017	14,647.42
TITUS, WAYNE D. &	2017	1,799.78
*WATTS, TRACY	2016	326.79
*WATTS, TRACY	2017	125.50
*WEBSTER, JOSEPH HEIRS OF	2017	815.85
*WEEKS, FLORENCE E.	2016	1,437.20
WEEKS, FLORENCE E.	2017	1,361.00
WELLINGTON, JOSEPH	2017	98.57
WELLS FARGO BANK NA	2017	988.55
*WENTWORTH, THOMAS JAY	2017	416.97
*WENTWORTH, THOMAS JAY &	2017	412.33
WHITE, APRIL	2017	607.50
*WHITE, APRIL H.	2017	699.84
*WHITTEN, KEVIN	2016	276.21
WHITTEN, KEVIN	2017	189.25
*WILLIAMS, FREDERICK E.	2016	203.76
WILLIAMS, FREDERICK E.	2017	249.16
*YOUNG, KELI M.	2016	819.77
*YOUNG, KELI M.	2017	2,298.46
*ZEMLA, MICHAEL S.	2017	982.52
Total		257,968.83

All amounts as of June 30, 2017.
*Paid as of January 30, 2018

Tax Collection

Diane Barnes - Tax Collector

Megan Lavigne - Deputy Tax Collector

Personal Property Tax

Name	Year	Amount
*AT & T MOBILITY LLC	2017	490.51
*BETTER THAN FACTORY AUTO BODY	2017	71.68
*BULICK, DANIEL	2014	408.13
*BULICK, DANIEL	2015	6,324.48
BULICK, DANIEL	2016	6,185.30
*CHINA INN	2017	123.20
CURRENT ELECTRICAL, LLC	2017	2.77
FIRST CHOICE PRINTING	2009	1,289.19
FIRST CHOICE PRINTING	2010	4,119.78
FIRST CHOICE PRINTING	2011	3,645.60
FIRST CHOICE PRINTING	2012	3,771.60
FIRST CHOICE PRINTING	2013	4,247.21
FIRST CHOICE PRINTING	2014	4,443.60
FIRST CHOICE PRINTING	2015	4,721.40
FIRST CHOICE PRINTING	2016	1,200.73
FIRST CHOICE PRINTING	2017	1,310.40
*GEARHEADS, LLC	2017	527.80
*GLAMOUR POOLS, INC.	2017	46.46
GOLDEN DRAGON MARTIAL ARTS ACADEMY	2017	13.44
*LEWIS AUTO SALES	2017	271.04
*LISBON LAUNDROMAT	2017	89.60
NORMAN M. BULICK CONSTRUCTION, INC	2017	6,944.00
*RAILROAD DINER	2015	430.98
*RAILROAD DINER	2016	636.93
RAILROAD DINER	2017	694.40
TIP TOP TREE SERVICE	2012	102.49
TIP TOP TREE SERVICE	2013	382.87
TIP TOP TREE SERVICE	2014	404.80
TOTAL		52900.39

All amounts as of June 30, 2017.
*Paid as of January 30, 2018

Report of Deaths

Twila Lycette, Town Clerk

Vital records in Maine are closed. To order a certified copy of a vital record you must show ID. If you are ordering a certified copy of a vital record of a family member, you must also show lineage. The Town of Lisbon expresses our condolences to the family and friends of the following:

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Alexander,Edward H.	90	Lisbon	Auburn	03/25/2017
Anderson,Rebecca Grace	30	Lisbon	Presque Isle	01/20/2017
Anicetti,Frank J.	77	Lisbon	Lewiston	05/22/2017
Balestrieri,Betty Caroline	83	Lisbon	Lisbon	10/26/2016
Bannister,Leola M	82	Lewiston	Lisbon	10/25/2016
Bauer,William A.	73	Lisbon	Auburn	12/29/2016
Benner,Suzanne Antoinette	58	Lisbon	Auburn	02/21/2017
Bernard,Joan	78	Lisbon	Auburn	05/11/2017
Brissette,Joseph M.G.	89	Lisbon	Lewiston	03/02/2017
Brooks,Cecile M.	95	Lisbon	Lisbon	09/17/2016
Brooks,Theresa Patricia	90	Lisbon	Lisbon	08/07/2016
Bussiere,Daniel Armand	53	Lisbon	Lisbon	11/19/2016
Byron,Richard Oliver	71	Lisbon	Auburn	03/21/2017
Card,Ernest Lee	79	Lisbon	Auburn	12/02/2016
Caron,Susan Irene	67	Lisbon	Lewiston	04/07/2017
Champagne,Therese G.	88	Lisbon	Lisbon	05/24/2017
Charpentier,Annie M	84	Lisbon	Auburn	12/10/2016
Chase,Milo Lawrence Jr.	90	Lisbon	Auburn	06/02/2017
Craig,Gloria Ruthie	88	Lisbon	Auburn	11/03/2016
Curless,Philip Henry Jr.	83	Lisbon	Lisbon	09/17/2016
Curtis,Lucretia Ann	73	Lisbon	Lisbon	11/04/2016
Cushing,Stevenson R.	26	Lisbon	Durham	08/20/2016
Daigle,Sandra F	80	Lisbon	Brunswick	07/27/2016
Daniels,Michael Lee	73	Lisbon	Togus USVA	11/30/2016
David,Helen Bernadine	69	Lisbon	Auburn	12/19/2016
Desmarais,Gilberte V.	82	Lisbon	Auburn	04/05/2017
Douglas,Deborah L.	37	Lisbon	Lisbon	03/25/2017
Dubois,Rene E. Jr.	45	Lisbon	Lewiston	10/10/2016
Ebner,Juliette R.	86	Lisbon	Lewiston	01/14/2017
Engberg,Mary Lucy	67	Lisbon	Auburn	02/24/2017
Fortin,Rose Jeannette	87	Lisbon	Bath	04/06/2017
Galgovitch,Dorinda Ann	65	Lisbon	Lisbon	03/12/2017
Gamrat,John G.	78	Lisbon	Lisbon	04/03/2017
Gatcomb,Burton Lee-Beal	55	Lisbon	Brunswick	01/09/2017
Gaudet,Timothy Edward	63	Lisbon	Lisbon	02/17/2017
Gray,Betty Ann	51	Lisbon	Auburn	11/20/2016
Gross,Frank O. Jr.	90	Lisbon	Lisbon	09/29/2016
Hardy,Starr Judith	76	Lisbon	Lisbon	11/27/2016
Hickman,Gail Victoria	55	Lisbon	Lewiston	11/16/2016
Huston,Madelyn F.	83	Lisbon	Lewiston	12/10/2016
Jean,Esther Allen	90	Lisbon	Lewiston	10/09/2016

Report of Deaths

Decedent Name	Age	Resident Town	Town of Death	Date of Death
King,Madeline Flye	82	New Gloucester	Lisbon	07/28/2016
Koza,Bernard F. D.M.D.	77	Lisbon	Lisbon	10/02/2016
Kroken,Donna Lee	76	Lisbon	Auburn	10/31/2016
Lantis,Diane Lee	62	Lisbon	Auburn	01/15/2017
Lebrun,Gilberte R.	89	Lisbon	Lisbon	06/02/2017
Mason,Paul Martin Sr.	78	Lisbon	Lisbon	06/03/2017
Matthews,Susan C.	68	Lisbon	Lisbon	03/11/2017
Michaud,Victoria Marie	95	Lisbon	Auburn	03/22/2017
Moon,Charles Vinton	56	Lisbon	Lewiston	02/25/2017
Naragon,Ramona	65	Lisbon	Lisbon	09/27/2016
Park,Pauline Cantara	87	Lisbon	Lisbon	08/26/2016
Pelletier,Lorraine B.	85	Lisbon	Auburn	09/23/2016
Plummer,Martina	90	Lisbon	Lewiston	03/16/2017
Radley,Patricia J.	76	Lisbon	Lewiston	04/08/2017
Richard,James R.	54	Lisbon	Lewiston	08/15/2016
Richards,Ralph Alec	75	Lisbon	Lisbon	11/29/2016
Rodriguez,Luis Alberto	63	Lisbon	Auburn	02/03/2017
Rogers,Gordon Weldon	87	Lisbon	Lisbon	06/07/2017
Roux,Roland Joseph	68	Minot	Lisbon	10/04/2016
Saucier,Jacquelin Marie	58	Lisbon	Lisbon	05/17/2017
Schlotterbeck,Patricia A.	75	Lisbon	Lewiston	03/26/2017
Schwicker,Frederick	84	Lisbon	Auburn	02/10/2017
Shea,Schuylar Merrill	99	Lisbon	Lisbon	06/20/2017
Shorette,Lenorma B.	86	Lisbon	Lisbon	03/20/2017
Skolfield,Elizabeth Anne	53	Lisbon	Lewiston	02/10/2017
Smith,Erna H.	86	Lisbon	Lisbon	02/09/2017
Smith,Robert Daniel	78	Lisbon	Lisbon	02/05/2017
Stessl,Janet C.	83	Lisbon	Lisbon	04/21/2017
Strout,Elsie M.	81	Lisbon	Lisbon	03/12/2017
Sullivan,Elsie M.	91	Lisbon	Lisbon	09/23/2016
Tarr,Faye V	83	Lisbon	Lewiston	05/14/2017
Thibodeau,Allan Nelson	73	Lisbon	Lewiston	02/26/2017
Tower,Aubrey G. Jr.	90	Lisbon	Lewiston	12/07/2016
Wall,Edward J.	75	Lisbon	Auburn	01/15/2017
Webber,Sandra L.	75	Lisbon	Lisbon	01/19/2017
White,David Leroy	76	Lisbon	Lisbon	09/02/2016
Total				**77**

Town Salary Report

Calendar Year End 2017

01-100	**Elected Officials**	**Title**	**Salary**
	ALLEN WARD	Council Chairman	$1,739.92
	CHRISTOPHER BRUNELLE	Council Vice Chair	$1,424.80
	NORMAND ALBERT	Councilor	$1,424.80
	DALE CRAFTS	Councilor	$1,370.00
	KRIS CRAWFORD	Councilor	$1,424.80
	KASIE KOLBE	Councilor	$1,424.80
	FERNAND LAROCHELLE JR	Councilor	$124.10
	MARK LUNT	Councilor	$1,424.80
	TRACI AUSTIN	School Committee Chair	$1,739.92
	ROSS CUNNINGHAM	School Committee	$274.00
	PAULA JEFFERIES	School Committee	$1,424.80
	GINA MASON	School Committee	$1,041.20
	HERBERT REED	School Committee	$1,424.80
	KATHI YERGIN	School Committee	$1,424.80
01-105	**Town Manager**	**Title**	**Salary**
	DIANE BARNES	Town Manager	$94,348.80
	JODY DURISKO	Administrative & HR Assistant	$33,679.68
	MEGAN LAVIGNE	Administrative & HR Assistant/ Deputy Tax Collector/ Sewer Billing	$40,834.57
01-140	**Town Buildings**	**Title**	**Salary**
	JOSEPH NORMAND	Custodian	$10,663.11
01-145	**Assessing**	**Title**	**Salary**
	KATHLEEN MALLOY	Assessor	$59,322.29
01-146	**Appeals Board**	**Title**	**Salary**
	SHAWN CARR	Member	$100.10
	BRUCE MARSHALL	Member	$100.10
	MIRIAM MORGAN-ALEXANDER	Chair/Member	$150.02
	CHRISTOPHER RUGULLIES	Member	$100.10
	JANET TUTTLE	Member	$100.10
	LISA WARD	Member	$1,611.61
01-147	**Planning Board**	**Title**	**Salary**
	DONALD FELLOWS	Chair/Member	$916.74
	SCOTT HALL	Member	$718.75
	DANIEL LEEMAN	Member/Assistant Recreation Director	$4,630.17
	JAMES LEMIEUX	Associate Member	$291.62
	CURTIS LUNT	Member	$687.50
	DANIEL NEZOL	Member	$375.00
	KARIN PARADIS	Chair/Member	$718.75

Town Salary Report Continued

01-148	**Code Enforcement**	**Title**	**Salary**
	DENNIS DOUGLASS	Code Enforcement & Health Officer	$77,884.72
01-155	**Finance Department**	**Title**	**Salary**
	LYDIA COLSTON	Finance Director	$72,436.31
	BRENDA MARTIN	Accounts Payable	$27,081.18
01-160	**Tax Department**	**Title**	**Salary**
	NICHOLE DUBOIS	Counter Clerk	$32,962.35
	SHEILA GRAY	PT Counter Clerk	$2,161.38
	KERRY HRYHOR	Counter Clerk	$5,600.00
	PAULINE PELLETIER	Motor Vehicle Agent	$37,647.41
	SANDRA POMERLEAU	PT Counter Clerk	$14,698.52
	BRIAN SWANSON	PT Counter Clerk	$518.00
01-165	**Town Clerk**	**Title**	**Salary**
	TWILA LYCETTE	Town Clerk	$53,820.02
	AMBER GALLO	Assistant Town Clerk	$7,297.64
	MICHELLE FOSS	Assistant Town Clerk	$3,226.44
	VICTORIA BALDWIN-WILSON	Election Clerk	$190.47
	JULIE-ANN BAUMER	Election Clerk	$132.75
	LORRAINE DUNN	Election Clerk	$298.54
	ANITA FOURNIER	Election Clerk	$153.90
	MARGARET GANONG	Election Clerk	$261.00
	MONIQUE GAYTON	Election Clerk	$367.50
	MARIE HALE	Election Clerk	$9.18
	KAREN HANLON	Election Clerk	$261.00
	BERTRAND LEVESQUE	Election Clerk	$132.75
	RUTH LYONS	Election Clerk	$3,888.54
	GWENDOLYN MICHEL	Voter Registrar	$623.85
	RICHARD ROBERTS	Election Clerk	$147.50
02-200	**Police Department**	**Title**	**Salary**
	MARC HAGAN	Police Chief	$75,786.00
	RENEE BERNARD	SRO/Patrol Officer/Field Hockey Coach	$69,786.63
	GLEN BRUSHWEIN	Reserve Officer	$7,169.79
	JOANNE CAMPBELL	PT Admin./L.E.A.D. Coordinator	$193.58
	MARK CARON	Reserve Officer	$348.30
	GLENN DARBY	Patrol Officer	$58,658.80
	SHAWN KELLY	Patrol Officer	$67,530.73
	ANDREW LEVESQUE	Patrol Officer	$51,059.35
	TIFFANY LIBBY	Reserve Officer	$7,835.59
	DENNIS MATTHEWS	Reserve Officer	$1,902.89
	CHRISTINE McFADDEN	Administrative Assistant	$16,670.62

Town Salary Report Continued

RYAN McGEE	Sergeant	$80,330.03
PAUL MICHAUD	Communications Technician	$53.06
JAMES MILLSON II	Reserve Officer	$1,928.38
JOSEPH MIVILLE	Reserve Officer	$5,446.68
HARRY MOORE JR.	Sergeant	$78,843.80
EVAN PARQUETTE	Patrol Officer	$13,999.20
JEFFREY PICARD	School Resource Officer/Patrol	$68,520.43
RICHARD ST. AMANT	Detective	$76,358.11
JASON ST. PIERRE	K-9 Officer	$69,998.81
ELLEN STEWART	Patrol Officer	$8,614.78
ANDREA TAPLEY	Administrative Assistant	$37,339.33
WILLIAM TAPLEY	Detective Sergeant	$76,546.37

02-201	**Animal Control**	**Title**	**Salary**
	JEFFREY COOPER	Animal Control Officer	$38,299.15
	RAY SCHLOTTERBECK	Back-up Animal Control Officer	$1,980.28

02-202	**Police Communications**	**Title**	**Salary**
	MARK BINGELIS	Reserve Dispatcher	$4,080.78
	JARED BLAKE	Dispatcher	$47,824.79
	JOHN CHONKO JR	Reserve Dispatcher	$3,407.52
	STEVEN DICKINSON	Dispatcher	$54,061.63
	LELAND GAMACHE	Reserve Dispatcher	$4,341.84
	MELISSA KELLY	Reserve Dispatcher	$3,070.89
	JOSEPH LEMONT	Dispatcher	$45,887.97
	CATHY ROY	Reserve Dispatcher	$1,696.89
	DANIEL TURCOTTE	Dispatcher	$56,384.33
	CHARLES WHITE	Reserve Dispatcher	$109.92

02-205	**Fire Department**	**Title**	**Salary**
	PHIL GALIPEAU	Fire Chief	$69,284.80
	DANA ADAMS	Firefighter	$1,429.98
	JOHNATHAN ADAMS	Firefighter	$550.33
	JAMES BEAL	Firefighter	$12,996.52
	JIMMY BERUBE	Firefighter	$1,563.88
	DALTON BRADLEY	Firefighter	$499.75
	BRAXTON CAMPBELL	Firefighter	$211.53
	JEFFREY CARR	Firefighter	$4,983.44
	COREY CHASE	Firefighter	$663.23
	NEHEMIAH CHASE	Firefighter	$560.75
	JOSHUA DUBOIS	Firefighter	$5,200.41
	ROBERT FERRIS	Firefighter	$342.07
	KYLE GALARNEAU	Firefighter	$1,357.83
	LELAND GAMACHE	Firefighter	$4,397.36

Town Salary Report Continued

RICHARD GEORGE	Firefighter	$5,596.78
RYAN GUAY	Firefighter	$5,310.52
LEO HEWES	Firefighter	$5,223.17
DAVID JUDD JR	Firefighter	$5,553.60
SEAN KAHERL	Firefighter	$903.02
ADAM KAZIMER	Firefighter	$1,222.65
ALEX KAZIMER	Firefighter	$1,981.53
BAILEY KEATING	Firefighter	$607.90
MICHAEL LACASSE JR.	Firefighter	$173.07
NATHAN LeCLAIR	Firefighter	$8,246.79
JASON LeDUC	Firefighter	$1,946.60
JAMES LEMIEUX	Firefighter	$2,901.61
KEVIN LERETTE	Firefighter	$1,999.45
NICHOLAS LERETTE	Firefighter	$100.31
ROBERT LERETTE	Firefighter	$472.29
ANDREW LEVESQUE	Firefighter	$112.43
SPENCER MARTIN	Firefighter	$422.30
THOMAS McGRATH IV	Firefighter	$5,800.00
DEWEY MORONG	Firefighter	$678.38
RONALD OUELLETTE	Firefighter	$2,095.53
PHILIP PALMORE	Firefighter	$2,716.55
CHAD PELLETIER	Firefighter	$1,639.05
CALVIN REULING JR	Firefighter	$177.24
JOSEPH ROBITAILLE	Firefighter	$1,367.07
ROBERT ROBITAILLE	Firefighter	$6,955.25
RYAN ROBITAILLE	Firefighter	$1,925.38
ALEX THEBERGE	Firefighter	$7,176.42
SCOT THERRIEN II	Firefighter	$3,765.61
CHARLES THOMPSON	Firefighter	$3,444.85
ERIC WATSON	Firefighter	$8,119.85
JEREMY WILLIAMS	Firefighter	$2,208.39
ROBERT WOOD	Firefighter	$6,410.76
THOMAS WROBEL	Firefighter	$8,625.71

03-305	**Public Works**	**Title**	**Salary**
	RYAN LEIGHTON	Director	$83,867.73
	ELWOOD BEAL JR	Operations Manager	$76,817.64
	DARLA AYER	Administrative Assistant	$36,587.21
	JAMES FIELD	Driver/Operator	$40,292.15
	CHRISTOPHER HART	Mechanic	$56,957.48
	DAVID JUDD	Driver/Operator	$39,108.63
	CHARLES METZGER	Mechanic	$50,235.11
	JAMES METZGER	Laborer	$11,258.91
	MARK MOULTON	Driver/Operator	$10,312.68

Town Salary Report Continued

MICHAEL PIELA	Driver/Operator	$21,650.34
DANIEL POISSON	Foreman	$58,040.35
RYAN RICHARD	Driver/Operator	$38,688.86
JOHN ST. AMANT	Driver/Operator	$44,718.65
RANDY CYR	Sidewalk Snowblower	$70.00
HAYDEN STEWART	Sidewalk Snowblower	$2,220.00

03-310	**Transfer Station**	**Title**	**Salary**
	MARCEL OBIE	Operations Manager	$42,081.07
	PETER AIEVOLI	Attendant	$130.00
	SCOTT ALEXANDER	Driver/Attendant	$320.53
	TERRANCE BRENNAN	Attendant	$14,226.81
	ROBERT DUQUETTE, JR.	Attendant	$8,845.85
	CHRISTEN MORIN	Driver/Attendant	$32,657.31

04-400	**Parks Department**	**Title**	**Salary**
	MARK JONES	Laborer	$10,531.01
	VERLA RIDLEY	Wreath Program	$150.00

04-405	**Recreation Department**	**Title**	**Salary**
	MARK STEVENS	Director	$63,611.73
	CHERYL GARNETT	Administrative Assistant	$36,120.91
	ALINE STROUT	Seniors Program Coordinator	$17,462.33
	PRISCILLE ALLARD	Bus Driver	$1,861.72
	KAYLA ANGELICO	Summer Camp Supervisor	$3,408.63
	MONICA AUSTIN	Summer Camp Staff	$749.25
	JASON BABBIN	Parks & Rec Maintanence	$8,063.00
	MICHELE BANVILLE	Field Hockey Coach	$800.00
	ALESHA BARD	Summer Camp Staff	$2,443.50
	TRACI BEAULIEU	Bus Driver	$1,472.82
	AUSTIN BEDFORD	Summer Camp Staff	$2,612.50
	MAKENSEY BEDFORD	After School Staff	$165.00
	DEANNA CAMERON	After School Staff	$345.00
	ELIMAR CARON	Summer Camp Staff	$681.75
	DAVID CHERRY	Laborer	$159.82
	JULIE COLLINS	Sports Coordinator	$1,850.00
	SHELBY CYR	Summer Camp Staff	$1,311.75
	ANDREA DANFORTH	Summer Camp Staff	$1,782.00
	LILLIAN DEARING	Summer Camp Staff	$2,250.00
	PATRICK DEXLER	Summer Camp Staff	$2,763.00
	STEPHANIE DOUGHTY	Custodian	$569.78
	KAREN DURISKO	After School Coordinator	$6,010.34
	ANGELA FALSO	Before School Staff	$332.50
	KRISTIE FEELY	Summer Camp Staff	$3,450.01

Town Salary Report Continued

MORGAN FENDERSON	Summer Camp Staff	$2,119.50
MISTY GENDRON	After School Staff	$1,252.50
LOREN GRANT	Summer Camp Staff	$1,410.75
JULIE GUAY	Building Maintanence	$4,864.44
KAREN HINCKLEY	Office Staff	$3,964.39
LINDSAY HUSTON	Summer Camp Staff	$1,975.50
JUSTIN JOUVER	After School Staff	$587.50
ALYSSA JUDD	After School Staff	$742.50
CHRISTOPHER KATES	Sports Coach	$320.00
TONIA KEATING	Fitness Instructor	$2,510.00
NEIL LAROCHELLE JR	Basketball Referee	$750.00
MICHELLE LEEMAN	After School Staff	$652.50
KERRY LEMIEUX	After School Staff	$1,706.70
CASEY LEVESQUE	Fitness Instructor	$948.00
BARBARA MARTIN	After School Staff	$1,532.86
JAMEY MARTIN	Assistant Rec Director	$6,949.72
STEVEN MARTIN	After School Staff	$3,993.25
TAYLOR MARTIN	Summer Camp Staff	$2,281.50
AMANDA MASON	Summer Camp Staff	$1,525.75
KARLEY MCCOURT	Summer Camp Staff	$2,616.75
JOLENE McKAY	After School Staff	$2,602.70
ANDREA METAYER	Kitchen Staff	$404.01
LINN MORIN	Fitness Instructor	$4,003.00
DAVID MOULTON	After School Staff	$200.00
MARK MOULTON	Laborer	$7,466.25
MOLLY NICHOLSON	Summer Camp Staff	$771.75
DAVID NOVARIA	Sports Coach	$350.00
CASSANDRA PACE	Summer Camp Staff	$3,091.50
JENNIFFER PERRON	Sports Coach	$1,200.00
BARRY POMERLEAU JR	Sports Coach	$1,600.00
SARA PUTNAM	Summer Camp Staff	$2,101.50
ANTHONY QUATRANO	Softball Coordinator	$3,600.00
ANTHONY RUSSO	Basketball Referee	$700.00
GEOFFREY SHAMBARGER	Track Assistant	$500.00
JOSHUA SHAW	Summer Camp Staff	$2,930.00
STEFAN SMITH	Summer Camp Staff	$2,592.50
GARRETT STARR	Summer Camp Staff	$4,605.00
LESLIE STEWART	Summer Camp Staff	$1,228.87
KANE STROUT	Summer Camp Staff	$324.00
LEANNE SWILLEY	Bus Driver	$836.56
KATELYN SYPHERS	Fitness Instructor	$674.00
EMMA TAPLEY	Summer Camp Staff	$1,395.00
SETH TAPLEY	Summer Camp Staff	$2,668.50
ERICA THERRIEN	After School Staff	$890.00

Town Salary Report Continued

IRENE TOBIN	Bus Driver	$1,405.07
AMELIA TUPLIN	Bus Driver	$133.54
JOANNA TURNER	After School Staff	$155.00
KYLE WELSH	Summer Camp Staff	$2,488.50
ROSALIE WHITE	Summer Camp Staff	$1,543.50
ANNA WILLEY	Summer Camp Staff	$2,529.00
DUSTIN WOOD	Laborer	$4,520.00

04-410	**Library**	**Title**	**Salary**
	DIANE NADEAU	Director	$51,407.23
	JOANNA DIPIETRO	Library Aide	$2,032.74
	JO-JEAN KELLER	Summer Intern	$1,206.00
	KATHERINE LECKBEE	Library Aide	$1,417.50
	CLAUDIA LEMIEUX	Library Aide	$11,644.19
	ANITA MARENIUS	Library/Circulation Aide	$24,169.02
	WILLIAM MEAKIN	Children's Librarian	$26,120.35
	CYNTHIA MEDLEN	Library/Circulation Aide	$24,168.99
	VICTORIA SCHALK	Library Aide	$5,258.82
	CANDACE WILLIAMS	Custodian/MTM Custodian	$4,686.77

05-500	**General Assistance**	**Title**	**Salary**
	JUDY HARDY-GODDARD	Director	$10,276.24

07-700	**Economic Development**	**Title**	**Salary**
	TRACEY STEUBER	Director	$53,476.80

20-100	**Sewer Department**	**Title**	**Salary**
	STEPHEN AIEVOLI	Operations Manager	$71,659.87
	ZACHERY BRETON	Operator	$48,358.65
	MICHAEL STEWART	Maintenance Supervisor	$64,726.49
	THOMAS WEBSTER	Operator	$46,959.17

20-200	**Water Department**	**Title**	**Salary**
	WILLIAM ALEXANDER JR.	Superintendent	$85,194.60
	CHRISTOPHER BRUNELLE	Operator	$43,973.68
	MARIE HALE	Water Commissioner	$1,800.00
	RANDAL LAWTON	Operator	$59,435.46
	JAMES LEMIEUX	Water Commissioner	$1,500.00
	CYNTHIA MASSE	Office Clerk	$31,200.00
	LAURIER PLOURDE	Operator	$69,736.27
	SHELLIE REYNOLDS	Business Manager	$50,700.51
	KENNETH WELLS	Water Commissioner	$1,500.00

Lisbon School Department
2017 Town Report

Strategic Educational Plan Update:
As leaders of learning and change agents for the Lisbon School Department we understand the importance of communicating with stakeholders. In May of 2017, the members of the Planning Team decided that as a result of the high rate of membership turnover on the Team that it was important to re-connect with the community and provide an update on our work over the last several years. It was determined that we would schedule a World Café with the community which would allow community members to review our progress and provide guidance on our direction for the next 5-10 years. The tentative date for this event is scheduled for Saturday, March 24, 2018; and an executive summary will be made available shortly thereafter. We are anxious to share our progress and look forward to working with all of our stakeholders to update our goals to help us continue to move forward.

As you may know, the Strategic Educational Plan is comprised of four Guiding Principles that shape policies, programs, practices and project decisions system-wide. The Guiding Principles for the Lisbon School Department state that in an ever-changing world:

- Everyone learns in different ways and different timeframes given the appropriate opportunities and resources,
- Learning is a life-long endeavor that requires a personal and community investment,
- Student learning requires complex thinking and problem solving skills to meet the student needs; and,
- Educators require ongoing professional development in order to facilitate and model innovative education.

Within the Guiding Principles, are common themes, goal statements and action strategies to help provide a guide and direction for the Lisbon School Department. The major themes of the plan include curriculum, instruction, culture, communication, partnerships and family engagement. Within these themes there are now twenty revised action strategies (objectives) that provide the big picture ideas that express the common ground and shared sense of direction of the community and school department. Because partnerships and feedback are important to school department and community, the primary focus for the 2017-18 school year is to re-connect with our stakeholders and develop new goals based on our progress for the next 5-10 years.

Capital Plan Update:
On November 13, 2017, the Lisbon School Department approved the revised Capital Plan that included several new items. Two of the larger projects included the installation of the donated field lights at the track/football field and the construction/renovation of a Performing Arts Center in the old gymnasium space. Members of the Facilities Committee have scheduled meetings throughout this year to begin preliminary conversations related to both of these projects including our options for financing. The Capital Plan is available for review online or copies can be obtained at our Central Office location. On behalf of the Lisbon School Department, I would like to again thank the citizens of Lisbon and Lisbon Falls for your continued support of our schools and it is a pleasure to serve as your Superintendent.

Richard Green, Ed.D.
Superintendent of Schools

Lisbon School Department

Office of Student Services

John Merrifield, Director

Office Overview

The Office of Student Services continues to encompass a broad range of responsibilities. Among these responsibilities include: management of students with disabilities, students who are gifted and talented, Section 504 of the Rehabilitation Act, federal programs (including local entitlement as well as Title I & Title IIA, Title IX), Office of Civil Rights affirmative action process, McKinney-Vento Homeless Assistance Act of 1987, Title IX Access and students who are in need of supports for English as a second language. These services are all based on regulations that guarantee protections for a free, appropriate, public education (FAPE). Funding for these services comes from a variety of sources including local, state, and federal supplementation.

Census as of the start of the 2017-18 school year:

252 identified students with special needs
1 Student placed outside of district in special purpose programs designed for unique learners
28 Students placed in the Gartley Street Day Treatment Program

Teachers, Service Providers and Support Staff:

Director of Student Services
Administrative Assistant
Director of Day Treatment and Alternative Education
Day Treatment Administrative Assistant
Day Treatment and Department wide Lead Special Education Teacher
14 Special Education Teachers
42 Educational Technicians
9 Full and part-time service providers (Speech and Language Therapists, Psychologists, Occupational Therapists, Social Workers, and Physical Therapist)

Programming Provided within the Lisbon School Department:

K-12 Behavioral Programming Therapeutic Day Treatment Level
K-6 Autism Programming LCS
K-12 Resource Services
K-5 Behavior Programming
6-8 FLS Programming PWS
8-12 SAAFE Program designed to educate students with FLS needs and Autism
K-12 Individual and group Social Work services
K-12 Individual and group Psychological services
K-12 Nursing services
K-12 Speech and Language services
K-12 Occupational Therapy services
K-12 Physical Therapy services
K-12 Tutoring services for sick and hone bound students

Sincerely,

John Merrifield, Director

Lisbon School Department

Lisbon High School

Susan E. Magee, Principal

Eric Hall, Assistant Principal /A.D.

Lisbon High School provides educational programming for grades 9-12 and has a current student census of 335 high school students. Due to the varying needs of students, we also accommodate student's individual educational needs and learning styles within non-traditional settings such as Alternative Education and Day Treatment programming at our Gartley Street program. We have two home school students currently within the Lisbon School District at the high school level. As of January 15, 2018, the total high school student census is 305 students. We have 41 students that attend vocational programming at either LRTC or Region 10 in addition to their high school courses. We value a school experience that consists of rich and differentiated learning experiences that support varying learning styles.

We are fully staffed at Lisbon High School. We currently have 2 administrators (1 Principal, .5 Assistant Principal/.5 Activities Director), 2 Administrative/Guidance support personnel, 2 Guidance Counselors, 13.5 core content teachers (4 Science, 4 Math, 4 English, (1) .5 and 1 full time Social Studies), 3 Special Education, 1.5 Physical Education (.5 Health), 1.5 Foreign Language (French and .5 Spanish), 2 Art, 1 Music, 1 School Nurse, .5 Jobs for Maine Graduates, .5 Technology, 2 Study Hall monitors, 1 Library Educational Technician, 8 Special Education Technicians, 1 day time custodial staff, and 4 lunch personnel.

Lisbon High School currently follows a block schedule consisting of 78 minute periods with alternating red and white days. Students are provided support with academics and programming through the use RTI (intervention) blocks where students can receive additional help from teachers with assignments during these times. The teaching staff are also available by appointment after schools to support students learning as well. The high school follows a quarterly review for students. This school year the passing grade is a 2.5.

Lisbon High School implemented two initiatives this school year. An attendance protocol that is consistent with the Maine Department of Education - Count Me In program emphasizes "working to increase student attendance, engagement and academic achievement through data-driven strategies so all children can learn and succeed in school." Secondly, Lisbon High School is fostering Restorative Practices which "help build a positive climate and culture in school by promoting inclusiveness, relationship building and problem solving utilizing restorative processes."

Extracurricular activities within our school have been strong this year. Students have been very involved in various activities such as drama club, band/chorus, art club, sports (football, soccer, field hockey, cross country), SADD (students against destructive decisions), key club, JMG, and National Honor Society.

We continue to be grateful for the community support and parental involvement to support the students and our school. This partnership accentuates positive relationships and assists with the preparation for our students to be involved and productive citizens. Working collaboratively is imperative to the success of our students!

Sincerely,

Susan E. Magee

Susan E. Magee, LHS Principal

Lisbon School Department

Philip W. Sugg Middle School

Darren Akerman, Principal

Ryan McKenney, Assistant Principal /A.D.

