Town of Lisbon

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MEMO

To: Town Council
From: Glenn Michalowski, Town Manager
Subject: Authorization for Town Manager to Execute MOA with Teamsters Local 340
Date: August 20, 2024

Summary
The recommendation in the MOA is to establish new job classifications within the Public Works department, specifically creating the positions of Automotive Foreman, Highway Foreman, and Building and Grounds Foreman. The Chief Mechanic position will be replaced with the Automotive Foreman position, and the former Mechanic position will be reclassified as Mechanic Helper, compensated at the previous Mechanic rate. This restructuring provides a more specialized operational structure, allowing the Public Works Director and Operations Manager to manage foremen in specialized divisions effectively. Additionally, the Building and Grounds Foreman position is being created as a placeholder with the intention to potentially add the position in the FY26 budget. This will not immediately impact the existing budget as it will be funded by reallocating funds from a vacant laborer position. Concurrently, efforts will be made to explore the potential for further centralizing this work by reaching out to the school and other departments, to achieve a more centralized approach to managing town-owned property and facilities planning.

Recommendation
To Authorize the Town Manager to Execute an MOA with Teamsters Local 340 at the Public Works Department.

Attachments
1. Memorandum of Agreement - Teamsters