# Town of Lisbon

Sarah J. Bennett, MPA
**Assistant Town Manager**

Harry Moore, Jr., *Chair* 2024
Raymond Robishaw, *Vice Chair* 2024
Mark Lunt 2025
Normand Albert 2025
Jo-Jean Keller 2025
Christine Cain 2024
Fern Larochelle 2025

**Subject: Lisbon Water Distribution Center Overview**

**Date: September 1, 2024**

**To: Glenn Michalowski, Town Manager; Council Chair, Harry Moore; Council Vice Chair, Raymond Robishaw; Councilor, Mark Lunt; Councilor, Normand Albert; Councilor, Jo-Jean Keller; Councilor, Christine Cain; Councilor, Fern Larochelle; Interim General Manager, Shellie Reynolds (LWD); Lisbon Emergency Response Team Members**

**From: Sarah Bennett, Assistant Town Manager**

This memo serves to provide an overview of the Water Distribution Center activities of the Lisbon Emergency Response Team, staff, and volunteers from August 29, 2024 through August 31, 2024 in response to the Do Not Drink Water Order issued by the Lisbon Water Department.

**TIMELINE:**
8/29/24 - 3:07PM - Received notice of DNDW Order from Lisbon Water Department
8/29/24 - 3:15PM (approx.) - Activated the Lisbon Emergency Response Team
8/30/24 - 7:30AM to 7:30PM - Opened Water Distribution Center at Public Works
8/30/24 - 5:40PM (approx.) - DNDW Order Lifted by Lisbon Water Department
8/31/24 - 9:00AM to 3:00PM - Opened Water Distribution Center at Public Works

**TOWN LEADERSHIP/LISBON EMERGENCY RESPONSE TEAM:**
Town Manager, Glenn Michalowski
Assistant Town Manager, Sarah Bennett (Local Emergency Manager)
Public Works Director, Pat Maloy
Sewer Superintendent, Steve Aievoli
Fire Chief, Nate LeClair
Police Lieutenant, Jeff Picard
Economic and Community Development Director, Ross Cunningham
Parks and Recreation Director, Mark Stevens
Superintendents of Schools, Dr. Rick Green
School Facilities Director, Allen Ouellette
Lisbon EMS, John Cordts
Lisbon EMS, Amy MacDonnell

**TOWN STAFF VOLUNTEERS:**
Gerard (Grizz) Galipeau (Public Works)
Kevin Desjardins (Sewer)

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Caleb Bancroft (Sewer)
Joe Harriman (Sewer)
Dean Logan (Parks and Recreation)
Detective, Renee Bernard (Police Department)
Officer Ouellette (Police Department)
Officer Matt Fischer (Police Department)
Ben Burgess (Fire Department)
Charlie Jordan (Fire Department)
Ryan Robitaille (Fire Department)
Dana Adams (Fire Department)
Tom McGrath (Fire Department)
Brandon Siderio (Fire Department)
Jeff Carr (Fire Department)
Leo Hewes (Fire Department)
Dana Adams (Fire Department)
Adam Kazimer (Fire Department)
Chuck Thompson (Fire Department)

**COMMUNITY VOLUNTEERS:**
Joey Robitaille (Lisbon School Department)
Lisbon Council Chair, Harry Moore
Lisbon Councilor, Fern Larochelle
Androscoggin County Commissioner, Garrett Mason
State Senator, Jeff Timberlake
State Representative, Rick Mason
Eric Schroeder, Resident
Chuck Harrison, Former LWD GM
Gerry Cote, Non-Resident Volunteer
Discover Lisbon:
Don Barter
Nick Craig
Julie Barron
Brad Hebert
Laura Yergin
Emily Rotondo

**DONORS (FOOD/WATER):**
Walmart (Water)
Poland Spring (Water)

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Pepsi (Water)
Pine State Beverage (Water)
Valley Beverage (Water)
Market Basket Topsham (Water)
Shaw's Brunswick (Water)
American Red Cross (Water)
Androscoggin County EMA (Water)
Council Chair, Harry Moore (Water)
Sam's Lisbon (Food)
Dunkin Lisbon (Food)
Residents (Food)

**WATER DONATED TO TOWN:**
American Red Cross, 1 Pallet
Pepsi - 5 Pallets
Pine State Beverage - (Poland Spring) 219 Cases
Valley Beverage - 77 Cases/1912 (Cans)
Walmart, 20 Pallets
Poland Spring, 20 Pallets
Market Basket Topsham, 1 Pallet
Harry Moore - BJ's Auburn, 1 Pallet
Beaver Park, 2 Pallets
Shaw's Brunswick - 30 cases (Neil)
Androscoggin County EMA- 50 cases

**FOOD DONATED TO DISTRIBUTION CENTER STAFF AND VOLUNTEERS:**
Sam's, Sandwich Platter
Dunkin, 2 Dozen Donuts
Resident, 2 Dozen Donuts (unsure who)

**PURCHASES MADE BY THE TOWN:**
Walmart, 10 Pallets
Oxford Hannaford, 1 Pallet
Market Basket, 1 Pallet
Pizza (8/30/24), Domino's
Coffee (8/31/24), Dunkin Lewiston
Pizza and Sandwiches (8/31/24), Lisbon House of Pizza

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**PURCHASE MADE BY THE BY SCHOOL DEPARTMENT:**
Walmart Brunswick, 2 Pallets
BJ's, 2 Pallets
Valley Beverage, 3 Pallets

**CASES OF WATER DELIVERED TO RESIDENTS:**
3 Delivered by PD
5 Picked Up at PD (Hand to Hand)
6 Delivered by School Department

**DRUM ROLL PLEASE…….**

Day 1 Distribution (Friday, 8/30/24): 1,720 Cases of Water (at one per household)
Day 2 Distribution (Saturday, 8/31/24): 254 Cases of Water (at one case per household)
Plus Cases Delivered (14)
**Total Cases Distributed = 1,988**

We estimate that approximately **50,000** bottles of water or over **41 pallets** worth were distributed. This is a modest estimate as it could be more based on case quantity variances per pallet. I used 24 bottle cases for the math. The Lisbon Water Department believes the number of affected residences was between **2,500 and 2,700**.

The success of the response to the Lisbon water emergency is the direct result of the swift action taken by the Lisbon Emergency Response Team members, staff, volunteers, and donors who all stepped into immediate action with little to no notice to assist our partners at the Lisbon Water Department while they navigated urgent communication and an inundation of concerned calls. To say I am amazed and grateful is an understatement. Together, we pulled off an enormous task with the primary mission being to ensure Lisbon residents had access to safe drinking water during a period of high stress and uncertainty. I am proud of our accomplishments and I hope each individual listed in this memo reflects upon their individual successes with pride and satisfaction. An after action debrief will be scheduled next week.

Respectfully,

Sarah Bennett

Sarah Bennett, MPA
Assistant Town Manager