Philip W. Sugg Middle School currently educates 286 students in grades 6, 7, and 8. We actively engage students, educators, and community to provide the best educational environment possible. Recognizing the importance that transformational leadership has on our community, we sustain high expectations for students at Philip W. Sugg Middle School to prepare them for success as involved citizens and life-long learners. Our budget is predicated upon meeting the 21st century skills students need and honoring the community.

Our emphasis on Social Justice in the framework of Restorative Practices and engaging learning activities is key to our success in serving our students and their success as caring learners. From an instructional technology perspective, most of our classrooms are equipped with Eno/Smart Boards and digital projectors. We have HP laptops for every student in grade 7 and 8. We make use of blended instructional platforms to enhance learning outside of the school day. Our work with the Lucy Calkins Literacy framework is another major area of focus.

As of September 1, 2017, Philip W. Sugg has 1.5 administrators, a .5 activities director, 12 Classroom teachers, 3 Student Services teachers, 6 Exploratory teachers (Physical Education, Health, Music, Art, Spanish, Technology), 1 shared Jobs for Maine Graduates teacher, 1 shared Gifted and Talented teacher, 1 Library Educational Technician III, 1 School Nurse, 7 student services educational technicians, 1 School Secretary, 1 Administrative Secretary, 1 Custodian, and 3 Lunch personnel.

PWS utilizes trimester grading periods and works with students to help them master Common Core, proficiency-based standards. We use designated 50-minutes academic intervention times (Target Time) each day to help students understand and address learning deficits. Our NWEA scores over the past four years have exceeded or been within a statistical deviation of national norms in English/Language Arts and Mathematics.

We offer a wide range of learning opportunities before, during, and after the school day such as Student Council, field trips, art club, science seminars, instrumental and choral music lessons, as well as sports for every season. Our Parent Action Group helps to raise funds and support school dances, food drives, family nights, and the island expeditionary learning experience of Ripple Effect for grade 8.

Finally, we wish to publicly thank the Lisbon community for their support over the years and as we venture into the future together. We are honored to work with such a dedicated array of life-long learners, who join us in the prospect of making Philip W. Sugg Middle School a meaningful, joyful, and confident part of our children's lives.

Sincerely,

Darren J. Akerman, PWS Principal

Lisbon School Department

Lisbon Community School

Robert Kahler, Principal

John LaPerriere, Assistant Principal

Lisbon Community School serves approximately 670 students in grades Pre-K through five. Students are arranged in thirty four home rooms and specialized programming is provided students identified with particular learning needs including services such as Title I; Special Education, and Gifted and Talented Education.

School Safety is always a high priority at LCS. With 670 students arriving and departing each day procedures are continually reviewed and adjusted. It takes the combined efforts of parents, teachers, bus aides, drivers and office staff to ensure student safety. Thank you for following our pick up and drop off procedures to ease the traffic congestion and to prevent students from needing to cross traffic to enter the school safely. Another key part of our school safety system is our school resource officer. Our School Resource officer is shared throughout the district and is in our school as often as possible working with students, parents, teachers, and administration and our Fire Fighters come in yearly to teach fire safety.

Due to the academic growth of our students, we are no longer a focus school. However, we continue to refine our teaching practices and to utilize our internal assessments for grades PreK-5 and the NWEA's for grades 2-5 as we are still not satisfied with our testing results. We are in our third year of full implementation of Every Day Math, and a new Writing Curriculum in all grades and are piloting a new reading program in grades K-5. We've expanded literacy coaching to serve staff in grades K-8 to help all students meet grade level standards. We are also offering additional supports for students with social emotional needs which impact their learning through a pilot behavioral program as well as through implementing a system of school wide positive behavioral interventions and supports.

We are following the guidance of our districts Strategic Learning Plan and moving toward full implementation of a standards based curriculum that recognizes that "All students learn in different ways and in different time frames." To help us more toward this vision more quickly staff members have volunteered to serve on school leadership teams as well as a student assistance team. Parents and community members are welcome to join our PTO and to attend volunteer classes to be able to volunteer in our school. Examples of activities funded by the PTO that enrich our students learning include: field trips; guest speakers; monthly social events, staff appreciation and more.

Our 3rd annual Celebration of Learning was held in the spring and was very well attended by staff, students, and community members. We are all very thankful to the community for your continued support and we invite you to attend our annual celebrations of learning to see some examples of the great work our students and staff do on a regular basis throughout the year.

Our students deserve the very best we can offer them. By working together toward this goal, we can guarantee our students a bright and promising future.

Sincerely,

Robert Kahler, LCS Principal

Lisbon School Department

Gartley Street School

Kristie Morin, Director

The Gartley Street School (GSS) was established in the 2016-2017 school year. GSS encompasses a K-12 Day Treatment Program and an 11th-12th Alternative Education program.

GSS Program Details:
The Day Treatment Program supports students with diagnosed behavioral needs. The staff are certified Behavioral Health Professional, Education Technicians and Safety Care Specialists. Social Workers provide trauma focused therapy, CBT and DBT techniques, along with the implementation of behavior, crisis and individual treatment plans. The program is highly structured with a points and levels system, tangible and non-tangible reward based incentives and specialized instruction strategies. Social emotional standards are embedded within the program and are the primary focus for treatment. Our long term goal is to have students return to the mainstream setting with coping skills, social emotional intelligence and strategies to be a successful citizen in society.

Census for 2016-2017 School Year:
The Day Treatment program has a continual revolving enrollment. Through the year we fluctuated between 25-30 students. Out of district students fluctuated between 1-2.

Teachers, Service providers, and Support Staff:
There are 3 Special Education Teachers, 1 Social Worker, 1 Psychologist, 9 Educational Technicians/Behavioral Health Professionals, 1 Administrative Assistant

Alternative Education Program Details:
The Alternative Education program is for 11th and 12th graders who are more successful in a non-traditional school setting. The program focuses on small classroom instruction, expeditionary learning, real world curriculum and social emotional intelligence. Classes that are offered, but are not limited to: Adulting, Real World Math, Habits of Work, Lit-Blogging, Aquatic Studies, Bicycle Repair, Cooking, and Career and College Prep. All courses meet the 21st Century Learning Framework, Common Core Standards, and incorporate Lisbon School based essential standards. Courses may change each Quarter.

Census for 2016-2017 School Year:
The Day Treatment program has a continual revolving enrollment. The Alternative Education program had 22 students. There were 15 seniors that graduated and 7 returning juniors.

Teachers, Service providers, and Support Staff:
There is 1 Teacher and 1 Education Technician

Sincerely,

Kristie Morin
Director, Gartley Street School

Lisbon School Department

Lisbon Adult & Community Education

Kristie Morin, Director

The Lisbon Adult and Community Education program has been providing the communities of Lisbon and Lisbon Falls with Adult Education services for the last 35 years. The need to support the community's adult learners started with John Weldon, who organized the first Adult Education courses as a part time director in 1981. Even with the fluctuation of directors, staff and participants throughout the years, Lisbon's Adult Education programming has become sustainable for the Lisbon and Lisbon Falls communities.

In 2008, under the direction of the former director, Sara Flowers, the current enrichment courses, GED/Hi Set program, adult education diploma program, and vocational services were started. In 2016, enrichment courses that were structured to engage, educate, and fulfill the needs and wants of the community members. Some of these courses were: Yoga, Indoor grilling, American Sign Language, Intro to Microsoft Office, Intro to Gardening, Crochet, Understanding your IPad, and a NRA Pistol course. There were twenty students enrolled in the study skills classes in Math and English Language Arts to prepare them for taking the Hi Set graduation equivalency diploma test. The Hi Set is the equivalent to the traditional GED. To assist in the process for the Hi Set transformation, a computer testing center for students was created. This computer testing center is also used for credit recovery, which is a program to help students salvage credits that were not entirely completed.

As the new director, it is my goal to maintain and sustain the successful programs and services established by my former predecessors. Along with my responsibilities as the Adult Education Director, in July of 2016 I was hired as the Director of the Gartley Street School. This school encompasses a K-12 Day Treatment program and an Alternative Education program which provides educational programming for approximately 30 resident students who would have historically been enrolled in outside educational placements. I would like to thank the Lisbon and Lisbon Falls communities for their support and it is my pleasure to report that the Lisbon Adult and Community Education program thrives to be "Agents of Change".

Sincerely,

Kristie Morin
Director, Gartley Street School
Director, Adult Education

School Budget vs. Actual Expenses 2016-2017

Haley McCrater Redman, Business Manager

BUDGET BY ARTICLE	APPROVED BUDGET 2016-2017	ACTUAL EXPENSES 2016-2017	$ REMAIN
STUDENT & STAFF SUPPORT	$ 1,091,038	$ 1,026,859.55	$64,178.45
Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.			
SYSTEM ADMINISTRATION	$ 476,049	$ 455,553.68	$20,495.75
Includes: School Committee, Superintendent and Business Office.			
SCHOOL ADMINISTRATION	$ 791,466	$ 793,346.40	($1,880.36)
Includes: All Principals			
FACILITIES MAINTENANCE	$ 1,403,605	$ 1,316,798.74	$86,806.23
Includes: Custodial K-5, Custodial 6-8, Custodial 9-12, Custodial CO, and Grounds & Maintenance of Plant.			
TRANSPORTATION & BUSES	$ 719,334	$ 705,893.75	$13,439.86
ALL OTHER EXPENDITURES	$ 381,022	$ 397,645.71	($16,623.71)
Includes: School Nutrition			
DEBT SERVICE	$ 1,414,104	$ 1,309,329.50	$104,774.50
REGULAR INSTRUCTION	$ 6,115,413	$ 6,419,229.36	($303,816.15)
Includes: Elementary Instruction-Lisbon Community School and P W Sugg Middle Scl Secondary Instruction-Lisbon High School and Gartley Street Program; Gifted & Talen English as a Second Language.			
SPECIAL EDUCATION	$ 2,384,315	$ 2,417,269.71	($32,954.73)

Calendar Year 2017 School Department Salary Report

Adult Ed	Title	Salary
Gilzow, Kelli	Secretary	$ 2,580
Gerlek, Susan	Instructor	$ 906
Morin, Kristie	Director	$ 15,000
Palmer, James	Director	$ 6,030
Sloan, Joni	Instructor	$ 824

Central Office	Title	Salary
Byras, Kelly A	Secretary	$ 34,797
Churchill, James B	Technology	$ 56,810
Green, Richard A	Superintendent	$ 101,881
Levesque, Louise	Accts. Payable	$ 1,430
Little, Eva	HR/PR Specialist	$ 42,753
Redman Haley M	Business Manager	$ 61,027
Merrifield, John	Student Services Director	$ 75,594
Robitaille, Lolita	Admin. Assistant	$ 46,743
Wilson, Constance	Accts. Payable	$ 29,529

Co-Curricular	Title	Salary
Adams, Nicole C	Coach	$ 4,624
Ahlers, Georgia	Coach	$ 3,303
Albasini, TheodoreD	Coach	$ 3,303
Austin, Payton A	Coach	$ 1,850
Barker, Michelle V	Coach	$ 2,510
Bolduc, Michael	Coas	$ 1,850
Collins, Nicholas	Coach	$ 2,510
Curtis, Steven	Coach	$ 5,461
Fuller, Henry	Coach	$ 2,708
Harrington, Robert	Coach	$ 2,907
Kates, Christopher F	Coach	$ 3,832
Moulton, David R	Coach	$ 2,907
Porter, Jessica	Coach	$ 2,839
Robishaw, Sean	Coach	$ 2,907
Sautter, Douglas	Coach	$ 5,482
Sylvester, Mark A	Coach	$ 2,774
Williams, Jeremy S	Coach	$ 9,227

Custodial/Transportation	Title	Salary
Arndt, Kathleen N	Trans Specialist	$ 23,690
Arndt, Marjorie D	Custodian/Bus Driver	$ 32,656
Brown, Craig	Bus Driver	$ 14,897
Charest, Marcel	Custodian/Bus Driver	$ 39,295
Chase, Kenneth	Trans Specialist	$ 4,121
Combs, Richard	Custodian/Bus Driver	$ 41,630
Couillard, Eugenio	Trans Specialist	$ 11,323
Dunning, Preston		$ 11,041
Gamache, Leland	Custodian/Bus Driver	$ 36,899
Goodwin, Deborah F	Custodian/Bus Driver	$ 34,447
Harvey, William	Custodian	$ 1,548
Hess, Vincent W	Trans Specialist	$ 15,415
Hussey, Marilyn M	Bus Driver	$ 2,172
Johansen, David A	Custodian/Bus Driver	$ 31,925
Judd, David	Van/Bus Driver	$ 33,929
King, Donal	Custodian	$ 30,326
Lague, Debra	Sub	$ 3,355
Lawrence, Dale W	Sub	$ 12,171
McDougall, Arthur E	Bus Driver	$ 13,695
Miller, Allison	Bus Driver	$ 14,094
Nadeau, Lucille R	Bus Driver	$ 7,949
Normand, Joseph G	Sub Custodian	$ 465
Ouellette, George A	Director	$ 67,298
Powell, Michael	Custodian/Bus Driver	$ 34,282
Ray, Hanson S	Custodian/Bus Driver	$ 29,974
Robitaille, Gerard H	Trans Specialist	$ 19,094
Robitaille, H George	Bus Driver	$ 19,888
Robitaille, Joseph M	Groundskeeper	$ 32,587
Sargent, Janice	Trans Specialist	$ 15,385
Scribner, Amy	Sub Custodian	$ 778

Custodial/Transportation	Title	Salary
Weeks, Susan	Custodian	$ 2,516

Food Service	Title	Salary
Adams, Mary	Cafeteria Assistant	$ 11,266
Angelico, Tina H	Cafeteria Assistant	$ 21,033
Bartlett, Bonny J	Cafeteria Assistant	$ 5,802
Brissette, Debra	Cafeteria Assistant	$ 24,934
Bussiere, Marion R	Sub	$ 615
Carter, Cynthia M	Baker	$ 27,583
Carville, Nancy D	Cook Manager	$ 24,307
Coburn, Carol	Cafeteria Assistant	$ 3,985
Confer, Brenda	Cook Manager	$ 17,480
Durisko, Karen L	Cafeteria Assistant	$ 14,707
Gross, Irene	Cafeteria Assistant	$ 14,676
Hildonen, Mary R	Cafeteria Assistant	$ 14,068
Hutton, Barbara A	Baker	$ 24,505
Larochelle, Jean M	Cafeteria Assistant	$ 19,667
Leavitt, Allison	Director	$ 43,440
Martin, Teasha	Cafeteria Assistant	$ 5,630
McGuire, Jennifer L	Cafeteria Assistant	$ 11,298
Sargent, Janice	Cafeteria Assistant	$ 2,828
Tefft, Irene	Sub	$ 533
Therrien, Erica	Cafeteria Assistant	$ 2,255
Woodbury, Kelsey	Sub	$ 7,685

Gartley Street School	Title	Salary
Blake, Kelsey	Ed Tech III	$ 5,086
Breton, Brian	Ed Tech III	$ 1,416
Campbell, Alishia	Ed Tech III	$ 18,605
Daigle, Kelli	Secretary	$ 30,464
DesPres, Andrew J	Teacher	$ 28,540
Donohue, Patrick	Teacher	$ 46,314
Lierow, Cheryl	Psychologist	$ 36,434
Morin, Kristie	Director	$ 59,544
Normandeau, Kelsey	Ed Tech III	$ 23,833
Polakowski, Lisa	Social Worker	$ 43,569
Robinson, Melissa	Ed Tech III	$ 26,242
St. Pierre, Valerie	Ed Tech I	$ 16,885
Stambach, Joan	Ed Tech III	$ 21,135
Varney, Samantha	Ed Tech II	$ 17,650

Lisbon Community School	Title	Salary
Arndt, Mary	Teacher	$ 58,413
Auclair, Roxanne L	Teacher	$ 56,387
Austin, Amy	Secretary	$ 29,101
Barrett, Candace	Teacher	$ 43,292
Bickford, Marcia	Teacher	$ 57,242
Biscoe, Joanna	Teacher	$ 50,545
Blier, eElaine	Ed Tech III	$ 10,090
Blouin, Chelsea	Secretary	$ 12,679
Bodwell, Melissa	Teacher	$ 11,703
Booker, Lisa J	Ed Tech I	$ 19,242
Boulet, Nichole	Teacher	$ 46,090
Bouthot, Margaret	Teacher	$ 52,141
Braley, Megan	Teacher	$ 13,179
Cincotta, Laurie A	Teacher	$ 64,748
Cloutier, Lori A	Teacher	$ 52,986
Cormier, Christine	Teacher	$ 49,447
Craig, Nancy	Nurse	$ 11,807
Curtis, Gail	Teacher	$ 46,152
Desjardins, Jennifer	Teacher	$ 45,527
Dolan, Jean	Guidance/Advisor	$ 55,731
Doughty, Stephanie L	Admin. Secretary	$ 37,920
Dow, Kathy L	Teacher	$ 61,010
Dubreuil, Sarah A	Teacher	$ 33,147
Falso, Angela	Ed Tech III	$ 8,242
Farrell, Anne	Teacher	$ 36,107

Calendar Year 2017 School Department Salary Report

Smith, Janet	Trans Specialist	$ 20,819
Swilley, Leanne	Trans Specialist	$ 23,754
Tuplin, Amelia A	Custodian	$ 14,772

Lisbon Community School	Title	Salary
Garcia, Brittany	Teacher	$ 13,029
Gauvin, Carie	Teacher	$ 38,355
Goforth, Kathy M	Ed Tech II	$ 18,455
Hardison, Susan	Teacher	$ 70,343
Jarry, Kaitlin R	Teacher	$ 26,294
Kahler, Robert M	Principal	$ 78,698
Kuhl, Hillary	Ed Tech III	$ 23,682
Lacasse, Linda L	Teacher	$ 60,668
LaCroix, Ashley M	Teacher	$ 29,866
LaPerriere, John	Asst Principal	$ 69,982
Lemmings, April	Teacher	$ 52,576
Liscovitz, Katherine T	Teacher	$ 34,643
Martin, Jamey L	Teacher	$ 34,612
McCann, Kyla R	Teacher	$ 31,749
McCutcheon, Travis L	Teacher	$ 47,041
Michel, Andrew	Wellness/PE	$ 36,591
Morrison, Beth	Teacher	$ 42,998
Morrow, Sheri L	Teacher	$ 54,100
O'Brien-Brown, Amy	Teacher	$ 61,120
O'Connell, Kendra	Teacher/Cert. Chair	$ 67,309
Palmlund, Catherine E	Teacher	$ 54,719
Phillips, Jody	Ed Tech II	$ 16,859
Pinard, Mandy L	Teacher	$ 54,846
Plummer, Stephanie	Ed Tech II	$ 20,693
Rimiller, Donna	Ed Tech III	$ 32,826
Roberge, Kymberly	Nurse	$ 33,869
Robertson, Tara M	Teacher	$ 41,073
Robitaille, Jennifer R	Teacher	$ 44,748
Samson, Claire	Ed Tech II	$ 12,766
Shane, Maxine	Teacher	$ 44,050
Spungen, Leanna	Teacher	$ 11,503
Stein, Rachel	Teacher	$ 11,627
St. Pierre, Amy L	Teacher	$ 58,155
St. Pierre, Phyllis M	Teacher	$ 48,830
Swindlehurst, Jessica L	Teacher	$ 37,762
Tibbetts, Angela D.G.	Teacher	$ 48,012
Wade, Libby	Ed Tech II	$ 9,505
Walls, Shauna	Ed Tech II	$ 21,977
Watras, Matthew N	Teacher	$ 60,347
Webber, Natalie	Teacher	$ 19,267
Welch, Aliza J	Teacher	$ 50,539
Wetzel, Cindy A	Ed Tech II	$ 24,475
White, Stacy L	Teacher	$ 39,913

P.W. Sugg Middle School	Title	Salary
Anderson, Britney	Teacher	$ 14,686
Antl, Debra M	Teacher	$ 49,223
Akerman, Darren J	Principal	$ 76,185
Beeton, Kyle	Teacher	$ 13,525
Boudway, Kara	Teacher	$ 36,779
Brown, Suzanne A	Secretary	$ 32,343
Caron, Elimar	Teacher	$ 20,336
Cornish, Madelyn	Teacher	$ 58,407
D'alfonso, Nicholas G	Teacher	$ 21,955
Dionne, Karin	Teacher/Advisor	$ 49,112
Dube, Brian S	Teacher	$ 31,657
Elwell, Claudia	Teacher	$ 17,912
Flower, Kenneth	Teacher	$ 42,491
Gaudet, Timothy	Library Ed Tech III	$ 3,955
Giguere, Rhonda	Teacher	$ 8,865
Grant, Pamela	Secretary	$ 31,374
Huot, Lori	Nurse	$ 6,223
Levasseur, Jude P	Teacher	$ 36,605
Littlefield, Kathleen	Teacher	$ 44,368
Feeney, Kimberly	Speech Path.	$ 14,142
Fogg, Betty	Teacher	$ 53,689
Furrow, Debora A	Teacher	$ 52,585

P.W. Sugg Middle School	Title	Salary
Onofrio, Natasha	Ed Tech II	$ 9,202
Pelletier, Carrie A	Nurse	$ 45,351
Pollock, Jonathan S	Teacher	$ 56,736
Ridley, Randall S	Teacher/Coach	$ 57,636
Rouleau, Stacy-Lynn	Teacher	$ 18,488
Sautter, Nicole E	Teacher	$ 46,913
Stevens, Gretchen	Guidance	$ 60,222
Tinsley, Sienna	Ed Tech III/Library	$ 17,109
Wildes, Rebecca	Ed Tech II	$ 3,660

Lisbon High School	Title	
Allshouse, Samantha C	Teacher	$ 33,093
Amari, Alyssa L	Teacher	$ 37,303
Bard, Lorraine Y	Secretary	$ 16,117
Bauer, Sandra	Welness/PE	$ 36,375
Brown, Sara E	Teacher	$ 37,371
Carsley, Jonathan J	Teacher	$ 54,325
Chick, Jennifer L	Teacher	$ 20,528
Collins, Caleb C	Teacher	$ 45,840
Fox, Jennifer C	Teacher/Advisor	$ 61,646
Gentle, Jacob E	Teacher/Coach	$ 58,219
Gervais, Lynne A	Teacher	$ 40,268
Giggey, Paul	Teacher/Coach	$ 70,214
Grinder, Barbara	Admin. Secretary	$ 28,864
Hall, Dean	Teacher/Coach	$ 54,887
Hall, Eric	Asst. Principal / Ath. Dir	$ 62,939
Hutchinson, Delora	Teacher	$ 44,834
Jordan, Shari L	Guidance	$ 45,276
Larson, Kelly	Ed Tech III	$ 8,826
Leblanc, Christina	Teacher	$ 17,185
Letourneau, David	Teacher	$ 54,565
Lewis, Amy R	Guidance	$ 47,623
Magee, Susan	Principal	$ 83,108
Nault, Ashley	Nurse	$ 38,027
Newell, Rita	Teacher/Coach	$ 65,033
Ouellette, Pamela G	Teacher/Advisor	$ 60,671
Patterson, Jill C	Teacher	$ 53,305
Petrie, Julie A	Teacher/Coach	$ 7,928
Roy, Judy A	Teacher	$ 41,090
Simonds, Duane	Teacher	$ 20,291
Sylvia, Danielle	Teacher	$ 28,486
Thompson, Jennifer L	Library Ed Tech III	$ 24,878
Ward, Gretchen B	Teacher	$ 49,265
Winstead, Sean	Ed Tech III	$ 8,874

Other Staff	Title	Salary
Anderson, Penny	Sub	$ 240
Andrews, Kelly	Sub	$ 300
Angelico, Kayla	Sub	$ 1,310
Barker, Tina	Sub	$ 11,847
Bennett, Charlene	Sub	$ 2,345
Bornales, Landis	Sub	$ 120
Bornstein, Susan	Sub	$ 5,400
Bouthot, Jonas	Sub	$ 9,151
Campbell, Cody	Sub	$ 480
Chase, Lorraine	Sub	$ 7,729
Collins, Julie	Sub	$ 4,360
Cornish, Andrea A	Sub	$ 180
Crowell, Sara	Sub	$ 390
Custeau, Bethany	Sub	$ 2,010
Davidowitz, Emily	Sub	$ 12,208
Dodge, Kathryn	District Librarian	$ 54,095
Dudar, Amy	Sub	$ 175
Forest, Sharon L	Tutor	$ 8,060

Calendar Year 2017 School Department Salary Report

Martin, Melissa E	Teacher	$ 52,255
Mccarthy, Pauline	Teacher	$ 19,249
Mckenney, Ryan	Asst. Princ / Co-Curr.	$ 61,162
Mendelson, Patricia M	Teacher	$ 50,412
Minor, Anothny	Ed Tech III	$ 7,793
Onofrio, Justin	Ed Tech III	$ 4,474

Other Staff	Title	Salary
Hart, Serene	Sub	$ 910
Hester, Dawn	Sub	$ 12,427
Hill, Debora	Sub	$ 120
Hilton, Heidi	Sub	$ 120
Hogan, Sandra A	Sub	$ 10,440
Lemieux, Katherine	Sub	$ 65
Lock, Jennifer	sub	$ 1,500
Martin, Barbara	Sub	$ 1,723
Marquis, Deb	Sub	$ 3,634
Marquis, Louise	Sub	$ 3,540
Marstaller, Sandra A	Sub	$ 1,380
Mathieu, Nicole	Sub	$ 3,060
Mikella, Aspen	Co-Curricular	$ 2,555
Morse, Joel	Sub	$ 9,445
Pelletier, Pauline	Sub	$ 70
Perron, Jenniffer B	Sub	$ 5,417
Poulin, Jean P	Sub	$ 18,512
O'Brien, Christopher	Sub	$ 12,583
Quatrano, Anthony	Sub	$ 520
Rich, Shannon L	Sub	$ 3,300
Russo, Sunny	Sub	$ 810
Saphier, Deborah	Sub	$ 1,920
Stevens, Zachary	Sub	$ 120
Theriault, Carol B	Sub	$ 10,010
Wandell, Roy	Sub	$ 3,250
Watson, Laura	Sub	$ 90
Webster, Katie L	Sub	$ 180
Whitney, Karen M	Sub	$ 819
Wile, Susan M	Sub	$ 7,680

Student Services	Title	Salary
Agran, Laurie	Ed Tech II	$ 497
Beal, Seth P	Occup. Therapist	$ 30,807
Benson, Joanne	Teacher	$ 57,723
Blethen, Roxanne M	Ed Tech II	$ 29,919
Breton, Brenda	Ed Tech I	$ 282
Brown, Lisa K	Teacher	$ 49,480
Brunelle, Jo-Ann	Ed Tech I	$ 19,798
Carville, Carrie A	Ed Tech II	$ 24,787
Cole, Amanda F	Ed Tech II	$ 16,984
Connolly, Lisa	Teacher	$ 33,799
Cummings, Linda S	Admin. Secretary	$ 16,804
Davis, Joshua	Ed Tech III	$ 7,015
Dearing, Kathleen F	ESL Tutor	$ 18,835
Demers, Tina D	Speech	$ 48,472
Dube,. Patricia G	Ed Tech II	$ 11,854
Earle, Judy A	Ed Tech II	$ 28,546
Estela, Dawn	Ed Tech II	$ 255
Graham, Elizabeth	Teacher	$ 12,923
Harlow, Kathleen	Ed Tech II	$ 17,030
Harper, Jeffrey	Teacher	$ 52,872
Hinckley, Karen	Ed Tech II	$ 22,841
Huntington, Teri G	Ed Tech II	$ 25,871
Huston, Michelle L	Ed Tech II	$ 28,991
Hutchings, Michelle L	Ed Tech I	$ 10,512
Jacobson, Elizabeth B	Occup. Therapist	$ 32,021
Kenney, Lesa	Admin. Secretary	$ 25,513
Koza, Anne V	Ed Tech II/Advisor	$ 27,648
Lavoie, Leah	Occup. Therapist	$ 2,800
Ley, Kamis	Teacher	$ 13,729
Fusaro, Jeannette M	Sub	$ 9,630
Gendron, Misty	Sub	$ 195
Gerlek, Susan	Sub	$ 2,352
Grant, Loren	Sub	$ 1,320
Graziano, Mary	Sub	$ 200
Gurney, Sherry	Sub	$ 7,740

Student Services	Title	Salary
Paradis, Summer	Psych Provider	$ 55,116
Petroulis, Ana	Teacher	$ 31,650
Purcell, Samantha D	Ed Tech	$ 8,782
Ramsay, Caitlin R	Tutor	$ 7,111
Reeves, Jim C	Ed Tech II/Coach	$ 36,964
Rogers, Catherine	Speech Path.	$ 16,912
Roy, Terry	Ed Tech II	$ 26,330
Russo, Jennifer	Speech	$ 52,126
Schlotterbeck, Ray C	Ed Tech II	$ 26,666
Schultz, Jernora S	Therapist	$ 2,269
Sommo, Elizabeth	Social Worker	$ 15,462
Stevens, Makayla M	Ed Tech II	$ 29,252
Stewart, Leslie A	Ed Tech II	$ 11,577
Sult, Heather M	Ed Tech II	$ 19,766
Swift, Ashley E	Teacher	$ 25,777
Sylvester, Daniel	Ed Tech II/Coach	$ 31,986
Thiele, Donna	Ed Tech II	$ 695
Tlumac, Terri E	Teacher	$ 44,545
Ward, Brandon L	Ed Tech II	$ 22,528
Washburn, Kayla	Ed Tech II	$ 11,553
Welch, Diane	Teacher	$ 50,181
Welch, Susan	Teacher	$ 53,632
Woodward, Kathryn J	Ed Tech II	$ 13,667
Woolf, Kariann E	Ed Tech II	$ 22,727
Wright, Brian	Teacher	$ 53,278
York, Tammy M	Ed Tech I	$ 25,177

Water Department

William Alexander, Manager

639 Lisbon Street

Lisbon Falls, ME 04252

Lisbon Water Department Year in Review 2017

Our Board has:

- Welcomed our newly appointed Commissioner James Lemieux at the end of February and a newly elected board member Roger Bickford. Mr. Wells will be leaving the Board on June 30, 2018 when the term ends. The Board and the Business Mgr. started the process to update the Water Department Charter so that Board members will begin their term December 1st instead of the following July 1st.
- Struggled with significant budget cuts for the 3rd year in a row and worked with the Superintendent to plan needed infrastructure improvements, a capital improvement plan and ultimately conceded that there will need to be a rate increase in 2018.

Our Business Office has:

- Assisted customers with billing questions, payments, disconnects, payment arrangements, water quality issues, and various other job order requests. All information is documented and tracked in Edifice, QuickBooks, Excel, and/or Access programs to be used later in various reporting and billing requirements.
- Managed the billing and controlled the expenditures to minimize the 2017 budget deficit.
- Completed another successful audit and with the aid of the Town's Finance Director, implemented the recommended changes to improve the financial security of Water Department monetary assets.
- Worked with our Superintendent, the Board, and the Financial Advisor to achieve a 2018 budget. Research, print and provide financial information to our financial advisor to begin the rate case and identify options to minimize the increase.
- Assisted the Superintendent to create a New Service Application and procedure to streamline the process for potential new customers which is available online under the Water Dept at www.lisbonme.org.

Our Superintendent and Operations has:

- Pumped 73,867,700 gallons of water from Moody Well, 53,879,300 gallons from 196 Bauer Station Well, and 39,648,100 from Ann St Well for a total of 144,343,789 gallons for 2017.
- Fixed, repaired, installed, or replaced 48 meters, 11 remote meter readers, 4 galvanized service lines to copper, service, 7 curb-boxes, 7 service curb-rods, 9 threaded curb box covers, 17 valve box repairs, Inspected and accepted 26 new service lines and 2 new hydrants. Repaired 4 hydrants, one 8" water main break, and one 6" water main break. The Department replaced three 12 inch gate valves, one 8 inch gate valve, one 6 inch gate valve and installed one additional 12 inch gate valve.

Water Department

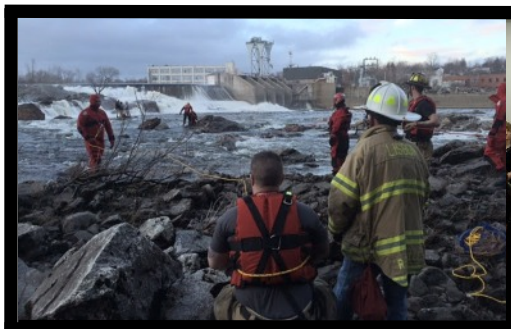
Completed 1250 work orders for maintenance and repair of Department plant and equipment and 825 work orders for customer service requests and communicating or meeting with customers with water issues.

- Identified and executed many filter plant and well pump improvements and repairs. At the Moody plant we replaced one 8 inch butterfly, one check valve on the finished water pumps, an 8 inch check on Well #2, replaced VFD interface for backwash pump, and a chlorine analyzer key pad, updated pH monitor, improved air vent capacities on all pumps, installed anthracite filter media to improve finished water quality, and continued implementing the corrosion control program plan for Maine Drinking Water Program approval.
- Continued to sample and track results of the filter plant sludge to be approved to send the waste to the sewer treatment plant to improve efficiency and save money.
- Began the new unidirectional hydrant flushing process to improve water quality in several areas.
- The Maine Drinking Water program approved our new disinfection by-products sampling sites and accepted our lead and copper sampling results. We also offered the School Dept. aid for lead and copper sampling.
- Implemented automatic vehicle tracking of Dept. equipment.
- Worked with the Lisbon Police Dept. to install their radio equipment on the Lisbon Tank.

What's on the Horizon in 2018?

- Begin and complete the Mill St. main replacement project.
- Continue to prepare for the main replacement on Main St in conjunction with MDOT road reconstruction.
- Implement the Corrosion Control Program to improve water quality issues.
- Complete the Asset Management Program and implement a MPUC monitored Capital Reserve Account.

**The Water Dept. Financial Report, Annual PUC Report and the CCR are available at: www.lisbonme.org



LISBON
UNITED TROOPS
ALL STARS

TOWN OF LISBON