Town Council
MEETING MINUTES
October 17, 2023
LISBON TOWN OFFICE
7:00 PM - COUNCIL MEETING
Unapproved Minutes

Harry Moore, Jr., Chair
Raymond Robishaw, Vice Chair
Mark Lunt
Donald Fellows
Jo-Jean Keller
Christine Cain
Fern Larochelle

CALL TO ORDER & PLEDGE TO FLAG

The Chair, Harry Moore, called the meeting to order and led the Pledge of Allegiance to the Flag at 7:00 PM.

ROLL CALL

Members present were Councilors Cain, Fellows, Keller, Larochelle, Lunt, Moore and Robishaw. Also present were Glenn Michalowski, Town Manager; Ross Cunningham, Economic & Community Development Director; Mark Stevens and the Parks and Recreation administrative staff: Jennifer Willey, Aline Strout, and Kate Madore; Kate Burch, Planner; and several citizens in the audience.

Councilor Moore offered a statement of condolence in memory of Kiley Turcotte, a Lisbon victim of domestic violence, and urged any listening who may be experiencing domestic violence to reach out for help. The Council observed a moment of silence in memory of victims of domestic violence and in support of those who are survivors and the members of the community who serve them.

GOOD NEWS & RECOGNITION

Councilor Moore said the Lisbon Police Department, Fire Department and EMS, along with State Police and all the other responders, did a #1 job responding to the October 6 shooting on Main Street. Ross Cunningham, Economic Development Director, thanked Align Tattoo for the Fall in the Falls Art Walk with 20 vendors. He said Lisbon Art Works had a great grand opening, and congratulated the Uplift LA nominees from Lisbon.

PUBLIC HEARINGS

Auntie D's Food Truck License

The Chair opened the Public Hearing. Hearing no comments, the Chair closed the Public Hearing.

CDBG Grant Acceptance Hearing

The Chair opened the Public Hearing. Hearing no comments, the Chair closed the Public Hearing.

LD-2003 Compliance Ordinance Changes

The Chair opened the Public Hearing. Hearing no comments, the Chair closed the Public Hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

None.

CONSENT AGENDA

ORDER 2023-191 Consent Agenda Items

VOTE (ORDER 2023-191) Council Member Larochelle, seconded by Council Member Fellows, moved to Approve the Consent Agenda as presented.
Order Passed – Vote 7-0.

Municipal Accounts Payable Warrants - $ 411,157.47

Municipal Payroll Warrants - $ 200,758.76

School Accounts Payable - none

School Payroll Warrant - $ 382,836.26

Food Truck (Victualer & Itinerant Vendor) License for Auntie D's

MacDaddy's Mobile Cuisine LLC, Food Truck (Victualer & Itinerant Vendor) License Renewal

Set Public Hearing for Slovak Catholic Assoc. Renewal of Liquor License and Special Entertainment Permit for November 21, 2023

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

CDBG Grant acceptance up to $100,000.00 for the CDBG Community Enterprise Grant Program

VOTE (ORDER 2023-192) Council Member Larochelle, seconded by Council Member Fellows, moved to adopt the following Community Development Block Grant policies as presented: Standards of Conduct; Fair Housing Resolution; Section 504 Self Evaluation and Transition Plan; Residential Antidisplacement & Relocation Assistance Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended; and the Equal Employment Opportunity Policy Statement; and to accept up to $100,000.00 for the Community Enterprise Grant Program.
Order Passed – Vote 7-0.

Advisory Board Ordinance Revisions - First Reading

VOTE (ORDER 2023-193) Council Member Larochelle, seconded by Vice Chair Robishaw, moved to Approve the following Ordinance changes as presented: the removal of Art. V, Div. 9 Technology Committee; changes to Art IV, Div. 16 Libraries, Sec. 2-457; Art. V, Div. 7 Library Governing Board, Sec. 2-547; Chap. 18, Art. II Library Board, Sec. 18-31, Sec. 18-32, Sec.18-33, Sec. 18-34, Sec. 18-36 and Sec.18-38; changes to Chap. II, Art IV, Div. 13 Recreation Department, Sec. 2-446, Sec. 2-448, Sec. 2-550, Sec. 2-551; and changes to Chap. 74, Art. III, Div. 2 Recreation Department, Sec 74-93, Sec. 74-226, and Sec 74-227; and Set a Public Hearing for January 2, 2024.
Order – Vote 7-0.

Approve School Department Expenditure from Capital Reserve

VOTE (ORDER 2023-194) Council Member Larochelle, seconded by Council Member Fellows, moved to approve the School Department to utilize an amount not to exceed $25,000 from the Capital Reserve to pay for the purchase of supplies and equipment (lighting, sound, seating, floor, etc.) for the Performing Arts Center at the Lisbon High School..
Order Passed– Vote 7-0.

LD-2003 Compliance Ordinance Changes - Second Reading

LD 2003 Compliance.

VOTE (ORDER 2023-195) Council Member Larochelle, seconded by Council Member Fellows, moved to Amend Part 1 of the Lisbon Code of Ordinances, Chapter 70 Zoning Ordinances, Sec 70-535 Bulk and Space Standards, Sec 70-531 Table of Land Uses, Sec 70-616 Accessory Dwelling Units, and Sec 70-536 Dimensional Requirements to satisfy State requirements, and to amend the Future Land Use Map from the 2019 Comprehensive Plan as presented.
Order Passed – Vote 7-0.

OTHER BUSINESS

Moxie Festival Report and Update

Mark Stevens, Kate Madore, Aline Strout and Jennifer Willey, all representing Parks & Recreation Department, presented an overview of the Moxie Festival. They thanked the volunteers, and showed the growth of the festival toward a full three days including two concerts on Sunday.Kate Madore, Assistant Director of Parks & Recreation, said it was a good return on investment. Mark Stevens, Director Parks & Recreation, said there was positive feedback for using the whole town for the Festival. Aline Strout, Senior Program Director, said the music & food trucks were very successful, and the festival drew a higher level of entertainment this year. Allen Ward, Parade organizer/volunteer, said it is the largest parade in the state and media coverage was at an all time

high. Mr. Stevens added that the 5K race is up to almost 600 runners, and the car show raised $8647 for the Sunshine Hill Senior Program. He reviewed the budget, total revenues were $79,000 and total expenses were $52,788.
Councilor Moore said the Festival was well done and he heard a lot of positive comments.

Town Manager's Report

Glenn Michalowski, Town Manager, said McGee Construction has a request to change the sidewalks planned for Main Street. He said they would like to change from concrete to bituminous curb, he said the concrete takes longer to cure. After some discussion, Mr. Michalowski said the DOT supports Lisbon's decision and he will wait to hear back from Olver Associates.

Council Committee Reports:

School Committee – Councilor Cain

Councilor Cain said the business meeting was last week and the Committee heard some community input.

Planning Board – Councilor Fellows

Councilor Fellows said the Board approved the extension of the Solar Plan on Upland Road to 2025 and reviewed other Planning Board business.

Lisbon Development Committee – Councilor Lunt

Mr. Cunningham said the meeting was rescheduled to Thursday at 6pm in the Training Room.

Conservation Commission – Councilor Moore

No report.

Parks & Recreation Committee – Councilor Larochelle

Councilor Larochelle said the Director updated the committee on Moxie. He said he helped serve hot dogs on Halloween at the MTM Center. He added that the committee is looking for recommendations for rec committee positions.

County Budget Committee – Councilor Lunt

Councilor Moore said he went to 2 meetings plus the Commissioner's meeting. He He said the PSAP / 911 system cost is going up 5%. He said our reps for our district have not attended meetings and the commission has not been able to vote due to no quorum.

Library Governing Board – Councilor Keller

Councilor Keller said the Board is now called the Library Advisory Board. She reported on upcoming events, including authors visits and a collaboration with the Art Collective. She said the library is looking at the relevance of the book collection for update and future purposes.

Water Commission – Councilor Fellows

Councilor Fellows said updates to infrastructure are being worked on, including pumps and controls.

Finance Committee – Councilor Robishaw

No report.

COUNCIL COMMUNICATIONS

Councilor Fellows said he was asked to join the Rail Use Advisory Council to look at rail-trail from Lisbon to Lewiston. he said the State is involved and there will be a proposal from the new committee, to make a recommendation in 9 months.
Councilor Keller said McGee is doing a very nice job on the Main Street construction. She lives in the current construction area.
Councilor Moore said the First Responders on October 6th are all to be commended.

AUDIENCE PARTICIPATION & RESPONSE TO NEW ITEMS

None.

ADJOURNMENT

To Adjourn
Council voted to Adjourn at 8:11 PM.
VOTE (ORDER 2023-196) Committee Member Fellows, seconded by Council Member Cain, moved to Adjourn.
Order Passed – Vote 7-0.

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Lisa M. Ward, Council Secretary

Date Approved: