Town Council
MEETING MINUTES
February 20, 2024
LISBON TOWN OFFICE
7:00 PM - COUNCIL MEETING

Harry Moore, Jr., Chair
Raymond Robishaw, Vice Chair
Mark Lunt
Jo-Jean Keller
Christine Cain
Fern Larochelle

CALL TO ORDER & PLEDGE TO FLAG

The Chair, Harry Moore, called the meeting to order and led the Pledge of Allegiance to the Flag at 7:05 PM.

ROLL CALL

Members present were Councilors Cain, Keller, Larochelle, Lunt, Moore and Robishaw. Also present were Glenn Michalowski, Town Manager; Sarah Bennett, Assistant Town Manager; Ross Cunningham, Economic & Community Development Director; Samantha Bryant, Finance Director; Mark Stevens, Parks & Recreation Director; Steve Aievoli, Sewer Superintendent; Chris Huston and Nick Craig, Planning Board members; and approximately 8 citizens in the audience.

EXECUTIVE SESSION

Executive Session per 1 M.R.S. § 405(6)(D) Labor Negotiations

VOTE (2024-32) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to enter into Executive Session per 1 M.R.S. § 405(6)(D) Labor Negotiations.
Order Passed – Vote 6-0.

VOTE (2024-32A) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to exit Executive Session per 1 M.R.S. § 405(6)(D) Labor Negotiations.
Order Passed – Vote 6-0.

GOOD NEWS & RECOGNITION

100th Birthday Wish

The Town Council of Lisbon Maine wished Happy 100th Birthday to Arlene Marie Bickford, a Lisbon native who currently resides in Florida.

PUBLIC HEARINGS

Public Hearing for Slovak Catholic Association's Liquor and Special Entertainment License Renewals
The Chair opened the Public Hearing. Seeing no comments, the Chair closed the Public Hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Allen Ward said he presented a letter to the Council regarding the proposal of a subdivision and presented his views on the possible logging at the town-owned property on Pinewoods Road.

CONSENT AGENDA

Consent Agenda Items

Consent Agenda Items are considered routine, and are considered for adoption by one motion with no separate discussion unless a Councilor requests an item be removed. Any Councilor wishing to remove an item may do so before the Consent Agenda is considered.

VOTE (2024-33) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to approve the Consent Agenda as presented.
Order Passed – Vote 6-0.

Municipal Accounts Payable Warrants $ 663,285.20

Municipal Payroll Warrants $ 211,976.97

School Accounts Payable Warrant $ 203,196.90

School Payroll Warrant $ 797,252.14

Slovak Catholic Association's Liquor and Special Entertainment License Renewals

Approve extension of Liquor and Special Entertainment Licenses for Flux Restaurant

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

Approval of Additional Sewer Department Funding
Steve Aeivoli, Sewer Superintendent, presented his proposal for the Sewer Department project.

VOTE (2024-034) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to Approve an additional $125,000.00 from the Sewer Department's committed fund balance and award the Screw Press Project to T-Buck Construction.
Order Passed – Vote 6-0.

Authorize Amendment to Teamsters Contract
VOTE (2024-35) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to authorize the Town Manager to implement the proposed amendment to the Teamsters contract.
Order Passed– Vote 6-0.

Approval of Personnel Policy Changes
VOTE (2024-036) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to approve changes to the Personnel Policy wage scale as presented, effective July 1, 2024 pending approval of the Municipal Budget as presented.
Order Passed – Vote 6-0.

Authorize the use of Undesignated Funds for Fire Truck Repairs
Fire Chief Nate submitted information about the Fire Truck repairs to the Council.

VOTE (2024-037) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to authorize the use of Undesignated Funds for Fire Truck Repair not to exceed $25,000.00.
Order Passed– Vote 6-0.

Approval of Road Postings
The Public Works department requested Authorization to post weight limits for the roads listed in the attachment per MRSA Title 29-A section 2395:

Bowdoinham Road
Burrough Road
Edgecomb Road
Ferry Road
Fisher Road
Gould Road
Hudon Road
Keay Road
King Road
Littlefield Road
Mill Street
Moody Road
Pinewoods Road
River Road
Summer Street

Wing Street and Webster Road are posted year round.

VOTE (2024-038) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to approve weight limits for town roads as presented.
Order Passed – Vote 6-0.

Approval of the Closure and Funds Transfer of Outdated Special Reserve Funds
VOTE (2024-039) Council Member Larochelle, seconded by Council Member Cain, moved to approve the closure and funds transfer of outdated Special Reserve funds per the Finance Director's recommendations.
Order Passed – Vote 6-0.

Authorization for the Disposition of Municipal Tax Acquired Properties
VOTE (2024-40) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to authorize the disposition of municipal tax acquired properties per the recommendations of the Finance Director.
Order Passed– Vote 6-0.

Approval of selective timber cutting at the Pinewoods Road landfill.
Mr. Cunningham said the LDC is seeking permission to have Chip Love, a forester, provide selective timber cutting on the town-owned Pinewoods Road landfill property. Projected revenue is $40,000.00-$60,000.00 in lumber; Mr. Love would take 15% of the revenue. He said this is a step forward in the potential housing development project on this property, but does not lock us into any further steps, it only harvests the current timber and provides revenue to the town.

Councilor Larochelle, seconded by Councilor Cain, moved to authorize the Town Manager to look at the Pinewoods Road timber cutting option for the purposes of discussion. Council discussed the information from the Audience Participation portion of the meeting with input from Mr. Michalowski and Mr. Cunningham.

Councilor Larochelle withdrew his motion, Councilor Cain withdrew her second. Mr. Michalowski was tasked with looking at the options in that area.

Approval of Facade Grant Bid
Council has already approved the request for a Facade Grant for the Main Street Laundromat at 21 Main Street. The bid total is $26,000.00, and CDBG funding is $19,500.00. For the project to move forward, Mr. Cunninham requested Council accept the bid of $26,000.00 from JR's Glass & Windows.

VOTE (2024-042) Council Member Larochelle, seconded by Council Member Cain, moved to accept the bid for $26,000.00 for the Facade Grant project at 21 Main Street, the Main Street Laundromat..
Order Passed – Vote 6-0.

OTHER BUSINESS

Council Discussion of Chapter 2 Table of Organization
Council began the discussion of Chapter 2, Table of Organization. Mr. Michalowski said he would create a draft to clean up outdated language and update positions to include planning services and would bring the draft to Council.

Council Committee Reports:

School Committee – Councilor Cain
Councilor Cain reported on the School Committee meeting and congratulated the Cheerleaders and teh National Honor Society inductees.

Planning Board – Councilor Larochelle
Councilor Larochelle said there are a lot of good projects coming up.

Lisbon Development Committee – Councilor Larochelle

Councilor Larochelle said the LDC is looking at what direction the town can go in, they had varied input, regarding the Lisbon Village Business Forum.

Conservation Commission – Councilor Moore

Councilor Moore said he attended the meeting where tehy discussed Allen Ward's letter, the same issues presented tonight. He said another idea is a Solar Farm to put on the old landfill at Pinewoods Road.

Parks & Recreation Committee – Councilor Moore

Councilor Moore said he did not attend the meeting. Mark Stevens said the last meeting was February 4th, the next one is the first Monday of the month.

County Budget Committee – Councilor Moore

No report.

Library Governing Board – Councilor Keller

Councilor Keller reportehd the egress door and sidewalk will be done in the Spring and teh Director is looking to replace the carpet with a different kind of floor in the Children's room.

Water Commission – Councilor Robishaw

Councilor Robishaw reported on the recent meeting of the Water Commission. He said no action was taken, there was not a quorum.

Finance Committee – Councilor Robishaw

No report.

Town Manager's Report

Mr. Michalowski reported that Congressman Golden's office assisted Lisbon with the Burrough Road Bridge and the town has been awarded $1 million. He said it will go to bid in the Spring, no bond is needed.

Mr. Michalowski also reported on the Canal Street lot quotes.

APPOINTMENTS

Appointment to the Board of Appeals

VOTE (2024-042A) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to appoint Linda Berube to the Zoning Board of Appeals for a term of 3 years.

Order Passed – Vote 6-0.

COUNCIL COMMUNICATIONS

Councilor Larochelle thanked Councilor Robishaw for being Liaison to the Water Commission and the Water Department.

Councilor Moore asked Councilor Lunt to resign from the Lisbon Emergency Board.

Mr. Michalowski said he is on the EMS Board and one more appointee is needed.

AUDIENCE PARTICIPATION & RESPONSE TO NEW ITEMS

None.

EXECUTIVE SESSION II

Executive Session per 1 M.R.S. § 405(6)(C) Economic Development

Executive Session to discuss a new Revolving Loan Fund application.

VOTE (2024-043) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to enter into Executive Session per 1 M.R.S. § 405(6)(C) Economic Development at 9:06 pm.

Order Passed – Vote 6-0.

ADJOURNMENT

To Adjourn
VOTE (2024-044) Council Member Cain, seconded by Council Member Keller, moved to adjourn at 9:42 pm.
Order Passed – Vote 6-0.

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Lisa M. Ward, Council Secretary

Date Approved: