Town of Lisbon

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MEMO

To: Town Council
From: Glenn Michalowski, Town Manager
Subject: Order to Approve $5,000 Disbursement from the Outdoor Recreation Reserve Fund to the Pejebscot Sno-Chiefs for Trail Maintenance
Date: November 19, 2024

Summary

A few weeks ago, Pejebscot SnoChiefs submitted a formal request to the Town Manager for a $5,000 disbursement from the Outdoor Recreation Reserve Fund, which currently has a balance of approximately $8,000. This fund is supported by revenue generated from ATV and snowmobile maintenance, and historically, the town has granted similar requests. Pejebscot SnoChiefs are here tonight to present their request and seek authorization from the Town Council.

Given the absence of clear policy guidance on fund disbursements from this account, I ask the Council to consider establishing criteria on eligibility for requests and whether town departments might also utilize the fund for similar needs. From a management standpoint, my only recommendation is that we avoid disbursing funds directly to individuals. Instead, we should receive a detailed quote or invoice, make purchases directly from vendors, and then transfer the items to the clubs.

Recommendation

Attachments

None