Town of Lisbon

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MEMO

To: Town Council
From: Glenn Michalowski, Town Manager
Subject: **(Order 2025-006)** Confirm Appointment of Alice Richards as Interim Town Clerk and Registrar of Voters
Date: January 7, 2025

Summary
This agenda item seeks Council confirmation of the Town Manager's appointment of Alice Richards as Interim Town Clerk and Registrar of Voters. The appointment is necessary due to the resignation of the Town Clerk, effective January 2, 2025. Alice Richards will temporarily fulfill the responsibilities of the position to maintain the continuity of municipal and electoral functions until a permanent replacement is appointed.

Recommendation

Attachments
None