Town of Lisbon

Fern Larochelle Chair 2026
Christopher Camire, Vice Chair 2027
Mark Lunt 2025
Normand Albert 2025
Jo-Jean Keller 2025
Jeremy Barnard 2027
Nicholas Craig 2027

MEMO

To: Town Council
From: Glenn Michalowski, Town Manager
Subject: **(2025-019)** Authorize the Town Manager to Collect a Food Truck Fee and Amend the Fee Schedule
Date: February 4, 2025

Summary
To support the continued operation of **food trucks in Lisbon**, particularly during **Tasty Tuesdays** and **occasional lunch services on town property**, I propose the **authorization of a temporary food truck fee at the discretion of the Economic and Community Development (ECD) Director**. This fee will help offset costs associated with **marketing, trash removal, and operational expenses** for these events.

Fee Implementation & Temporary Evaluation Period

The **ECD office** has proposed this **temporary fee** to assess its impact before formally amending the ordinance. The fee will be applied **at the discretion of the ECD Director** and will:

- Help support the **promotion and sustainability** of **Tasty Tuesday** and other food truck operations.
- Allow staff to **evaluate the fee structure** and determine whether adjustments are needed before considering permanent changes.
- Ensure funds collected contribute directly to the **ongoing success** of food truck operations on town property.

Proposed Action

I recommend that the **Town Council**:

1. **Authorize staff** to charge a food truck fee **at the discretion of the ECD Director** for food trucks serving on town property (**excluding larger organized festivals**).
2. **Approve an amendment** to the **fee schedule** to reflect this temporary fee.

This approach provides flexibility while ensuring Lisbon continues to support and sustain **food truck participation** in town events.

Recommendation

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Attachments

1. Food Truck Pricing request