Town of Lisbon

Fern Larochelle Chair 2026
Christopher Camire, Vice Chair 2027
Mark Lunt 2025
Normand Albert 2025
Jo-Jean Keller 2025
Jeremy Barnard 2027
Nick Craig 2027

MEMO

To: Town Council
From: Glenn Michalowski, Town Manager
Subject: **(2025-058)** Award a Contract to DMR Sealcoating and Paving for 2025 Crack Sealing in the Amount of $150,675 Using Ferry Road Bond Proceeds
Date: May 6, 2025

Summary

Attached is a memorandum from Public Works Director Patrick Maloy requesting authorization for a sole source contract award for crack sealing services on town roads. The contract would be awarded to DMR Sealcoating in the amount of $150,675, with funding drawn from the $472,000 in Ferry Road bond proceeds authorized by voters at the April 15, 2024, special election.

Crack sealing is a preventative road maintenance measure that helps extend pavement life and delay more costly repairs. This work is time-sensitive and is being coordinated with upcoming resurfacing projects.

This sole source award is being requested pursuant to Sec. 86-35(d) of the Town's purchasing policy, which allows the Town Manager to authorize such a contract without a competitive process if:

- The Finance Director has certified that funds are available; and
- The Town Manager makes a written finding that the vendor is the sole available source for the required services.

This provision also requires Town Council approval to finalize the contract award.

Additionally, please note that bid solicitations for resurfacing and road striping are currently active, with contract awards scheduled for presentation at the May 20th Council meeting.

Recommendation

I recommend the Council authorize the sole source contract award for crack sealing services to DMR Sealcoating in the amount of $150,675, as presented.

Attachments

1. Memo 2025 Crack Sealing 2

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